

## KEY EVENTS

Office of the County Administrator

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[www.co.ontario.ny.us](http://www.co.ontario.ny.us)

**Mary A. Krause**  
County Administrator

**Brian H. Young**  
Deputy County Administrator

**Cynthia R. Abraszek**  
Confidential Secretary to the  
County Administrator

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### Employee Safety & Wellness

Recordable Injury / Illness

Municipality	1/1/2019	1/1/2018	2018 Year End
	– 8/27/2019	– 8/27/2018	
Ontario County	7	2	7
Sheriff's Office	11	3	7
Cities	12	9	15
Towns & Villages	11	13	19
FLCC	1	2	5
Fishers Fire District	2	3	5
Soil & Water District	0	0	0
Volunteers	5	4	5
<b>TOTAL</b>	<b>49</b>	<b>36</b>	<b>63</b>

Do you know what the new vaping products look like? Your kids do! Check out the newest line of vapes that kids are using, hear why they are dangerous and how YOU can help prevent their use.

**A Lunch n Learn presented by Ontario County Public Health**

**Christy Richards, RN, MPH, CLC will be held**

**Tuesday, September 24<sup>th</sup>**

**12:00 – 1:00 pm**

**Building 3019, 2<sup>nd</sup> Floor Conf. Rooms**

Please click below for more information and to register.

[Info & Registration!!](#)

### County Administrator

The New York State Association of Counties (NYSAC) 2019 Fall Seminar will be held on Sept 16-18 in Sullivan County. Ontario County will be well represented as Mary Krause and Brian Young will be co-presenting on Ontario County's efforts around Succession Planning and our Mission, Vision, Core Values and Behaviors. In addition, Mary Gates will deliver Principles of County Budget & Finance which is a County Government Institute Core Session.



On September 12 at the Board of Supervisors meeting, the draft 2020 Property Tax Savings Plan (aka Shared Services Plan) will be distributed to the Board to begin the approval process. Following the issuance to the Board is a minimum forty-five (45) day review period which will include three (3) mandatory public hearings before the Shared Services Panel is able to vote on the plan in late October or early November.

## **County Attorney**

On September 3rd Nanci Dunn retired from the County Attorney's Office after 34 years of service. We will miss her many contributions to the office, most especially her calm demeanor. We wish her all the best as she enjoys this well-earned next step!

## **Economic Development**

Assured Edge Solutions (AES) is a sustainable agri-business located in the Cornell Ag & Food Technology Park (the Tech Farm). AES's goal is to create products and revenue streams from excess agricultural processing that was previously discarded as unusable. For example, LiDestri Foods used to squeeze oranges into juice for Wegmans and discards the peels. Now, AES takes the leftover orange peels, dries them and mills them into nutrient-dense powders. These powders are used as an additive to desserts, cheeses, smoothies, beers, and ciders. The owner of the company, Dan Rao, is always up for a challenge and makes powders from a variety of locally grown produce --- beets and carrots to turnips and kale. The OCEDC and City of Geneva recently loaned AES funds to expand their production at the Tech Farm. Here is a link to a News 10 video about AES: <https://www.whec.com/news/small-business-spotlight-assured-edge-solutions/5354693/>

## **Human Resources**

The 2019-2020 Civil Service exam season starts with the Police Officer Exam on September 14. This is considered a high security exam and additional control measures have been instituted. So for those taking the exam, please allow additional time for sign-in and identification verification.

On September 3 the HR Department began using a new Civil Service software program for tracking and maintaining all civil service employees and positions. This system will eventually allow us to begin accepting electronic applications and payments, and also to provide responses and documents electronically to the applicant and each jurisdiction. Stay tuned!!

### **Don't wait until you need it – Register in advance for Telemedicine!**

As the new school year begins, remember that Telemedicine gives you fast access to quality, medical health care 24/7/365, via your phone, tablet, or computer. **All you need to do is activate it through your online member account and download the MDLIVE app. It's a great tool for your kids that are away at college!**

### **There are four easy ways to activate telemedicine today.**

**WEB** - Register/Log in at [ExcellusBCBS.com/Member](https://ExcellusBCBS.com/Member)

**APP** - Download the MDLIVE app

**TEXT** - Text EXCELLUS to 635483

**VOICE** - Call 1-866-692-5045

The 3<sup>rd</sup> Quarter Service Pin Ceremony is scheduled for the morning of Thursday, September 19. The schedule will be forthcoming. The pin presenters look forward to these quarterly events. Employee appreciation is always a great way to start your day.

## **Information Services**

The MUNIS Financial System Project is fast approaching our Phase 1 Go Live date of October 1. The implementation team has been hard at work prepping the system and is now moving into the user training phase of the project. If you are invited to a training session, please make sure to attend and learn about the new system. MUNIS has much to offer the County and is a significant upgrade from our current 20+ year old finance system.

## **Office of Sheriff**

The Office of Sheriff will be holding a Home Firearms Safety Course on October 19 at the Safety Training Facility. This course will cover the following topics: Basic Firearms Safety, Use of Force and Justification, New York State Pistol Permit Process and New York State Laws and Liability. This course is full and others will be offered in the future.

The 11<sup>th</sup> annual Citizens Police Academy began on September 5 and will conclude on October 24. Applicants who attend the academy will have an opportunity to learn about the functions of the Sheriff's Office. Many of the classes will provide hands on experiences with some of the duties of the various divisions within the Office of Sheriff.

Chief Corrections Officer Christian Smith attended the week long LEAD program. This program is Leadership, Development and Education intensive and was held at the University of Virginia. Congratulations to Chief Smith for completing this program.

New Hires: Communications Officer Elyse Baer

## **Planning**

Chelsea Booth recently joined the Planning Department as a Senior Clerk.

Linda Frasca will be retiring September 27. We wish her the best!

Planning received a \$10,000 grant from the Rochester Area Community Foundation to help fund a conditions assessment of the Manchester Roundhouse.

On August 26 the Town of Victor adopted its Access Management Plan as an amendment to its town comprehensive plan. The plan is the second town wide access management plan adopted by an Ontario County municipality and was prepared over a year and a half of cooperative effort between LaBella Associates and the County Planning Department working with a special committee of the Town and Village of Victor. At the same meeting the Town Board also adopted an Access Management Local Law, two local laws to amend the zoning and subdivision of land chapters of their Town Code, and adopted an official map of the Town prepared by the Planning Department. Together, the plan, local laws, and official map set up rules about driveway and road intersection spacing, and traffic signal light spacing aimed at preserving the traffic handling capacity of roads within the town and increasing safety. The plan and the official map also establish the general location for a network of future roads to reduce traffic loads on existing roads. Congratulations to the Victor Town Board for recognizing the importance of access management as the most important factor, one that is often overlooked and not regulated, affecting road capacity and safety and thus the quality of life for its residents and visitors.

In conjunction with FLCC, we successfully completed a review with the Bond Counsel for the Dormitory Authority of the State of NY concerning the eligibility of County-owned facilities associated with CMAC (especially the restroom building) for 50% SUNY funding. In the 2019 NYS budget, the state approved \$315,000 in funding for various capital maintenance activities concerning the facilities surrounding and within CMAC owned by Ontario County (the Friends of CMAC own and maintain the improvements that were made in 2005-2006, and are responsible for their maintenance). In short, this means that we can now budget and expend funds earmarked for rehabbing the restroom building and other repairs around the concrete plazas at CMAC!

## **Probation**

The Criminal Justice Reforms coming in January will mean big changes for the Probation Department. In preparation for the new legislation, Probation Supervisors are learning how to install Electronic Monitoring Units to take some of the new workload off of the Pretrial Release team.

The Probation Department said farewell to Colleen Brown on 9/7/2019. Colleen has served in several county departments but served her last 18 years with Alternatives to Incarceration and Probation. She was the smiling face that greeted people when they came in. Colleen will be missed.

## **Public Health**

### **Eastern Equine Encephalitis (EEE) Detected in Ontario County Horse**

On August 30, 2019 Ontario County Public Health was notified that a one year old horse stabled in the Town of Farmington tested positive for Eastern Equine Encephalitis (EEE, or Triple E). This is the first time EEE has been documented in a mammal in Ontario County. EEE is caused by a virus transmitted by a certain type of mosquito. Humans rarely become infected, but if they do, the illness is serious and can be fatal due to brain inflammation (encephalitis). It is not transmissible person-to-person, horse-to-human or horse-to-horse.

Human infection is rare and it is possible to be infected and have no symptoms. Individuals under the age of fifteen and over the age of fifty are at greatest risk for developing severe disease. Symptoms of severe disease include sudden headache, high fever, chills, vomiting, disorientation and seizures. These should be reported to a healthcare provider. How can you protect your family? There is no human vaccine for EEE so preventing mosquito bites is important. Wear long sleeves and tuck pants into socks and shirts into pants when outdoors at dusk or dawn. Use insect repellents containing DEET according to manufacturer's instructions. Reduce the mosquito population around homes by removing standing water. This includes attention to containers, tires, gutters, pools, hot tubs, birdbaths, etc. Additionally, make sure window and door screens fit properly and are in good condition. For more information, see:

[https://www.health.ny.gov/diseases/communicable/eastern\\_equine\\_encephalitis/fact\\_sheet.htm](https://www.health.ny.gov/diseases/communicable/eastern_equine_encephalitis/fact_sheet.htm)

## **Public Works**

The 2019 parking lot and sidewalk improvements at the Municipal Building were recently completed. The project was a joint effort between County Highways, Buildings & Grounds and the Suit-Kote Corporation.

The 2019 Deep Run swim season came to a close on Labor Day 2019. Thank you to this year's lifeguard staff: Aquatic Supervisor Sue Bennett, Senior Lifeguards: Hannah Reho, Megan Johnston, Miranda Dunton and Lorraine Tucker; Lifeguards: Ryan Hough, Ashleigh Parsons, Nathan Teerlinck, Kyle Copper and Hailey Rossi.

The County's newest round-about at CR 23/Fort Hill and McIvor Road is expected to fully open in late September. Early season rainy weather, utility conflicts and material delivery issues contributed to missing the planned late August opening. The Contractor and Project Management Team did a great job in advancing work where they could keep the delay to a minimum.

With the last concert at CMAC in the books, Highway staff moved into the College's large G-Lot to begin phase II of the parking lot reconstruction.

The renovation at 74 Ontario is concentrated on structural framing and utility extension through the building. A number of challenges to complete the structural steel framing has delayed the start of the building addition. We expect sanitary/storm sewer work to proceed in mid-late September followed closely by the start of the building addition.

## **Records and Archives**

As the busy summer season is coming to an end, Brooke Morse has answered approximately 200 research questions from patrons dealing with family genealogy, tracing the history of properties, Daughters of the American Revolution qualifications and confirming naturalization records for dual citizenships. Questions come to us by online request forms, email, phone calls and on site patrons. Brooke has been working cooperatively with Tracey Butcher in the County Clerk's Office to have these naturalization records certified and sent out to or picked up by the patron from the Clerk's Office, and has even fielded a couple calls from the Italian Embassy in regard to these applications for dual citizenship. Brooke is grateful to Tracey for her help in this process.

RAIMS summer intern, Leslie Mast has fulfilled her internship requirements and returned to school at Geneseo last week. She has been a joy to have at the office and we are lucky to report that she will remain on as a volunteer and continue her work processing and indexing historical coroners' reports.

The World War I grave inventory for all of Ontario County is complete, thanks to the good work of Preston Pierce, County Historian. The WWI Centennial Commission has asked for an article about the grave site inventory that they can publish on their website. The article will also be posted on the County Historian's website.

As the Onbase implementation moves forward, Document Specialists Kris Martin, Robin Cuppernell and Casey Maves have added the case number to the 21,840 scanned probation files; quality checked 8 batches of Human Resources records and now are scanning 9 boxes of military discharge papers (approximately 13,500 files) for the Ontario County Veterans Agency.

With the help of the FOIL workflow process created in Onbase, Rosemary Switzer, Director of RAIMS/RMO has responded to 163 FOIL requests since May.

The NYS Archives will be presenting a workshop on October 10 at the Safety Training Facility from 9:30-12:00pm. The title of the class is *"How to process and purge your Inactive Records"*. The workshop will discuss transferring records to inactive storage, identifying and organizing records, applying retention schedules, destroying records, and preparing them to be scanned into a records system. Leave your fears behind as you learn to dive into records like the deep end of a swimming pool!

At the end of this month Rosemary Switzer will attend a two-day retreat for the New York Association of Local Government Records Management Officers. The retreat is held every year to brainstorm ideas, themes and classes for the upcoming conference that is held annually in June.

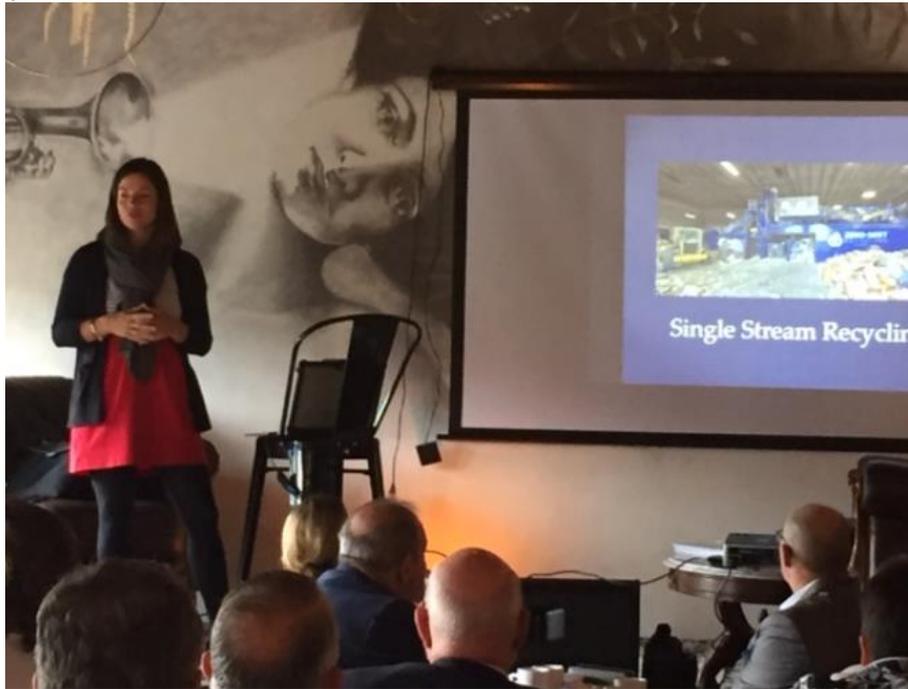
A special thanks to Rhonda Bailey, our part time volunteer who has shredded the contents of 50 records boxes since June.

## Stop DWI

A car crash on the way home from Commencement killed her parents and left her permanently injured. Today, Jacy Good and her husband, Steve Johnson speak to more than a hundred groups annually about the dangers of distracted driving. “Every individual thinks it’s okay when they’re doing something on their phone because they’re a safe driver, they’re an above-average driver and it’s only dangerous when someone else does it,” Good says. “They won’t change until distracted driving touches them somehow.” Good’s story touched a national audience when she appeared on *The Oprah Winfrey Show* in 2010, and that exposure led to a slew of speaking requests. Today, she and her husband, Steve Johnson are full-time public speakers, with 140 to 160 engagements annually at schools and corporate events across the country. Jacy and her husband spoke at the Traffic Safety Board meeting on August 7.

## Sustainability and Solid Waste Management

Carla Jordan presented at Hollerhorn Distillery for InterCounty on Friday August 16. Carla spoke about the County Solid Waste Management Plan (SWMP) and the programs implemented by the County and its municipalities in support of the SWMP.



## Workforce Development

Workforce Development’s Summer Youth Employment Program has been a great success this summer! Approximately 80 youths from all communities within the county were placed at a variety of organizations. They were able to earn a paycheck and also learn valuable, appropriate work skills and behaviors to set them on the path for their potential future careers. In addition to the work duties, they also toured some of our employer’s facilities. This gave them the opportunity to see firsthand the incredible diversity of the organizations and employment opportunities that are available with Ontario County. Special thanks to FedEx, Guardian Glass, Finger Lakes Pet Resort and NY Kitchen for hosting us and sharing valuable information with us all. The Youth also participated in a valuable “Hang up and Drive” presentation sponsored by the County’s Stop DWI office.

## Youth Bureau

Come Join Our Team and Help Make a Difference in Ontario County!

As a county, we must be more visible to our youth so they are less invisible to us. No single agency or individual, acting alone, can address all the complex circumstances any youth may be facing. Public and private sectors, communities and individuals must work together. We must continue to increase the safety of our youth as they journey to find their place in society. Youth are more than our future. Youth are our present as well. Youth are teachers as well as students. Youth have something to give as well as to gain from working and contributing to their communities. If you are a youth, think about becoming a member of the Ontario County Youth Advisory Board. Apply today and share your voice, dreams, thoughts, and energy.

Adults are to teach, encourage, instruct, mentor, praise, influence, guide and inspire our youth. If you are an adult, consider joining the Ontario County Youth Board as one of your personal contributions to your community. The Ontario County Youth Advisory Board members are making decisions about programs and services which provide youth with the opportunity to experience a good and healthy childhood. Apply today and share this exciting opportunity to work with youth and make a difference!

We are seeking youth representation from Victor, Marcus Whitman, Red Jacket, Honeoye, and Naples. Our meetings are held at 3010 County Complex Drive, Canandaigua once a month. The meetings are from 5:30 pm – 7:00 pm. Application can be found on our webpage located under **Your Government** and then click on **Youth Bureau**. Feel free to call Marsha Foote at 585-396-4035 with any questions. She would be happy to provide answers.

## SEE WHAT'S NEW WITH OUR TEAM AGENCIES

### Cornell Cooperative Extension

**Fun on the Farm, September 21, 2019, J Minns Farm, 3379 Seneca Castle Road, Stanley, NY 14561, 11:00 am – 4:00 pm.** This event gives the agriculture community the opportunity to educate the non-farm public and neighbors about the benefits of agriculture production around them in Ontario County and the state. There are lots of fun and educational things for everyone in the family: hayrides that tour the farm, games, sampling of agricultural products, and food that is available to purchase prepared by a service group. Check out the website: [ontariocountyfunonthefarm.com](http://ontariocountyfunonthefarm.com)

**Cut Flowers Futures Speaker Series: What's Blooming in 2020?, Cornell Cooperative Extension of Ontario County, 480 North Main Street, Canandaigua, NY 14424, 7:00 pm.**

Are you a cut flower farmer or trying to become one? Cornell Cooperative Extension of Ontario County has the series for you! We are bringing Cut Flower Experts direct to you so you can see what happened in 2019, what's up in 2020, and start planning your garden and seed haul. This year's **Cut Flower Futures Series** includes three presentations for you to learn more about flowers! We have booked Debra Prinzing from Slow Flowers Podcast and the founder of American Flowers Week (October 17) and Petra Page-Mann from Fruition Seeds, Ontario County's very own organic seed company in Naples, New York (October 24). \$15 per session or \$40 for all three. To register:

[https://pub.cce.cornell.edu/event\\_registration/main/events\\_landing.cfm?event=cutflowerfuturesseries\\_232](https://pub.cce.cornell.edu/event_registration/main/events_landing.cfm?event=cutflowerfuturesseries_232)

Check our website [www.cceontario.org](http://www.cceontario.org) for programs.

## Finger Lakes Visitors Connection

We want to congratulate Naples on the installation of two maps for visitors. FLVC worked with the Naples Valley Visitors Association to complete the installation of these maps that are engaging and fun for visitors and offer valuable information on things to do, see, and eat in the area. You can see them during the [Naples Grape Festival](#), September 21 – 22. The four visitor “gateways,” or entry points of Ontario County are Victor, Canandaigua, Naples, and Geneva. FLVC started this project to enhance the visitor experience with visual and informational connections between our communities to promote extended stays and repeat visitation. Naples was the most recent of our installations, and Geneva is up next. And, if you haven’t seen the Eastview Mall bathroom corridor featuring five themed displays, you probably should plan your next shopping spree!



## Soil & Water Conservation District

### Cover Crops

The Ontario County Soil & Water Conservation District worked with several farmers in Ontario County to establish cover crops through the Climate Resilient Farming Program. They interseeded a rye and radish mix between corn rows. In the fall, when the corn is harvested, the radish and rye mix will already be established and will provide cover throughout the winter and spring before the next crop is planted. Below are some photos of the interseeder planting the cover crop in early July, a photo of the radish and rye mix in early August, and a photo of the cover crop in late August. It has been a very successful seeding!



### Kashong Conservation Area

The Ontario County SWCD assisted the Town of Geneva with the Kashong Conservation Area Upland Water Retention Project. Soil and Water Staff helped to design two basins that, during a rain event, will hold back water and slowly release it through a 6 inch outlet pipe. This will slow down water and allow for sediment to

be deposited upslope in the basins. By collecting and slowing down stormwater in upland areas such as the Kashong Conservation Area we are able to reduce the amount of sediment entering Seneca Lake during major storm events. The Kashong Conservation Area is a public park where you can find these drainage basins and learn more about stormwater control practices.



### **Happy Retirement to George Barden!**

George Barden, Canandaigua Lake Watershed Inspector, has retired. We congratulate him on his many years of dedicated service protecting Canandaigua Lake!



If you would like additional information on any of the key events, please feel free to contact my office or the appropriate department head.

Sincerely,

Mary A. Krause  
County Administrator  
/ca