



**MINUTES**  
**FINANCIAL MANAGEMENT COMMITTEE**  
**3019 County Complex Drive, Canandaigua, New York**

**November 30, 2016**

**MEMBERS PRESENT**

David Baker, Robert Green, Dan Marshall, Rich Russell, Kris Singer. Drew Wickham was necessarily absent.

**OTHERS PRESENT**

In addition to Committee Members: Mary Krause, Mary Gates, Brian Young, Lorrie Scarrott, Gary Curtiss, Matt Hoose, Diane Johnston, David Tillman, Tom Harvey, Art James, Holly Adams, Maria Rudzinski, Betsy Landre, Mary Burnett, Rochelle Gray, Nellie Puma, Michael Wojcik, Sandy Seeber, Halle Stevens, Steve Healy-CSEA, Judy Manntai

**CALL TO ORDER**

The meeting of the Financial Management Committee was called to order at 2:00 p.m. by Chairman Baker.

**MINUTES**

Supervisor Marshall made a motion to approve the minutes of the Financial Management Committee meeting on November 9, 2016. Supervisor Singer seconded the motion. The motion carried.

**PUBLIC SAFETY**

- ▶ **Resolution:** *Sheriff ~ Authorization to Accept Donation for DARE Program*

Supervisor Marshall made a motion to approve the two Office of the Sheriff resolutions as a block. Supervisor Singer seconded the motion. The motion carried.

- ▶ **Resolution:** *Sheriff ~ Authorization to Accept Alzheimer's Foundation of America Grant*

- ▶ **Transfer:** *Sheriff ~ Budget Transfer to Authorize Replacement of Vehicle*

Supervisor Green made a motion to approve the Budget Transfer for the replacement of Vehicle Fleet #1339 (Sheriff marked sedan) for a total cost of \$36,733.35, to be paid through Self Insurance Recoveries and Contingency. Supervisor Marshall seconded the motion. The motion carried.

**HEALTH & MEDICAL**

- ▶ **Resolution:** *Mental Health - Authorization: Amendment Agreement - William E. Mitchell*

Supervisor Singer made a motion to approve the six Mental Health resolutions as a block. Supervisor Green seconded the motion. The motion carried.

- ▶ **Resolution:** *Mental Health ~ Authorization: Amendment Agreement - NYSARC, Inc. - Ontario Chapter*
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- ▶ **Resolution:** *Mental Health ~ Authorization: Amendment Agreement - Finger Lakes Parent Network*
- ▶ **Resolution:** *Mental Health ~ Authorization: Amendment Agreement - Unity House of Cayuga County, Inc. - Unity Employment Services*
- ▶ **Resolution:** *Mental Health ~ Amendment Authorization for Renewal of Professional Consultant Contract - Council on Alcoholism and Addictions of the Finger Lakes*
- ▶ **Resolution:** *Mental Health ~ Amendment Authorization for Renewal of Professional Consultant Contract - Finger Lakes Addictions Counseling and Referral Agency*

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**HUMAN SERVICES**

- ▶ **Transfer:** *DSS ~ Budget Transfer to Cover Overtime Shortfall*      Supervisor Russell made a motion to approve the budget transfer. Supervisor Singer seconded the motion. The motion carried.
- ▶ **Resolution:** *Office for the Aging ~ Authority to Cancel Uncollectible Debts*      Supervisor Russell made a motion to approve the resolution to deem as uncollectible the OFA unpaid balances of \$1,049.11. Supervisor Singer seconded the motion. The motion carried.

**GOVERNMENT OPERATIONS & IMPROVED METHODS**

- ▶ **Resolution:** *County Administrator ~ Adoption of Ontario County Grant Administration Policy*  
Supervisor Green made a motion to approve the two Government Operations county policy resolutions. Supervisor Singer seconded the motion. The motion carried.
- ▶ **Resolution:** *County Administrator ~ Adoption of Ontario County Sub-Recipient Monitoring Policy*

**PUBLIC WORKS / PLANNING**

- ▶ **Resolution:** *Planning ~ Authorization to Accept the NYS Office of Parks Recreation and Historic Preservation Project Planning for Improvements to Ontario County Beach and Deep Run County Park on Canandaigua Lake*  
Supervisor Russell made a motion to approve the resolution as presented for the 2017 Planning Department budget. Supervisor Green seconded the motion. The motion carried.

**CAPITAL PROJECTS**

- ▶ **Resolution:** *Highway ~ County Road 10 Intersection Improvements and Preventive Maintenance - CP 10-2009: Closing of Capital Project*  
Supervisor Russell made a motion to file the resolution to close Capital Project 06-2009. Supervisor Green seconded the motion. The motion carried.
- ▶ **Resolution:** *2015 FLCC Capital Maintenance Project ~ CP 01-2015: HVAC Rehabilitation in the Fine Arts and Graphic Design Area - Approval of Change Order CO01-02 with UDN*  
Supervisor Russell made a motion to approve the three FLCC resolutions as a block. Supervisor Marshall seconded the motion. The motion carried.
- ▶ **Resolution:** *2015 FLCC Capital Maintenance Project ~ CP 01-2015: HVAC Rehabilitation in the Fine Arts and Graphic Design Area - Approval of*

*Change Order CO02-02 with  
Concord Electric Corporation*

- ▶ **Resolution:** *2015 FLCC Capital Maintenance Project ~ CP 01-2015: HVAC Rehabilitation in the Fine Arts and Graphic Design Area - Approval of Change Order CO03-02 with Monroe Piping and Sheet Metal*

**FMC STANDING  
COMMITTEE ITEMS**

- ▶ **Resolution:** *Apportionment of Mortgage Tax*
- ▶ **Resolution:** *Finance ~ Authorization to Contract with Fiscal Advisors & Marketing, Inc., to Provide Financial Advisor Services*
- ▶ **Resolution:** *Authorization to Execute Sales Tax Distribution Agreement*

Supervisor Marshall made a motion to approve the resolution authorizing and directing the County Treasurer to issue checks for the distribution of the semi-annual mortgage tax as set forth in the resolution. Supervisor Singer seconded the motion. The motion carried.

Supervisor Singer made a motion to approve the resolution to authorize a contract with Fiscal Advisors & Marketing, Inc., for financial advisor services for 2017. Supervisor Russell seconded the motion. The motion carried.

After a PowerPoint presentation by County Attorney Gary Curtiss regarding the history of the sales tax agreement, Supervisor Marshall made a motion to approve the resolution to authorize the sales tax distribution agreement. Supervisor Singer seconded the motion. The motion carried.

**OTHER**

There was no other business.

**ADJOURNMENT**

Being no further business to come before the Committee, the meeting was adjourned at 2:55 p.m. following a motion by Supervisor Marshall. The motion was seconded by Supervisor Green, and carried.

The next regularly scheduled meeting is Wednesday, December 14, 2016, at 2:00 p.m.

Respectfully submitted,

Judy Manntai, Confidential Secretary