



Minutes
WAYS AND MEANS COMMITTEE
Location: WebEx Meeting and 74 Ontario Street, 2nd Floor
Canandaigua, NY 14424

March 3, 2021

MEMBERS PRESENT

In Person: Supervisors Todd Campbell, Kris Singer, and Andrew Wickham

Via WebEx: Supervisors David Baker, Robert Green, Pete Ingalsbe, and Dan Marshall.

OTHERS PRESENT

In person: Supervisor Rich Russell, County Administrator Chris DeBolt, County Attorney Holly Adams, Public Works Director Bill Wright, Senior Fiscal Manager Nellie Puma, Board Clerk Kristin Mueller.

Via WebEx: Finance Director Mary Gates, Deputy Finance Director Lorrie Scarrott, Treasurer Gary Baxter, District Attorney James Ritts, First Assistant County Attorney Lea Nacca, Public Health Director Mary Beer, Public Works Director Bill Wright, Planning Director Tom Harvey, Human Resources Director Michele Smith, Sheriff Kevin Henderson, Real Property Tax Director Donna LaPlant, Purchasing Director Debbie Gierman, Purchasing Buyer Jennifer Langer, Safety Coordinator Sherman Manchester, Fiscal Manager Kathleen Meyers, Deputy Board Clerk Diane Foster, Confidential Secretary Judy Manntai; FLCC President Robert Nye; Hodgson Russ - Jeff Stone and John Alessi

CALL TO ORDER

The meeting of the Ways and Means Committee was called to order at 3:00 p.m. by Chairman David Baker.

COVID-19 UPDATE

Public Health Director Mary Beer gave a brief update regarding the current Ontario County Covid-19 stats and vaccine availability as of March 3.

- 5,845 Total positive cases since tracking began
- 25 New cases (All community, not in long-term care)
- 23 In hospital
- 176 Positive in isolation
- 329 Mandatory quarantine
- 100 Covid-19 Deaths (Since the start of the pandemic)

- 21.3% of Ontario County residents have received at least one Covid-19 dose
- Two major vaccine clinics will be held March 4 and March 5

Note: Up-to-date information on Covid-19 statistics and vaccine availability can be found on the Ontario County Public Health web site: <https://www.co.ontario.ny.us/101/Public-Health>

MINUTES

Motion to approve the minutes of the Ways and Means Committee on February 10, 2021, and February 18, 2021, was made by Supervisor Marshall and seconded by Supervisor Campbell. The motion carried.

GOVERNMENT OPERATIONS & INSURANCE

Director of Real Property Tax Donna LaPlant presented the following resolution with an amendment.

- **Resolution:** Authorization to Participate in Defense of Real Property Tax Assessment Challenges Against the 2020 Final Assessment Roll

Motion to approve the amendment was made by Supervisor Singer and seconded by Supervisor Wickham. The motion to amend carried. Motion to approve the resolution as amended was made by Supervisor Marshall and seconded by Supervisor Ingalsbe. The motion carried.

County Attorney Holly Adams presented the following resolution for approval.

- **Resolution:** Fixing Date and Notice for the Public Hearing on Local Law No. 1 (Intro.) 2021

Motion to approve the resolution to set the Public Hearing was made by Supervisor Wickham and seconded by Supervisor Green. The motion carried with one vote in opposition by Supervisor Green.

PUBLIC SAFETY

District Attorney James Ritts presented the following resolution for approval.

- **Resolution:** Authorization to Apply to the FY2020-2021 Criminal Justice Discovery Reform Program Grant From New York State Division of Criminal Justice Services

Motion to approve the resolution was made by Supervisor Green and seconded by Supervisor Ingalsbe. The motion carried.

CAPITAL PROJECTS

Planning Director Tom Harvey presented the following two resolutions for approval.

- **Resolution:** Capital Project No. H068-20, FLCC Nursing Expansion Capital Project: Accept Contribution to Increase Local Share and Accept Additional State Aid

Motion to approve the resolution with an additional “Whereas” clause to be inserted by Tom Harvey related to the budget figures in the resolution prior to submission to the Board of Supervisors was made by Supervisor Ingalsbe and seconded by Supervisor Wickham. The motion carried.

- **Resolution:** Capital Project No. H068-20, FLCC Nursing Expansion Capital Project: Award of Bid B21020 Rooftop Air Handler for FLCC Nursing Expansion and Budget Transfer

Motion to approve the resolution was made by Supervisor Green and seconded by Supervisor Wickham. The motion carried.

Public Works Director Bill Wright presented the following seven resolutions for approval:

- **Resolution:** Capital Project No. H044-17, Bridge Preventive Maintenance Project (Group 2) - 2020: Budget Transfer - Department of Public Works

Motion to approve this resolution was made by Supervisor Singer and seconded by Supervisor Campbell. The motion carried.

- **Resolution:** Capital Project No. H046-18, County Road 28 at Shortsville Road Intersection Improvement: Acceptance of Supplemental Agreement #4 - Department of Public Works

Motion to approve this resolution was made by Supervisor Wickham and seconded by Supervisor Ingalsbe. The motion carried.

- **Resolution:** Capital Project No. H055-19 and H059-19, Replacement of County Road 36 Culvert #36 and Replacement of County Road 36 Culvert #32: Award of Contract for Construction - Department of Public Works

Motion to approve this resolution was made by Supervisor Green and seconded by Supervisor Singer. The motion carried.

- **Resolution:** Capital Project No. H063-19, County Road 39 Rehabilitation: Transfer of Funds - Department of Public Works

Motion to approve this resolution was made by Supervisor Singer and seconded by Supervisor Ingalsbe. The motion carried.

- **Resolution:** Capital Project No. H049-18, County Road 46 and Smith Road Intersection Improvement: Award of Contract for Construction and Contract Amendment for Construction Inspection Services and Acceptance of Supplemental Agreement #2 to New York State Revenue Contract

Motion to approve this resolution was made by Supervisor Marshall and seconded by Supervisor Green. The motion carried.

- **Resolution:** Closing of Capital Project No. H013-13, Allen Padgham Road Bridge over Ganargua Creek

Motion to approve this resolution was made by Supervisor Ingalsbe and seconded by Supervisor Wickham. The motion carried.

- **Resolution:** Capital Project No. H015-13, 74 Ontario Street Renovation - Phase II: Budget Transfer - Department of Public Works

Motion to approve this resolution was made by Supervisor Green and seconded by Supervisor Marshall. The motion carried.

PUBLIC WORKS

County Attorney Holly Adams presented the following resolution for approval:

- **Resolution:** Retention of Bond Counsel

Motion to approve this resolution was made by Supervisor Campbell and seconded by Supervisor Singer. The motion carried.

HUMAN RESOURCES

Safety Coordinator Sherman Manchester presented the Safety Report.

Motion to approve the report given by Mr. Manchester was made by Supervisor Marshall and seconded by Supervisor Singer. The motion carried.

Human Resources Director Michele Smith presented the following two resolutions for approval:

- **Resolution:** Abolish Office Specialist I Position and Create Legal Records Clerk Position

Motion to approve this resolution was made by Supervisor Green and seconded by Supervisor Wickham. The motion carried.

- **Resolution:** Revised Covid-19 Travel Policy (Resolution and Policy)

Motion to approve this resolution was made by Supervisor Ingalsbe and seconded by Supervisor Marshall. The motion carried.

**WAYS & MEANS
STANDING COMMITTEE**

Purchasing Director Debbie Gierman presented the following resolution for approval:

- **Resolution:** Rejection of Bid for Printing of Bid Specifications and Drawings

Motion to approve this resolution was made by Supervisor Green and seconded by Supervisor Campbell. The motion carried.

Finance Director Mary Gates commented on the *Capital Projects Report - February 2021*.

By general consent it was agreed to review a status report on the Capital Projects on a quarterly basis.

COUNTY ADMINISTRATOR

County Administrator Chris DeBolt noted the following:

- > Covid-19 cases and quarantines among employees remain lower than they were previously.
- > Working with schools towards getting students back in the classroom safely.
- > Ongoing work related to vaccine distribution. Asking people to be patient regarding vaccine supply and appointments.
- > Expecting rapid changes over the next couple of months based on actions being taken by the Legislature. Will work with Valerie Knoblauch at Finger Lakes Visitors Connection to communicate with businesses.

ADJOURNMENT

Being no need for an Executive Session and no further business to come before the Committee, the meeting was adjourned at 4:09 p.m., following a motion by Supervisor Green, seconded by Supervisor Ingalsbe, and carried.

The next regularly scheduled meeting for the Ways & Means Committee is Wednesday, March 24, 2021, at 3:00 p.m. at 74 Ontario Street and via WebEx.

Respectfully submitted,
Judy Mantai, Confidential Secretary