

KEY EVENTS

Office of the County Administrator

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Mary A. Krause
County Administrator

Brian H. Young
Deputy County Administrator

Cynthia R. Abraszek
Confidential Secretary to the
County Administrator

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Employee Safety & Wellness

Recordable Injury / Illness

Municipality	1/1/19 – 11/19/19	1/1/18 – 11/19/18	2018 Year End
Ontario County	8	6	7
Sheriff's Office	13	6	7
Cities	12	14	15
Towns & Villages	18	18	19
FLCC	2	4	5
Fishers Fire District	2	4	5
Soil & Water District	0	0	0
Volunteers	6	5	5
TOTAL	61	57	63



Work/Life Balance Lunch N Learn

Learn how EAP can provide support and services to help you find self-care solutions on balancing life and work. Lunch provided! Presented by Maureen Negron, ESI Group-EAP.

Tuesday, December 10

12:00 – 1:00 pm

Building 3019, 2nd Floor Conf. Rooms
Please click here for more information
and to register: [Info & Registration!!](#)

ONTARIO COUNTY EMPLOYEE BLOOD DRIVE

Thursday, December 19, 2019

9:00 AM – 2:00 PM

3019 County Complex Dr. – Human Resource Building
2nd Floor Conference Rooms 204/205

The need is constant. The gratification is instant. Give blood.
[Receive an exclusive Red Cross long-sleeved T-shirt when you donate!](#)

Click "Blood Drive" to Register on the Intranet:

Blood Drive

Click "Sign In with SSO"

Click the "Donate Blood" Red Button

Pick the available time slot

If you donated on or before

October 24 (Whole Blood) or **August 29** (Double Red Cell/Power Reds),

you are eligible to donate.

Walk-ins are welcome. Please Bring ID!

County Administrator

Shared Services Panel Members voted on the draft 2020 Property Tax Savings Plan on November 20. The vote was unanimous to approve the Plan. It will save taxpayer dollars and improve coordination and services with municipalities and schools. A public presentation will be held December 17 at 4pm at 20 Ontario Street in Room 200.

Economic Development

RealEats America, the Geneva meal-subscription company won the top, \$1 million prize in the competition for start-up companies featured in the Grow-NY Food & Ag Summit. RealEats was one of 199 companies that originally applied for the competition and one of 17 selected to make pitches for their businesses at the summit. Victor's The Perfect Granola was one of the four companies that won \$250,000 in the competition. These two Ontario County businesses were the only Rochester-area finalists in the competition. RealEats founder and CEO Dan Wise said, "We are so thrilled to have won this prize money and are so thankful to New York State for this opportunity. With this prize, we will be able to leverage the amazing resources in the region to take our startup to the next level." During his presentation to the Grow-NY judges, Wise said the prize will allow RealEats to add 30 workers to its current workforce of 50 as it expands its market. The company makes fully prepared meals, vacuum seals them and ships them to customers in 22 states. Many of the ingredients RealEats makes into the meals are produced locally; the ability to source those ingredients and gain additional food production expertise were among the reasons the company settled in the area. The meals are notable for their chef-created recipes and lack of additives yet have a shelf life of seven days because of their preparation methods. RealEats is working now on a pilot project with We Work, the chain of co-working shared office spaces, to provide refrigerated vending machines from which workers can purchase meals. Wise said the We Work project will provide the company access to 100,000 more potential subscribers and can be replicated in other settings, such as college campuses. The prize will allow the company to embark on its plans to build out, in two phases, up to 50,000 square feet in the Geneva business center it occupies. RealEats will also deepen its relationship with its current suppliers and develop more relationships with local farmers, Wise said. "To be put in that class and to win the big prize is quite overwhelming. It's another thing that solidifies our relationship with the region," he said. RealEats will bring on board more specific types of employees to further its mission: more food makers, quality assurance staff, customer service workers and process engineers.

Human Resources

We have announced the Correction Officer civil service exam for 2020. The Correction Officer exam will be held on February 1, 2020 but applications must be in by December 18, 2019. Many other professional positions are also vacant and posted on our website including:

- Registered Professional Nurse
- Nurse Practitioner (Psychiatric)
- Supervisor, Bureau of Wastewater Management

Check out www.co.ontario.ny.us/jobs and sign-up for **Notify Me** to receive information about other vacancies or exams.

As we move into the holiday season, when the pressures of family, friends, work and personal stresses can be magnified, don't forget that EAP is available for unlimited telephonic counseling and many other services to provide assistance.

Office of Sheriff

The Ontario County Sheriff's Office sponsored the Crisis Intervention Team training for law enforcement agencies within our County. Twenty personnel from the Sheriff's Office (Criminal, Corrections and 911), the Canandaigua Police Department and the Geneva Police Department attended the week-long training and received certification as CIT team members. The Crisis Intervention Team (CIT) is an innovative first-responder model of police-based crisis intervention with community, health care, and advocacy partnerships. The CIT "Model" was first developed in Memphis and has spread throughout the country. It is known as the "Memphis Model". CIT provides law enforcement-based crisis intervention training for assisting those individuals with a mental illness, and improves the safety of patrol officers, consumers, family members, and citizens within the community.

The jail completed a required yearly drill, with a simulated hazardous material incident. The following agencies participated in the drill allowing this to be as realistic as possible. Hopewell Fire, Ontario County Hazmat, Canandaigua Emergency Squad, Public Health and F.F. Thompson Health. This was a very successful drill and allows the corrections staff to enhance their skills if an incident should ever occur.

The No Shave November-Beards for Bucks fundraiser raised over \$5,500 which will be donated to adolescent cancer support. Members from the Office of Sheriff donated money for their right to grow beards and let their hair down. Great job by all....

Public Health

Public Health is excited to announce the receipt of a \$21,774 award for outstanding performance in immunization monitoring and reporting and perinatal hepatitis B prevention. The Performance Incentive Program-Bureau of Immunization and Perinatal Hepatitis B Prevention Program (PHBPP)-monitored the County's performance of these activities during 2018-2019 and found the department to be one of 34 Counties to achieve a perfect score of (100%)! The goal of the program is to improve the quality and timeliness of reporting of performance measures and outcomes at local health departments. This award will help support future immunization program expenses such as staff training and the purchase of technology, data loggers and storage units (for vaccine refrigeration). Funding will also be used during the implementation of the Community Health Improvement Plan (CHIP).

We are so proud of our staff members who strive for excellence every day and make Ontario County a healthy place to live, learn and play. Good health, we are in this together!

Records and Archives

Department Scanning:

Scanning records is more than running paper documents through a desktop or multi-function copier/scanner. Please keep these steps in mind:

1. Decide What to Scan and Where to Store

Before scanning begins, decide which documents to convert to images and where to store them. Unless you need digital copies of archival files for disaster recovery purposes, it isn't necessary to image rarely accessed documents that will eventually be destroyed. Your most frequently accessed documents benefit most from being converted to digital files.

2. Sort, Organize and Prep Your Documents

Sorting, organizing and preparing your documents before scanning them is essential for a successful document imaging project. Staples, paper clips and sticky notes must be removed from files. Torn and dog-eared pages should be straightened and repaired. Every document you plan to scan should be arranged in order. Sorting, organizing and prepping documents can take a great deal of time.

3. Convert Your Documents to a File Format You Can Use

To be able to access your documents after they're scanned, make sure they are converted to a usable file format. PDFs are easily accessible. Other options are: TIFF, GIF, JPG, or PNG. Verify file format requirements prior to scanning and confirm conversion at key points during your scanning project.

4. Check for Accuracy and Quality

Don't forget to verify that your information is captured and converted accurately. Confirm that every image is properly indexed, has the correct resolution, and is fully readable. Keep in mind that verification doesn't exclusively take place at the end of your project. Quality assurance can only be guaranteed when applied to every step of the imaging process.

5. Destroying paper records

After you have verified that quality checking has been successful, please refer to the CO2 retention schedule to make sure that these paper records can be destroyed as they need to follow laws and regulations relevant to local government records.

Veterans Service Agency

Toys for Tots donation boxes have been placed and are ready for donations! Please consider donating a new unwrapped toy to support this year's campaign. All donated toys will go to support children within Ontario County's programs. You can find boxes at the following locations:



- Bldg. 3010 (Veteran Services)
- Bldg. 3019 (outside of HR)
- Jail
- 20 Ontario (DMV & County Clerk)
- DSS Geneva

Toys will be collected on December 20.

Workforce Development

Workforce Development Counselor Mike Sykes attended the Learning for Work Task Force meeting November 14 at the downtown Rochester campus of MCC. This was the sixth and final meeting of the panel of NYS Assembly members who are drafting legislation to address the middle-skills gap that can have a profound detrimental impact on staffing, productivity, and growth at local businesses. Presenters from local unions, businesses, agencies, and education providers spoke about their experiences with the middle skills gap and what efforts have made to address this issue. Assembly members explained that input from stakeholders is being used to amend the legislation.

VOLUNTEER SPOTLIGHT

One of our Core Behaviors is "Advocate for the needs of the most vulnerable in our community".

Many County employees volunteer in support of this Core Behavior.

Do you have a volunteer experience that you are willing to share in Key Events?

Please email Cindy Abraszek at Cindy.Abraszek@co.ontario.ny.us

SEE WHAT'S NEW WITH OUR TEAM AGENCIES

Cornell Cooperative Extension

On November 14, Cornell Cooperative Extension of Ontario County partnered with Eric Branch, a Cornell graduate student working with Cornell AgriTech to provide a microbiology workshop for 4-H youth. Nine youth ranging from 4th to 8th grade engaged with Eric to learn about three different types of microbes (fungi, bacteria, and nematodes) and both the positive and negative effects that these can have on the environment. This fun and informative workshop gave youth a general introduction to microbiology and even taught them how to take samples of microbes and use a microscope.

A Regional Master Gardener Training was just completed with training one day a week for 11 weeks. Ontario County is welcoming 15 new Master Gardeners to join our group of 43 current Master Gardeners.

2020 Inside Dirt, Cornell Cooperative Extension of Ontario County's gardening newsletter subscriptions are available. *Inside Dirt* is published 9 times a year (February to October). Starting in 2020, you will have a choice of how you receive this publication. Electronically via email for \$10.00/year or a mailed paper copy for \$18.00/year. If you are interested in subscribing to this newsletter that contains information on up-to-date horticultural topics and workshop details, send your name and address to nea8@cornell.edu and a subscription form will be sent to you or go to www.cceontario.org for the subscription form.

Feed Dealers' Seminar, December 13, 2019, The Feed Dealer Seminars are specifically targeted for nutritionists, veterinarians, crop and management consultants, extension educators, and dairy producers with specific interest in nutrition-oriented topics. They are designed to blend the latest concepts in feeding and other management aspects of dairies with field level application. They have been conducted annually as a road show with multiple sites in New York and a Vermont location in collaboration with the Northeast Agribusiness and Feed Alliance. The program is presented by the NWNY Dairy, Livestock, and Field Crops Team. To register contact Brandie Waite at 585-343-3040 ext. 138 or email bls238@cornell.edu.

2020 Corn Congress | January 9, 2020, 8:30 am - 3:30 pm at Quality Inn, 2468 Route 414, Waterloo, NY 13165. A program presented by the Northwest Dairy, Livestock, and Field Crops Team. DEC and CCA credits pending. Visit their website, <https://nwnyteam.cce.cornell.edu/> for more information.

Beginner Maple Workshop | January 16, 2020, 6:30 pm to 8:30 pm at Cornell Cooperative Extension, 480 North Main Street, Canandaigua. Mr. Stephen Childs, NYS Extension Specialist in the Department of Natural Resources at Cornell University will be the presenter. The workshop will cover a variety of aspects of maple syrup production. Fee: \$10.00/family. To register, contact Nancy at 585-394-3977 x 427 or email nea8@cornell.edu with your name, address, and phone number.

Care of African Violets | February 4, 2020, 6:30 pm to 8:00 pm at Cornell Cooperative Extension, 480 North Main Street, Canandaigua. Master Gardener, Susie Nettleton will lead this workshop. Learn the basics of African Violet care, repot an African Violet that has outgrown a pot, learn to start an African Violet from a leaf, and learn the different types of African Violets. Bring one or two of your African Violets that need repotting or dividing. All supplies will be provided for repotting. Fee: \$5.00/person. To register, contact Nancy at 585-394-3977 x 427 or email nea8@cornell.edu with your name, address, and phone number.

Check our website www.cceontario.org for programs.

Finger Lakes Community College

Finger Lakes Community College invites the community to the following events:

Dec. 7-8: Finger Lakes Camerata concerts: The Finger Lakes Camerata will present holiday concerts on Saturday, Dec. 7 in Canandaigua and Sunday, Dec. 8 in Geneva. Titled “Holidays Around the World,” the performances will feature the music of composers Dan Forrest, Ola Gjeilo, Ryan Murphy and others. The Dec. 7 concert will be held at the First Congregational Church, 58 N. Main St., Canandaigua, while the Dec. 8 concert will be held at St. Peter’s Episcopal Church, 151 Genesee St., Geneva. Both begin at 3 p.m. The Finger Lakes Camerata is a choral group based at FLCC and directed by Anthony D’Agostino, vocal music director at the Victor Junior High School and longtime accompanist for the camerata. He has taken the helm following the retirement of longtime director Dennis Maxfield, who remains a singer with the group. Concerts are free and open to the public, though donations are accepted for scholarships for music and music recording students.

Dec. 9, 10: Jazz Ensemble Concerts: Student jazz ensembles give two concerts, each starting at 7 p.m. on Monday, Dec. 9 and Tuesday, Dec. 10 in Stage 14 at the main campus in Canandaigua.

Dec. 13: Winter Concert: Student ensembles will present their annual Winter Concert on Friday, Dec. 13, at 7 p.m. in the Student Center Auditorium, also at the main campus. The event will feature the percussion, guitar and vocal jazz ensembles along with the College Singers.

Dec. 14: Vocal Concert: The vocal jazz ensemble and College Singers will perform many of the same pieces from the Winter Concert at an off-campus event on Saturday, Dec. 14, at 7 p.m. at the United Church, at the corner of Gibson and Main streets in Canandaigua.

Dec. 14-15: Finger Lakes Chorale concerts: The Finger Lakes Chorale will give its annual holiday concert on Saturday and Sunday, Dec. 14 and 15, at 3 p.m. at the Finger Lakes Community College main campus at 3325 Marvin Sands Drive, Canandaigua. Entry is free though donations are accepted for a scholarship fund. The Finger Lakes Chorale is a choral group based at FLCC and directed by Dennis Maxfield, a member of the adjunct music faculty. This year’s concert is titled “A Silent Night.” The program includes many holiday favorites, including “White Christmas,” “Joy to the World,” “Go Tell it on the Mountain,” “Hark the Herald Angels Sing,” and “O Come, O Come Emmanuel.” The event concludes with the traditional Hallelujah chorus from Handel’s “Messiah.”

Finger Lakes Visitors Connection

The first snow has come and gone, and that means it's time to hit the slopes! [Bristol Mountain](#) is open and ready for business! Bristol opened two of its trails, coming right on the heels of the mountain’s selection as a finalist for the 2020 “I AM a Snowmaker Award.” The industry award highlights the hard work, determination, and camaraderie of snowmakers, and recognizes how critical they are to the success of their resorts and the ski industry. We were excited to help highlight Bristol’s newest amenities for the upcoming snow season by bringing a [local Rochester reporter out to the mountain](#). Later we connected the reporter with the Canandaigua BID to feature their [Holiday Gingerbread Tour](#)! If you would like to learn more about our local and national media efforts, contact [Christen](#) in our office.

Black Friday and Small Business Saturday and Cyber Monday may be over, but the holiday shopping season has just begun and with so many fantastic options in Ontario County you'll be able to find unique local gifts for

everyone on your list. If you need some help thinking of gifts to get or places to purchase, we wrote a special blog to give you the ideas you need, so read it [here](#)!

Humane Society / Happy Tails

The Staff of the Ontario County Humane Society are very sad to announce that our mascot and spokes dog Mikki has left us unexpectedly. Many thanks to her for all her hard work representing us so well-it has been an awesome 9 months with her!



Soil & Water Conservation District

Agricultural Nonpoint Source Abatement and Control Program Funding Awarded to Three Ontario County Farms

The Agricultural Nonpoint Source Abatement and Control program provides funding to address water quality challenges in priority watersheds, such as the Finger Lakes, and protect the environment. This year, the program celebrates its 25th year of providing critical funding to support New York's farms in safeguarding the State's natural resources. The New York Department of Agriculture and Markets administers the Agricultural Nonpoint Source Abatement and Control Program in coordination with the New York State Soil and Water Conservation Committee. The program is part of the Agricultural Environmental Management framework, a broader effort that helps farmers achieve higher levels of environmental stewardship and more efficient, cost-effective farming systems. This funding will support on-farm environmental planning and the implementation of best management practice systems to keep nutrients and other potential pollutants from entering waterways. A total of \$1.2 million was awarded to 3 farms in Ontario County to install manure storages to meet operational needs, reduce manure transport requirements, minimize the risk of excess nutrient loss, protect local aquifers and groundwater, and protect surface and drinking water for the surrounding community. The total project value will be just over \$3 million dollars.



Example manure storage under construction

**N.Y.S. D.E.C. Endorsed 4 Hour Erosion and Sediment Control Training:
Friday, January 17, 2020 from 8:00am to 12:00pm**

Location: Ontario County Soil & Water Conservation District
480 North Main Street
Canandaigua, NY 14424

Cost: \$100 per person, non-refundable

Pre-payment required; checks must be received by January 10, 2020. Please make checks payable to Ontario County Soil and Water Conservation District. We do not accept credit cards. Registration begins at 7:45am; Photo ID Required to Register. Presentation will begin at 8:00am. Anyone arriving after 8:15am will not be allowed to attend. Pre-registration Information: Contact Ontario County Soil & Water Conservation District at (585)396-1450 to register.

Presented By: Ontario County Soil & Water Conservation District
Megan Webster, CPESC
Katie Lafler, NYS E&SCC

Click here for more info: <https://www.ontswcd.com/4-hour-course>



If you would like additional information on any of the key events, please feel free to contact my office or the appropriate department head.

Sincerely,

Mary A. Krause
County Administrator
/ca