

**MINUTES
INSURANCE COMMITTEE
AUGUST 2, 2016**

MEMBERS

JEFFERY GALLAHAN
FREDRICK LIGHTFOOTE (N/A)
MARK VENUTI
TODD CAMPBELL
TAMARA HICKS
NATHAN VANBORTEL

PRESENT: Jeffery Gallahan, Mark Venuti, Todd Campbell, Tamara Hicks, Nathan VanBortel, Mary Krause, Brian Young, Mary Gates, Denise Morley, Julie Hoffman, Sherman Manchester, John Parrott, Mike Reinhardt, Meghan Tillman, Eileen Tiberio, and Michael Wojcik.

DISTRIBUTION: Committee Members, Board Chairman Jack Marren, John Parrott, Gary Curtiss, Michael Reinhardt, Art James, Julie Hoffman, Mary Krause, Sheriff Philip Povero, Karen DeMay, and Sherman Manchester

N/A—Necessarily Absent

CALL TO ORDER:

Chairman Gallahan called the meeting to order at 10:00 a.m. Supervisor Lightfoote is necessarily absent.

MINUTES:

Supervisor Venuti made a motion to approve the minutes of the July 5, 2016 meeting. The motion was seconded by Supervisor Hicks. All ayes; motion carried.

LIABILITY WAIVER FOR FOSTER PARENT TRAINER

Ms. Tiberio requested a waiver of the liability insurance requirement for a contract with a foster parent trainer for the Department of Social Services. The annual training is co-led by Social Services personnel. Per Mr. Parrott, the county's exposure would be minimal and the cost of insurance would be prohibitive.

Supervisor Venuti made a motion to approve a waiver of liability insurance for the contract with a foster parent trainer. The motion was seconded by Supervisor Hicks. All ayes; motion carried.

WAIVER OF INSURANCE REQUEST FOR DANIEL MOORE

Ms. Hoffman requested approval to waive the insurance requirement for two years for Daniel Moore who conducts the physical fitness exams for the County. The cost for Mr. Moore to obtain insurance on his own would create a hardship and our cost would increase. This request has been approved annually in years past.

Supervisor Venuti made a motion to approve the insurance waiver for 2017 and 2018 for Mr. Moore. The motion was seconded by Supervisor Campbell. All ayes; motion carried.

EMPLOYEE SAFETY - MONTHLY REPORT

Mr. Manchester reviewed the recordable injuries on the monthly Safety Report for July 2016 with the Committee. There were no questions on the report.

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WORKERS' COMPENSATION

Mr. Parrott addressed the Committee regarding a refund the County received on the premium of the excess workers compensation policy. The refund occurred when "actual" municipal payrolls were reconciled.

Ms. Hoffman addressed the Committee regarding a letter the County received from the State Workers' Compensation Board that the County was timely in filing claims and no penalties have been imposed for the second quarter.

Ms. Hoffman reviewed the workers compensation report for July 2016.

LIABILITY SELF-INSURANCE

At 10:15 a.m., Supervisor Campbell made a motion for the Insurance Committee to adjourn and reconvene in executive session for the purpose of discussing information regarding proposed, pending or current litigation. The motion was seconded by Supervisor Venuti. All ayes; motion carried.

At 10:50 a.m., Supervisor VanBortel made a motion for the Insurance Committee to leave executive session and reconvene in regular session. The motion was seconded by Supervisor Campbell. All ayes; motion carried.

Ms. Gates, Mr. Wojcik and Mr. Reinhardt addressed the Committee regarding a proposed adjustment to the self-insurance budget due to succession payments being received from Casella Waste Management for the lease of the landfill. A two-year proposal has been drafted and a new resolution will come to the next Insurance Committee meeting.

OTHER BUSINESS

Chairman Gallahan reported the monthly deer/motor vehicle accidents for last month are at 43%.

ADJOURNMENT

With no further business to come before the Committee,

At 11:05 a.m., Supervisor Gallahan made a motion to adjourn the meeting. The motion was seconded by Supervisor Campbell. All ayes; motion carried.

Respectfully submitted,



Emily Marshall
Secretary I