



GOVERNMENTAL OPERATIONS & IMPROVED METHODS COMMITTEE

AGENDA

**Municipal Building
Economic Development Conference Room
Tuesday, May 3, 2016 @ 4:00 p.m.**

- **Adopt minutes of the April 12, 2016 meeting**

- **Information Services** **Sean Barry**
 - **“Resolution Approval of Intermunicipal Agreement Between the Ontario County Soil & Water Conservation District and the County of Ontario for Information Technology Services”**

- **Finance** **Michael Wojcik**
 - **“Ontario County Governmental Operations & Improved Methods Quarterly Fiscal Review for the Quarter Ending March 31, 2016”**

COMMITTEE INTERESTS

Future Agenda Items

Adjournment

For assistance w/agenda call:

Cte Chair-Greg Bendzlowicz

Cte Liaison-R. Johnson

(315) 521-0820

(585) 396-4382

Gregory.Bendzlowicz@co.ontario.ny.us

robin.johnson@co.ontario.ny.us



GOVERNMENTAL OPERATIONS & IMPROVED METHODS COMMITTEE

DRAFT MINUTES

Tuesday April, 12, 2016

Committee Members

*Greg Bendzlowicz, Chair
Tamara Hicks
Margaret Hilton
Dominick Vedora
Mark Venuti
Fred Wille*

Others Present

Director of Finance Mary Gates, Director of Human Resources Denise Morley, Senior Fiscal Manager Michael Wojcik, Board of Supervisors Clerk Karen DeMay, County Attorney Gary Curtiss, Assistant County Attorney Art James, Real Property Tax Director Robin Johnson

Chairman Bendzlowicz called the meeting to order at 4:00 p.m. *Supervisor Vedora made a motion, seconded by Supervisor Hicks, to adopt the minutes of the March 22, 2016 meeting; motion carried.*

Supervisor Vedora made a motion, seconded by Supervisor Wille to move into executive session at 4:02 to discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Director of Human Resources Denise Morley was asked to remain.

At 4:38 PM, Supervisor Venuti made a motion, seconded by Supervisor Hilton to reconvene in regular session.

County Attorney Gary Curtiss presented the resolution to reappoint Mary A. Krause as County Administrator. *Supervisor Venuti made a motion, seconded by Supervisor Vedora to approve the resolution "Reappointment of Mary A. Krause Ontario County Administrator" All in favor, motion carried.*

County Attorney Gary Curtiss then presented the resolution to appoint Brian H. Young as Deputy County Administrator. Supervisor Bendzlowicz commented that there were four qualified candidates, the three interviewees were all good, strong candidates. Mr. Young was the committees unanimous choice. The resolution will go to the Personnel Committee tomorrow, and then to the full Board of Supervisors next week.

Supervisor Venuti made a motion, seconded by Supervisor Vedora to approve the resolution "Appointment of Deputy County Administrator Brian H. Young" All in favor, motion carried.

Assistant County Attorney Art James explained a suggested change to resolutions approving contracts. The current language often results in delays due to the timing of contract review and approval by the county attorney's office. The new language was discussed and approved by the Insurance Committee, and should help the contract process move along more smoothly. The committee members unanimously supported the language changes.

Real Property Tax Director Robin Johnson presented a resolution to provide school tax preparation services to Canandaigua City School. Director Johnson explained that the resolution to provide the same services to each of the school districts went through the previous committee cycle, but Canandaigua City School had not returned their contact at that time.

Supervisor Vedora made a motion, seconded by Supervisor Venuti to approve the resolution "Authorizing Intermunicipal Cooperation Agreement with School Districts for Provision of School Tax Bill Preparation Services" All in favor, motion carried.

Director Johnson presented a resolution authorizing the county's participation in two tax challenges against the 2015 Assessment Roll. Director Johnson explained the general process, and pointed out the unusually large impact of one of the challenges.

Supervisor Venuti made a motion, seconded by Supervisor Hilton to approve the resolution "Authorization to Participate in Defense of Real Property Tax Assessment Challenges Against the 2015 Final Assessment Roll" All in favor, motion carried.

Director Johnson then presented a report of PILOT agreements for informational purposes, noting that for the most part, current unpaid PILOTs are for shelter rent agreements that are generally paid in the summer after financial statements have been audited.

Director Johnson then presented a resolution of sympathy for Ed Tidd, Senior Tax Map Technician, explaining that Ed had worked for the Real Property Tax Department for over thirty years, was an excellent employee and a gentle man. Ed was diagnosed with cancer on February 15th and passed away on March 30th. County Attorney Curtiss commented that in his many dealings with the mapping department, they were all very knowledgeable, Ed was always ready to help, very polite and always professional.

Supervisor Hilton made a motion, seconded by Supervisor Vedora to approve "Resolution of Sympathy – Edward F. Tidd" All in favor, motion carried.

Director of Finance Mary Gates explained that as part of the State Budget District Judges are to receive pay increases. This legislation would include the District Attorney. The budget did not provide funding for the pay raises, so in fact, the state has passed yet another unfunded mandate. A resolution encouraging the state legislature to revisit the funding issue will go to the Personnel Committee tomorrow.

Director Johnson explained that the State Budget also impacts the STAR school property tax exemption. The STAR exemption will be transitioned into a personal income tax credit for new home buyers. The transition is effective for any property purchased after March 2, 2015. Due to the eligibility criteria for freeze checks, the transition will be a bit complicated, and specifics are not known at this time. Director Johnson will keep the Committee apprised as information is made available.

Being no further business to come before the committee, *Supervisor Vedora made a motion, seconded by Supervisor Hilton to adjourn, motion carried. Meeting adjourned at 5:05p.m.*

Respectfully Submitted,
Robin Johnson, Director
Real Property Tax Services

APPROVAL OF INTERMUNICIPAL AGREEMENT BETWEEN THE
ONTARIO COUNTY SOIL & WATER CONSERVATION DISTRICT AND THE
COUNTY OF ONTARIO FOR INFORMATION TECHNOLOGY SERVICES

WHEREAS, Ontario County has a robust Information Technology infrastructure including email hosting, network storage, backup and recovery, and network security; and

WHEREAS, Ontario County has an Information Services Department staffed with experienced employees; and

WHEREAS, the Ontario County Soil & Water Conservation District (OCSWCD) seeks a provider for technology services; and

WHEREAS, OCSWCD currently connects to the Ontario County network to access and update Geographic Information Systems (GIS) resources; and

WHEREAS, Ontario County is willing and able to provide technology services to OCSWCD per the attached inter-municipal agreement and fee schedule; and

WHEREAS, the Chief Information Officer recommends proceeding with the inter-municipal agreement with the OCSWCD; and

WHEREAS, the inter-municipal agreement has been reviewed with the Government Operations Committee which agrees with the recommendation; now, therefore, be it

RESOLVED, That the Ontario County Board of Supervisors authorizes the Chief Information Officer to proceed with the inter-municipal agreement with OCSWCD for technology services; and further

RESOLVED, That the County Administrator be, and hereby is, authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof, subject to the review and approval of the Office of the County Attorney; and further

RESOLVED, That certified copies of this resolution be sent by the Clerk of this Board to the Finance Department and the OCSWCD.