

FIREHOUSE MAINTAINER

DISTINGUISHING FEATURES OF THE CLASS: Under supervision, performs a variety of tasks in the care and maintenance of a firehouse and fire apparatus; performs related duties as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Cleans and polishes fire apparatus;
 Assists in making minor repairs and in maintaining equipment and fire trucks in working order, checks batteries and tires, fuel, oil and water levels of fire trucks;
 Drives trucks to service stations for refueling and major repairs;
 May operate various vehicles throughout the fire district;
 Operates pumps and related equipment;
 Lays and connects hoselines;
 Opens and closes water supply;
 Cleans the firehouse and grounds;
 Removes snow from driveways and other approaches;
 Maintains and performs minor repairs to building;
 May assist in receiving and relaying radio, telephone or alarm signal of fires;
 May sound firehouse alarm, notifying volunteer firemen of location of fires;
 Assists in administrative duties including purchasing and data entry.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Working knowledge of materials, equipment and methods employed in cleaning operations; ability to make minor building repairs; ability to relay accurately emergency telephone and radio call; ability to keep simple records; ability to operate a motor vehicle.

MINIMUM QUALIFICATIONS:

1. Graduation from high school or possession of a high school equivalency diploma and one year of experience as a cleaner, janitor or volunteer firefighter.

SPECIAL REQUIREMENT FOR APPOINTMENT: Possession of a valid New York State Operator's license at the time of appointment, and maintenance of such license throughout the tenure of employment in the position.

APPROVED: DECEMBER 11, 1997