



GOVERNMENTAL OPERATIONS & IMPROVED METHODS COMMITTEE

AGENDA

**Municipal Building
Economic Development Conference Room
Tuesday, March 1, 2016 @ 4:00 p.m.**

- **Adopt minutes of the February 9, 2016 meeting**

- **Board of Supervisors** **Karen DeMay**
 - **“Resolution Authorizing Email Delivery of Local Laws to Members of the Ontario County Board of Supervisors”**

- **Board of Elections** **Mary Salotti**
 - **“Authorization of Grant Extension Agreements With the NYS Board of Elections for Help America Vote Act Funds”**

- **Finance** **Michael Wojcik**
 - **“Ontario County Governmental Operations & Improved Methods Quarterly Fiscal Review for the Quarter Ending December 31,2015”**

COMMITTEE INTERESTS

Future Agenda Items

Adjournment

For assistance w/agenda call:

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GOVERNMENTAL OPERATIONS & IMPROVED METHODS COMMITTEE

DRAFT MINUTES

Tuesday February 9, 2016

Committee Members

Greg Bendzlowicz, Chair
Tammy Hicks
Margaret Hilton
Dominick Vedora
Mark Venuti
Fred Wille

Others Present

County Administrator Mary Krause, Deputy County Administrator Mary Gates, Senior Fiscal Manager Michael Wojcik, Assistant County Attorney Holly Adams, Real Property Tax Director Robin Johnson, Real Property Tax Aide Tammy Jahna

Chairman Bendzlowicz called the meeting to order at 4:04 p.m. *Supervisor Venuti made a motion, seconded by Supervisor Vedora, to adopt the minutes of the January 19, 2016 meeting; motion carried.*

Chairman Bendzlowicz reported Supervisor Hilton accepted the GO Committee Vice-Chairman position for 2016 along with Supervisor Vedora agreeing to take the position of Compliance Officer .

Deputy County Administrator Mary Gates presented a Resolution to Appoint Members to the Ontario County Compliance Committee. Deputy Administrator Gates recognized two new members to the Compliance Committee: Denise Morley, Director of Human Resources and Lorrie Scarrott, Manager of Financial Operations. *Supervisor Venuti made a motion, seconded by Supervisor Hilton to approve the "Resolution to Appoint Members to the Ontario County Compliance Committee." All in favor, motion carried.*

Deputy County Administrator Mary Gates presented the Regulatory Compliance Committee Annual Report for the year 2016. *Supervisor Hicks made a motion to approve the report, seconded by Supervisor Wille. All in favor, motion carried.*

County Administrator Mary Krause provided an update. Administrator Krause asked the GO Committee if they would like a regular reporting pattern of information from the office of the County Administrator other than Key Events. She suggested a quarterly report. The committee chose to keep the current practice of Key Events and if any important issues arise they should be brought to the attention of the GO Committee. Administrator Krause explained Core Groups, which include department heads as well as input from succession planning groups, discussed developing a mission/vision statement for Ontario County. Also discussed was naming behaviors that reinforce what is being done within the County. This can be used for recruitment and employee training. Administrator Krause proposed an off-site management retreat scheduled June 10, 2016 from 9am to 3pm. Supervisor Hicks volunteered to attend as well as Chairman Bendzlowicz.

County Administrator Mary Krause discussed the Ontario County Legislative Agenda and the NYSAC Conference. She suggested any resolutions adopted by the standing committee at the NYSAC conference be brought to the GO Committee for adoption from the winter session on a regular basis.

Deputy County Administrator Mary Gates briefly explained several resolutions provided through the NYSAC Legislative Program that the County Administrator's Office would like to propose for consideration by the GO Committee as they are related to issues having a direct impact on County operations and County residents:

General Government:

- Resolution Thanking the Governor and the State Legislature for Making Heroin and Opioid Abuse Prevention a Top Public Safety, Public Health, and Mental Health Priority in New York State in 2016
- Resolution Calling on the State of New York to Enact Changes to Become REAL ID Compliant
- Resolution Calling for an Increase in the Share of Revenue Counties Retain for Providing State DMV Services – Similar resolution passed March 2015, Resolution No. 168-2015.
- Resolution Urging New York State Consolidate the Federal and State Primaries and Cover the Added Costs of Early Voting

Economic Development:

- Resolution Calling on the Governor and the State Legislature to Reject the Private Activity Bond Allocation Act of 2016

Finance:

- Resolution Urging the State to Resolve Recent FAA Clarifications Regarding the Disposition of Aviation Fuel Sales Tax Receipts in a Way that Preserves Current Local Sales Tax Receipts and Authority

Health:

- Resolution Urging the Department of Health and the Division of Budget to Prioritize Reimbursing County Costs for Early Intervention Services that Were Provided and Paid for Prior to the State Fiscal Agent Administrative Takeover and Remain Outstanding
- Resolution Urging the Department of Health and the Division of Budget to Require Providers to Maximize Reimbursement from All Third-Party Payers
- Resolution Urging the Governor and State Legislature to Gradually Eliminate the County Fiscal Responsibility for Preschool Special Education and Summer School Special Education Programs
- Resolution Supporting Rabies Prevention Across the State and Providing Appropriate Funding Necessary to Achieve This Goal
- Resolution Calling on the NYS Office of People With Developmental Disabilities and the Governor of the State of New York to Implement a Process of Transparency, Information-Sharing and Collaboration with the Local Governmental Units (LGUs) to Ensure the Adequacy of Community-based Programs and Services for People with Developmental Disabilities Who are Being Transitioned from Institutional Settings into the Community

Public Safety:

- Resolution Urging New York State to Fully Fund All Costs Related to Raising the Age of Criminal Responsibility and Ensure that Any Statutory or Administrative Changes Fully Recognize the Responsibility of Locally Elected District Attorneys to Promote Public Safety, Maintain Victims' Rights and Ensure Accountability in the Justice System
- Resolution Calling on Governor Andrew M. Cuomo and the State Legislature to More Equitably and Efficiently impose the 9-1-1 Surcharge on all Wireless Communications Devices and Use Revenues to Finance County 9-1-1
- Resolution Calling on Governor Andrew M. Cuomo and the State Legislature to Plan for Next Generation 911 in New York State and Create a New York State 911 Department that Supports County Public Safety Answering Points and Enhances Local Emergency Dispatch Services
- Resolution in Support of Efforts to Improve Probation and Alternatives to Incarceration in New York State In Order to Protect the Public and Reduce Reliance on Prisons and Jails

Social Services:

- Resolution Urging the Governor and Legislature to Gradually Restore the 50/50 State/County Cost Sharing for the Safety Net Program and to Increase Shelter Grant Reimbursements to Counties
- Resolution Urging the State to Provide Technical and Financial Assistance to Counties to Hold Localities Harmless from New Costs Associated with Federal Child Care Law Changes to Ensure Local Child Care Slots are Not Lost Due to Increased Costs of Meeting the New Federal Mandates
- Resolution Urging the Governor and Legislature to Eliminate Administrative Funding Caps on State Reimbursements to Local Social Service Districts for Safety and Security Improvements

Public Works:

- Resolution Calling on the State of New York to Restore Funding Parity Between the Capital Plans of the Metropolitan Transportation Authority (MTA) and the NY State Department of Transportation (NYSDOT)
- Resolution Urging the Governor and the Legislature to allocate the local portions of the proposed transportation funding through the existing CHIPs

Supervisor Vedora made a motion to approve the resolutions as a block, seconded by Supervisor Venuti. All in favor, motion carried.

Supervisor Dominic Vedora presented the Resolution Calling Upon the New York State Legislature to Immediately End the Gap Elimination Adjustment and Support Foundation Aid to School Districts. The Gap Elimination Adjustment was implemented in 2010 as a one-time reduction in education aid to help NYS balance its budget and has continued every year. Supervisor Vedora explained that School Boards within Ontario County are short on funds with the implementation of the State's Real Property Tax Cap limit and if the State would pay back the reduction taken in state aid the schools would be in better financial shape.

Supervisor Hilton made a motion, seconded by Supervisor Hicks to approve the "Resolution Calling Upon the New York State Legislature to Immediately End the Gap Elimination Adjustment and Support Foundation Aid to School Districts." All in favor, motion carried.

First Assistant County Attorney Holly Adams presented a Resolution Fixing Date and Notice for the Public Hearing on Local Law No. One (1) Intro. Attorney Adams explained this resolution is adding Director of Finance to the list of positions that shall be occupied by residents of Ontario County.

Supervisor Venuti made a motion, seconded by Supervisor Vedora to approve the "Resolution Fixing Date and Notice for the Public Hearing on Local Law No. One (1) Intro." All in favor, motion carried.

Real Property Tax Director Robin Johnson presented a Resolution of Support of Assembly Bill 5133/Senate Bill 1000-A an Act to Amend the Volunteer Firefighters' Benefit Law Referral. This amendment will provide for an annual cost of living increase for benefits to volunteer firefighters who became permanently and totally disabled due to a catastrophic injury sustained in the line of duty.

Supervisor Vedora made a motion, seconded by Supervisor Hilton to approve the "Resolution of Support of Assembly Bill 5133/Senate Bill 1000-A an Act to Amend the Volunteer Firefighters' Benefit Law Referral." All in favor, motion carried

Real Property Tax Director Robin Johnson presented a Resolution of Approval Correction of Error-2016 County/Town Tax Roll. Director Johnson explained the 2015-2016 school taxes, regarding a property located in the town of West Bloomfield, have been paid in full and were erroneously included on the list of unpaid taxes returned to the County Treasurer by the Honeoye Falls-Lima Central School District. The 2016 County/Town tax bill will be corrected by subtracting the amount of the school relevy (\$3984.31) for a corrected amount of \$1690.54.

Supervisor Hilton made a motion, seconded by Supervisor Venuti to approve the "Resolution of Approval Correction of Error-2016 County/Town Tax Roll." All in favor, motion carried

Being no further business to come before the committee, *Supervisor Hilton, seconded by Supervisor Vedora made a motion to adjourn, motion carried. Meeting adjourned at 4:52p.m.*

Respectfully Submitted,
Tammy Jahna
Real Property Tax Services Aide

AUTHORIZING EMAIL DELIVERY OF LOCAL LAWS TO
MEMBERS OF THE ONTARIO COUNTY BOARD OF SUPERVISORS

WHEREAS, Pursuant to Chapter 397 of the Laws of 2015, the New York State Legislature amended Subdivision 4 of Section 20 of the Municipal Home Rule Law to provide that county legislative bodies may elect to receive introduced local laws via email delivery in lieu of regular mail delivery; and

WHEREAS, To reduce mailing costs and expedite the receipt and review of introduced local laws, it would be advantageous for the Ontario County Board of Supervisors to authorize email delivery of local laws; and

WHEREAS, The Governmental Operations and Improved Methods Committee has reviewed this resolution, and recommends that local laws be delivered via email; Now, therefore, be it

RESOLVED, That pursuant to Subdivision 4 of Section 20 of the Municipal Home Rule Law, the Ontario County Board of Supervisors hereby authorizes the email delivery of introduced local laws, with introduced local laws to be e-mailed to the e-mail in-box of each member of the Board in the Portable Document Format (PDF) at least ten calendar days, exclusive of Sunday, prior to its final passage; and further

RESOLVED, That prior to the use of email delivery of introduced local laws pursuant to this Resolution, the County Clerk and Clerk of Board of Supervisors shall publish the e-mail addresses of all Board members on the internet websites of the Ontario County Clerk and the Ontario County Board of Supervisors, and post all such email addresses on the bulletin boards of said offices located in the Ontario County Courthouse at 27 North Main Street, Canandaigua, NY and in the Ontario County Municipal Building, 20 Ontario Street, Canandaigua, NY; and further

RESOLVED, That this change shall be effective immediately.

AUTHORIZATION OF GRANT EXTENSION AGREEMENTS WITH
THE NYS BOARD OF ELECTIONS
FOR HELP AMERICA VOTE ACT FUNDS

WHEREAS, The New York State Board of Elections has provided several contract extensions to the Ontario County Board of Elections for the following contracts:

Contract #	Title	Amount	Period
T002674	NYS Voting Access for Persons with Disabilities Poll Place Access Improvement	\$31,437	April 1, 2016 – March 31, 2017
C002558	Voter Education / Poll Worker Training Program	\$62,874	April 1, 2016 – March 31, 2017

;and

WHEREAS, Resolution Number 157-2007 and Resolution Number 354-2007 authorized the original acceptance of said grants; and

WHEREAS, The Commissioners of Elections are willing to accept the terms of the contract extension agreements with the New York State Board of Elections; and

WHEREAS, Authorization by the Ontario County Board of Supervisors is required for the County Administrator to sign said contract extension agreements; now, therefore be it

RESOLVED, That the County Administrator is hereby authorized to sign contract extension agreements with the NYS Board of Elections for contracts T002674 and C002558; and further

Resolved, that certified copies of this resolution be forwarded by the Clerk of this Board, to the Board of Elections, and the Department of Finance.

Ontario County
Governmental Operations & Improved Methods
Quarterly Fiscal Review for the
Quarter Ending December 31, 2015

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