



GOVERNMENTAL OPERATIONS & IMPROVED METHODS COMMITTEE

DRAFT MINUTES

Tuesday November 29, 2016

Committee Members

*Greg Bendzlowicz, Chair
Tamara Hicks
Margaret Hilton
Dominick Vedora
Mark Venuti
Fred Wille*

Others Present

County Administrator Mary Krause, Deputy County Administrator Brian Young, Director of Finance Mary Gates, County Attorney Gary Curtiss, Assistant County Attorney Art James, Senior Fiscal Manager Michael Wojcik, Clerk to the Board of Supervisors, Karen DeMay, Real Property Tax Director Robin Johnson

Chairman Bendzlowicz called the meeting to order at 4:01 p.m.

Supervisor Hilton made a motion, seconded by Supervisor Venuti, to adopt the minutes of the November 8, 2016 meeting; motion carried.

Clerk to the Board, Karen DeMay presented the resolution “Organizational Meeting 2017” explaining that Chairman Marren would like to hold the meeting at the Victor FLCC Campus. The meeting would begin at 4:00 PM as is customary. *Supervisor Venuti made a motion, seconded by Supervisor Hicks to approve the resolution, all in favor, motion carried.*

Clerk DeMay then distributed the 2017 Board of Supervisors meeting schedule, and a draft standing committee proposed schedule. *Supervisor Vedora made a motion, seconded by Supervisor Hilton in support of the proposed schedule.*

Director of Finance, Mary Gates presented to resolutions “Adoption of Ontario County Sub-Recipient Monitoring Policy” and “Adoption of Ontario County Grant Administration Policy”. Director Gates explained that the policies were the result of separate audit and review by the Department of Homeland Security, and that a number of county departments were on the team that reviewed the current policy and developed the proposed policy. Supervisor Venuti noted that the policy document for the Sub-Recipient Monitoring was not included in the agenda packet. Director Gates apologized for the oversight, and will forward the policy document to the committee members for review. Chairman Bendzlowicz suggested meeting five minutes prior to the next Board of Supervisors Meeting to discuss any questions or concerns, so that adoption of the policies would not be delayed. *Supervisor Vedora made a motion, seconded by Supervisor Wille, to approve “Adoption of Ontario County Grant Administration Policy” All in favor, motion carried.*

County Attorney Gary Curtiss presented the resolution “Code of Ethics – Amendment” explaining that the only change is for clarification purposes, and adds the phrase “for his or her personal use or benefit” to Resolution 205-1970 Section 3(a). *Supervisor Hilton made a motion, seconded by Supervisor Venuti, to approve the resolution. All in favor, motion carried.*

County Attorney Curtiss then presented a power point presentation explaining the history of sales tax, the current distribution agreement and the proposal for a 2016-2023 distribution agreement. The only real change in the proposal is to provide the two cities with additional \$25,000 in “set-asides” in any three of the seven years of the agreement, but only if there is an increase in the total sales tax collection of .5% over the previous year. The

new agreement will go on indefinitely unless either the county or a city opts out. The power point presentation will be made to the Financial Management Committee and to the full Board of Supervisors before it is acted on, and the agreement does have to be approved by the NYS Comptroller. Adoption of the resolution will make the agreement retroactive to 2016. The dates in the resolution will be amended to reflect that prior to filing with the Clerk. In response to a question regarding internet sales and the impact on sales tax collections, County Attorney Curtiss will forward a Comptrollers Report that he received recently that addresses that issue.

Committee members expressed kudos to County Attorney Curtiss for the presentation and to those involved in negotiating the proposed agreement.

Supervisor Vedora made a motion, seconded by Supervisor Wille to approve the resolution "Authorization to Execute Sales Tax Distribution Agreement." All in favor, motion carried.

Real Property Tax Director Robin Johnson presented the following resolutions:

- "Levy of Omitted Taxes – Town of Farmington (Stein)"
- "Levy of Omitted Taxes – Town of Farmington (Hess)"
- "Levy of Omitted Taxes – Town of Farmington (A Safe Place Self Storage LLC)"
- "Unpaid County Sewer Charges for Levy on 2017 Town Tax Rolls, Towns of Canadice, Canandaigua, Gorham, Hopewell and Richmond"
- "Unpaid Water Charges to be Placed on 2017 Town Tax Rolls"
- "Unpaid Sewer Charges to be Placed on 2017 Town Tax Rolls"
- "Schedule of Equalization and Ratio of Percentages for 2017 County Taxes"
- "Levying 2017 County Taxes per Apportionment of 2017 Ontario County Budget Tax Levy"
- "2017 County Taxes Levied Against the Cities of Canandaigua and Geneva"

Supervisor Vedora made a motion, seconded by Supervisor Venuti, to approve, as a block, the above resolutions All in favor, motion carried.

County Administrator Mary Krause reported that she and Deputy County Administrator Brian Young had met with Senators Schumer and Gilibrand and members of their staff. Discussion topics included infrastructure needs, broadband grants for rural areas, school resource officers, the heroin epidemic and resources for mental health and addictions; concerns regarding the expense of the Families First Act, Blue Green Algae, unfunded mandate relief, and the Citizens Academy. It was a good initial start.

Being no further business to come before the committee, *Supervisor Vedora made a motion, seconded by Supervisor Hicks to adjourn, motion carried. Meeting adjourned at 5:05p.m.*

Respectfully Submitted,

Robin Johnson, Director
Real Property Tax Services