

CARETAKER

DISTINGUISHING FEATURES OF THE CLASS: This is routine manual work requiring some knowledge of grounds maintenance activities. The work is performed under the general direction of the appointing jurisdiction. This work may involve the supervision of subordinate maintenance and unskilled employees. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Schedules and supervises employees in the summer maintenance and care of park areas;
Operates a variety of equipment in the maintenance and care of park and recreation areas involving trucks, tractors, and mowers;
Performs routine ground maintenance activities such as mowing, cutting and raking grass;
Maintains recreation areas such as baseball diamonds, playgrounds, and other recreation areas;
Makes minor repairs and maintains playground equipment;
Monitors and assists campers and pavilion users;
Performs buildings and grounds cleaning and maintenance activities along with other duties as assigned at County facilities when outside activities at the park are at a minimum.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Some knowledge of grounds maintenance activities which will have included practices, tools, terminology and accident precautions of the trade; willingness to perform routine work; ability to follow directions; ability to meet the public; ability to plan and supervise the work of others; dependability; thoroughness; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of a high school equivalency diploma and one year of experience in grounds maintenance activities.

NOTE: Documented part-time or volunteer experience will be accepted on a pro-rated basis.

SPECIAL REQUIREMENT FOR APPOINTMENT: Possession of a valid New York State Operator's license at the time of appointment, and maintenance of such license throughout the tenure of employment in the position.

REVISED: August 8, 2002

CIVIL SERVICE CLASSIFICATION: COMPETITIVE