

**ONTARIO COUNTY
RADIO AMATEUR CIVIL EMERGENCY SERVICE**

APPLICATION INSTRUCTIONS

PREREQUISITE: Before applying, please complete the Federal Emergency Management Agency's online training courses entitled: **Introduction to the Incident Command System (ICS-100 [IS-100.b]) and National Incident Management System (IS-700)**, as presented at <https://training.fema.gov/>. These courses are free, completely online, and provide valuable training on the standard terminology and protocols used by emergency units across the country, including Ontario County. Completion of these two courses is required for RACES membership.

1. DOWNLOAD AND PRINT APPLICATION.
2. PLEASE WRITE LEGIBLY (ONE LETTER WE CAN'T READ IN YOUR DOB, CALLSIGN, PHONE NUMBER OR EMAIL ADDRESS WILL CAUSE MUCH TROUBLE.
3. READ THE CERTIFICATION – YOU ARE CONSENTING TO A BACKGROUND INVESTIGATION BY THE SHERIFF'S OFFICE.
4. SIGN
5. MAIL TO

ONTARIO COUNTY EMERGENCY MANAGEMENT DEPARTMENT
SAFETY TRAINING FACILITY
2914 COUNTY ROAD 48
CANANDAIGUA, NEW YORK 14424

OR FAX TO 585 396 4583

AND INCLUDE CERTIFICATES OF COMPLETION OF THE ICS COURSES ABOVE.

6. BE PATIENT:
 - ⑩ SHERIFF'S BACKGROUND UNIT WILL DO LIMITED REVIEW AS SOON AS POSSIBLE; WE ARE NOT THEIR TOP PRIORITY.
 - ⑩ RESULTS WILL BE FORWARDED TO EMERGENCY MANAGEMENT DIRECTOR (EMD) WHO MAY CONTACT YOU IF HE HAS ANY QUESTIONS.
 - ⑩ EMD-APPROVED APPLICATIONS WILL BE FORWARDED TO HUMAN RESOURCES OFFICE AND RADIO OFFICER SCOTT TERESI N2UMH.
 - ⑩ YOU WILL BE NOTIFIED OF APPROVAL, AND ASKED TO VISIT ONTARIO COUNTY HUMAN RESOURCES DEPARTMENT, 3019 COUNTY COMPLEX DRIVE, CANANDAIGUA (HOPEWELL CAMPUS) FOR PHOTO ID.

MEANWHILE, MEETINGS ARE OPEN TO ALL (CURRENTLY 2D WEDNESDAYS, 7:30 PM, SAFETY TRAINING FACILITY) AND SO IS OUR WEEKLY TRAINING NET (8 PM SUNDAYS ON THE 145.450 REPEATER, PL 110.9). PLEASE JOIN US.

73, W2ONT