

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	http://www.co.ontario.ny.us/1038/Organizational-Documents
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

1. Vendor Name: American Equipment, Inc.

Type of Procurement: Other
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$7,855
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 6112 Collett Road
Address Line2:
City: FARMINGTON
State: NY
Postal Code: 14425
Plus 4:
Province Region:
Country: USA

Procurement Description: Purchase of used zero turn radius lawn mover for the airport.

2. Vendor Name: Ascent Aviation Group, Inc.

Type of Procurement: Commodities/Supplies
Award Process: Authority Contract - Competitive Bid
Award Date: 07/01/2016
End Date:
Amount: \$82,387.99
Amount Expended for Fiscal Year: \$82,387.99
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: One Mill St
Address Line2:
City: PARISH
State: NY
Postal Code: 13131
Plus 4:
Province Region:
Country: USA

Procurement Description: Purchase of fuel (Avgas and Jet A), marketing, Jet A fuel truck rental for the airport. End date will be when a new FBO is signed on to the airport in 2017.

Procurement Transactions Listing:

3. Vendor Name: Avfuel Corporation

Type of Procurement: Commodities/Supplies
Award Process: Non Contract Procurement/Purchase Order
Award Date:
End Date:
Amount:
Amount Expended for Fiscal Year: \$70,504.61
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: Dept 135-01
Address Line2: PO Box 67000
City: DETROIT
State: MI
Postal Code: 48267
Plus 4: 1035
Province Region:
Country: USA

Procurement Description: Fuel supplier for the airport. Took over supplier from former FBO. New bid was conducted and a new supplier was selected midway through the year. See Ascent Aviation

4. Vendor Name: Camoin Associates

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Competitive Bid
Award Date: 08/19/2012
End Date: 12/31/2016
Amount: \$10,000
Amount Expended for Fiscal Year: \$8,568.34
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: PO Box 3367
Address Line2:
City: SARATOGA SPRINGS
State: NY
Postal Code: 12866
Plus 4:
Province Region:
Country: USA

Procurement Description: Econ Development services related to attraction and retention cases including grant writing, program administration, program delivery, tax incentive research and analysis, tax abatement and exemption, low interest financing and general economic dev

Procurement Transactions Listing:

5. Vendor Name: Cornell Agriculture (CAPTF)

Type of Procurement: Other
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 01/01/2016
End Date: 12/31/2016
Amount: \$10,000
Amount Expended for Fiscal Year: \$10,000
Fair market value: \$10,000

Explain why the fair market value is less than the amount:

Address Line1: 500 Technology Dr
Address Line2:
City: GENEVA
State: NY
Postal Code: 14456
Plus 4:
Province Region:
Country: USA

Procurement Description: Services in support of OCIDA's mission of promoting, developing, encouraging and assisting in the acquiring, maintaining, equipping and furnishing industrial, manufacturing, commercial and research facilities within Ontario County

6. Vendor Name: Dixon Schwabl, Inc.

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 01/01/2016
End Date: 12/31/2016
Amount: \$14,025
Amount Expended for Fiscal Year: \$14,025
Fair market value: \$14,025

Explain why the fair market value is less than the amount:

Address Line1: 1595 Moseley Road
Address Line2:
City: VICTOR
State: NY
Postal Code: 14564
Plus 4:
Province Region:
Country: USA

Procurement Description: Public Relations services for both the Agency and Airport activities.

Procurement Transactions Listing:

7. Vendor Name: Eric Blakesly

Type of Procurement: Other
Award Process: Authority Contract - Competitive Bid
Award Date: 01/01/2016
End Date: 12/31/2016
Amount: \$34,612.85
Amount Expended for Fiscal Year: \$34,612.85
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 5340 South Hill Road
Address Line2:
City: CANANDAIGUA
State: NY
Postal Code: 14424
Plus 4:
Province Region:
Country: USA

Procurement Description: Plowing, lawn mowing, fuel checking and all general maintenance at the Canandaigua airport

8. Vendor Name: Finger Lakes Workforce Development Investment Board

Type of Procurement: Other Professional Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 01/01/2016
End Date: 12/31/2016
Amount: \$10,000
Amount Expended for Fiscal Year: \$10,000
Fair market value: \$10,000

Explain why the fair market value is less than the amount:

Address Line1: 41 Lewis St
Address Line2:
City: GENEVA
State: NY
Postal Code: 14456
Plus 4:
Province Region:
Country: USA

Procurement Description: Professional consultant services in connection with workforce development in the area of advanced manufacturing in the local geographical area

Procurement Transactions Listing:

9. Vendor Name: LaValley Bros Construction

Type of Procurement: Design and Construction/Maintenance
Award Process: Authority Contract - Competitive Bid
Award Date: 04/15/2015
End Date: 07/01/2016
Amount: \$136,508.08
Amount Expended for Fiscal Year: \$136,508.08
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: PO Box 208
Address Line2:
City: WOLCOTT
State: NY
Postal Code: 14590
Plus 4:
Province Region:
Country: USA

Procurement Description: Construction a JetA fueling facility at the Canandaigua Airport

10. Vendor Name: McFarland-Johnson, Inc.

Type of Procurement: Design and Construction/Maintenance
Award Process: Authority Contract - Competitive Bid
Award Date: 04/25/2016
End Date: 08/23/2021
Amount: \$266,640.18
Amount Expended for Fiscal Year: \$266,640.18
Fair market value:
Explain why the fair market value is less than the amount:

Address Line1: 49 Court St.
Address Line2: PO Box 1980
City: BINGHAMTON
State: NY
Postal Code: 13902
Plus 4:
Province Region:
Country: USA

Procurement Description: professional services including planning environmental, predesign, site analysis, schematic design, design development, construction documents, bidding and negotiation and construction contract administration services

Procurement Transactions Listing:

11. Vendor Name: Philadelphia Insurance Companies

Type of Procurement: Other

Award Process: Authority Contract - Non-Competitive Bid

Award Date: 04/01/2016

End Date: 04/01/2017

Amount: \$16,017.82

Amount Expended for Fiscal Year: \$16,017.82

Fair market value: \$16,017.82

Explain why the fair market value is less than the amount:

Address Line1: PO Box 70251

Address Line2:

City: PHILADELPHIA

State: PA

Postal Code: 19176

Plus 4: 0252

Province Region:

Country: USA

Procurement Description: Liability and D&O insurance for OCIDA bidding done by agent

12. Vendor Name: Raymond F. Wager, CPA, P.C.

Type of Procurement: Financial Services

Award Process: Authority Contract - Non-Competitive Bid

Award Date: 01/01/2016

End Date: 06/30/2017

Amount: \$8,850

Amount Expended for Fiscal Year: \$8,850

Fair market value: \$8,850

Explain why the fair market value is less than the amount:

Address Line1: 1020 Lehigh Station Rd.

Address Line2:

City: HENRIETTA

State: NY

Postal Code: 14467

Plus 4:

Province Region:

Country: USA

Procurement Description: Independent auditors of the IDA

Procurement Transactions Listing:

13. Vendor Name: The County of Ontario

Type of Procurement: Staffing Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 01/01/2016
End Date: 12/31/2016
Amount: \$106,050
Amount Expended for Fiscal Year: \$106,050
Fair market value: \$106,050

Explain why the fair market value is less than the amount:

Address Line1: Office of the Ontario County Adminis
Address Line2: 20 Ontario Street
City: CANANDAIGUA
State: NY
Postal Code: 14424
Plus 4:
Province Region:
Country: USA

Procurement Description: Staff services including managerial, administrative, financial, website hosting and publication services and use of meeting facilities.

14. Vendor Name: Underberg & Kessler, LLP

Type of Procurement: Legal Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 01/01/2016
End Date: 12/31/2016
Amount: \$16,500
Amount Expended for Fiscal Year: \$16,500
Fair market value: \$16,500

Explain why the fair market value is less than the amount:

Address Line1: 300 Bausch & Lomb Place
Address Line2:
City: ROCHESTER
State: NY
Postal Code: 14604
Plus 4:
Province Region:
Country: USA

Procurement Description: Local Counsel for all Agency and Airport matters

Procurement Transactions Listing:**Additional Comments:**

Procurement Information Q1 The OCIDAs purchasing guidelines are located in the Companys Policy and Procedures Manual. A bulk of the procedures are found on pages 35 through 41. Procurement Information Q7 The CFO is named as the Procurement Officer and may be found of page 11 of the OCIDAs Policy and Procedure manual. Procurement Information Q9 The process for handling impermissible contacts relating to procurement issues may be found on page 37 of the OCIDAs Policy and Procedure manual.