

## NURSE PRACTITIONER

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for providing direct medical care in a public health setting in collaboration with a licensed physician in accordance with written practice agreements and written practice protocols in a specific specialty area. Duties may include the diagnosis of illness and physical conditions and the performance of therapeutic and corrective measures within a specialty area of practice in collaboration with a licensed physician qualified to collaborate in the specialty involved, provided such services are performed in accordance with a written practice agreement and written practice protocols. The incumbent assesses the physical and psychological status of patients by means of interview, health history, physical examinations and diagnostic tests. Consistent with the medical protocol established, the Nurse Practitioner may evaluate test findings, make assessments and initiate appropriate actions to facilitate the implementation of preventive and/or therapeutic plans for the continuing health care needs of the patients. The work is done under the administrative supervision of a higher-level administrator. Duties must be consistent with the designated specialty's scope of practice. Does related work as required.

### TYPICAL WORK ACTIVITIES: (Illustrative only)

Performs physical examinations and obtains detailed medical histories from patients;  
Collaborates with a physician and orders routine laboratory tests;  
Discriminates between normal and abnormal findings, diagnoses health problems, and prescribes appropriate treatment or makes referrals to appropriate service providers as required;  
Where authorized, prescribes drugs and immunizing agents in accordance with the practice agreement and practice protocols;  
Follows up on patient care by contacting patients by phone and/or conducting office visits to observe signs and symptoms associated with changes in patient's physical and emotional health;  
Instructs, guides and counsels patients and/or their families regarding medical matters including birth control methods and other reproductive health issues;  
Creates and maintains a variety of records regarding the examination and treatment of patients including case histories and medical charts;  
Reviews patients' case histories and charts with the physician, discusses findings and devises patient care plans;  
Participates in staff, quality assurance, peer review and other meetings with other health practitioners as required;  
Prepares a variety of oral and written reports as required;  
Acts as a resource person to staff regarding health care and provides health care training to staff as required.

Continued on Page 2

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Thorough knowledge of the principles and practices of preventive and prescriptive public health care; thorough knowledge of normal and abnormal signs and symptoms relating to physical and emotional health; thorough knowledge of medical terminology; good knowledge of federal, state and local laws and regulations related to public health care; good knowledge of local medical and nursing service providers; ability to perform physical examinations, assess and diagnose the physical and emotional condition of patients and prescribe an appropriate course of treatment; ability to recognize signs and symptoms associated with changes in the physical and emotional health of patients and respond appropriately; ability to understand and interpret complex oral instructions and/or written directions; ability to communicate effectively both orally and in writing; ability to understand and empathize with the needs and concerns of others; physical condition commensurate with the demands of the position.

QUALIFICATIONS:

County Values: All employees of Ontario County are expected to uphold and exhibit the County's shared values and behaviors to achieve the County's Vision and Mission.

MINIMUM QUALIFICATIONS: Possession of a current license and registration to practice as a Registered Professional Nurse in New York State and possession of a current New York State certification as a Nurse Practitioner.

SPECIAL REQUIREMENTS FOR PERMANENT APPOINTMENT: Possession of an appropriate specialization at the time of appointment and maintenance of such license throughout the tenure of employment in the position.

APPROVED: NOVEMBER 30, 2007

CIVIL SERVICE CLASSIFICATION: COMPETITIVE