



Minutes
WAYS AND MEANS COMMITTEE
3019 County Complex Drive ~ 2nd Floor,
Room 205 Canandaigua, NY 14424

November 7, 2018

MEMBERS PRESENT	Supervisors, Jeffery Gallahan, Robert Green, Peter Ingalsbe, Daniel Marshall, and Kristine Singer. Supervisors David Baker and Andrew Wickham were declared necessarily absent.
OTHERS PRESENT	County Administrator Mary Krause, Deputy County Administrator Brian Young, Chairman Marren, Finance Director Mary Gates, Deputy Finance Director Lorrie Scarrott, Sr. Fiscal Manager Shelly Gray, County Attorney Holly Adams, First Assistant County Attorney Lea Nacca, Human Resource Director Michele Smith, Deputy Human Resource Director Lindsey Burgess, Sr. Planner Betsy Landre, Sr. Fiscal Manager Shelly Gray, Safety Coordinator Sherman Manchester, Supervisor Vedora, Real Property Tax Director Robin Johnson, County Clerk Matt Hoose, Commissioner of Public Works Bill Wright, Public Defender Leanne Lapp, Mental Health Director Diane Johnston, Auditor Mary Burnett, and Clerk Kristin Mueller.
CALL TO ORDER	Supervisor Marshall called the committee meeting to order at 3:00 PM.
MINUTES	Motion to approve the minutes of October 17, 2018, made by Supervisor Gallahan, seconded by Supervisor Ingalsbe, and carried.
RESOLUTION NO. 633-2018	Supervisor Vedora talked about laid over Resolution No. 633-2018. He spoke of the two lawsuits that have been filed against the event center. He would like support at the Board meeting on November 15 th to table the Resolution until the lawsuits are cleared up.
PUBLIC SAFETY	Ms. Gates presented a resolution entitled, "AUTHORIZATION TO ACCEPT DONATION – OFFICE OF SHERIFF" Motion to approve this resolution was made by Supervisor Singer, seconded by Supervisor Green and carried.
GOVERNMENTAL OPERATIONS AND INSURANCE	Ms. Johnson talked about the wholly exempt oversight committee annual report. The committee and Ms. Johnson have reviewed everything and things are pretty much the same as last year and it looks good. County Clerk Matt Hoose presented a resolution entitled, "SEMI-ANNUAL MORTGAGE TAX DISBURSEMENT" Motion to approve this resolution was made by Supervisor Singer, seconded by Supervisor Gallahan and carried. The mortgage tax collection amount is up about \$106,000 from the last period. Deputy County Administrator Brain Young presented a resolution entitled, "CALLING ON THE GOVERNOR AND LEGISLATURE TO REFORM THE HOME RULE REVENUE PROCESS BY ENACTING LONGER EXTENSION PERIODS AND THE GOAL OF MAKING MOST OF THE MEASURES PERMANENT"

	<p>Motion to approve this resolution was made by Supervisor Gallahan, seconded by Supervisor Ingalsbe and carried.</p>
CAPITAL PROJECTS	<p>Commissioner of Public Works Bill Wright presented the following two resolutions entitled,</p> <ul style="list-style-type: none"> • CLOSING OF CAPITAL PROJECT NO. 03-2016 – REPLACEMENT OF FERGUSON ROAD BRIDGE OVER FLINT CREEK • CLOSING OF CAPITAL PROJECT NO. 04-2016 – REPLACEMENT OF OLD MILL BRIDGE OVER FLINT CREEK <p>Motion to approve these resolutions as a block was made by Supervisor Singer, seconded by Supervisor Gallahan and carried.</p> <p>Commissioner of Public Works Bill Wright presented the following resolution entitled, “CAPITAL PROJECT NO. 09-2017 – BRIDGE PREVENTATIVE MAINTENANCE PROJECT (GROUP 2) – 2020 – ACCEPT SUPPLEMENTAL AGREEMENT #1 TO NEW YORK STATE REVENUE CONTRACT – DEPARTMENT OF PUBLIC WORKS” singer/green</p> <p>Motion to approve this resolution was made by Supervisor Singer, seconded by Supervisor Green and carried.</p>
SAFETY REPORT	<p>Safety Coordinator Sherman Manchester presented his safety reports.</p> <p>Motion to approve the report made by Mr. Manchester made by Supervisor Singer, seconded by Supervisor Gallahan and carried.</p>
HUMAN RESOURCES	<p>Human Resource Director Michele Smith presented a resolution entitled, “TRANSFER OF FUNCTION PLANNING DEPARTMENT AND DEPARTMENT OF PUBLIC WORKS (SOLID WASTE MANAGEMENT) TO DEPARTMENT OF SUSTAINABILITY AND SOLID WASTE MANAGEMENT”</p> <p>Motion to approve this resolution was made by Supervisor Singer, seconded by Supervisor Ingalsbe and carried.</p> <p>Human Resource Director Michele Smith presented a resolution entitled, “APPROVING MEMORANDUM OF AGREEMENT NO. 4-2018 BETWEEN ONTARIO COUNTY AND ONTARIO COUNTY GENERAL UNIT, C.S.E.A”</p> <p>Motion to approve this resolution was made by Supervisor Singer, seconded by Supervisor Green and carried.</p> <p>Human Resource Director Michele Smith presented the following resolutions as a block:</p> <ul style="list-style-type: none"> • “ONTARIO COUNTY BACKGROUND CHECK POLICY FOR APPLICANTS WHOSE PERSPECTIVE JOB DUTIES REQUIRE ACCESS TO FEDERAL TAX INFORMATION” • “AUTHORITY TO EXECUTE MEMORANDUM OF UNDERSTANDING WITH THE DEPARTMENT OF HOMELAND SECURITY TO PARTICIPATE IN E-VERIFY PROGRAM” <p>Motion to approve these resolutions as a block was made by Supervisor Singer, seconded by Supervisor Green and carried.</p> <p>Human Resource Director Michele Smith presented a resolution entitled, “AUTHORIZATION TO CONTRACT WITH BENEFIT RESOURCE, INC. AS PLAN ADMINISTRATOR OF ONTARIO COUNTY’S BENEFIT CHOICE PLAN AND SECTION 105(H) PLANS”</p>

Motion to approve this resolution was made by Supervisor Ingalsbe, seconded by Supervisor Gallahan and carried.

Human Resource Director Michele Smith presented a resolution entitled, “SALARY ADJUSTMENT – KEVIN KARNYSKI – PUBLIC DEFENDER’S OFFICE”

Motion to approve this resolution was made by Supervisor Singer, seconded by Supervisor Green and carried.

Human Resource Director Michele Smith presented a resolution entitled, “CREATION/RECLASSIFICATION/DELETION OF POSITIONS – 2019 ONTARIO COUNTY BUDGET”

Motion to approve this resolution was made by Supervisor Singer, seconded by Supervisor Ingalsbe and carried.

Human Resource Director Michele Smith presented a resolution entitled, “AUTHORIZATION TO REJECT ALL PROPOSALS FOR SHORT-TERM DISABILITY BENEFITS ADMINISTRATION (R18046)”

Motion to approve this resolution was made by Supervisor Gallahan, seconded by Supervisor Singer and carried.

FINANCE OFFICE

Finance Director Mary Gates presented the following two resolutions:

- ADOPTION OF COUNTY BUDGET FOR YEAR 2019
- APPROPRIATION OF CONDUCT COUNTY GOVERNMENT – FISCAL YEAR 2019

Motion to approve these resolutions as a block was made by Supervisor Gallahan, seconded by Supervisor Ingalsbe and carried.

Finance Director Mary Gates presented a resolution entitled, “RESOLUTION TO APPROVE THE 2019-2024 CAPITAL IMPROVEMENT PLAN”

Motion to approve this resolution was made by Supervisor Singer, seconded by Supervisor Ingalsbe and carried.

Ms. Burnett and Ms. Gates presented to the committee the 3rd Quarter Sales Tax information. We are currently tracking above last year’s numbers.

Deputy Finance Director Lorrie Scarrott presented a transfer for Community College Chargebacks

Motion to approve this transfer was made by Supervisor Gallahan, seconded by Supervisor Singer and carried.

This transfer is from contingency for \$125,000 and will cover chargebacks through the end of year.

County Attorney Holly Adams presented a resolution entitled, “FIXING DATE AND NOTICE FOR THE PUBLIC HEARING ON LOCAL LAW NO. 8 (INTRO.) OF 2018”

Motion to approve this resolution was made by Supervisor Green, seconded by Supervisor Singer and carried.

COUNTY ADMINISTRATOR UPDATE	Ms. Krause has reached out and contacted the newly elected Sheriff, Coroner, and Supervisor. She is working to setting up newly elected orientations for them. Also, Alice Haskins has announced her retirement and Ms. Krause recommends refilling her position.
EXECUTIVE SESSION	At 3:29 PM, Supervisor Singer made the motion, seconded by Supervisor Gallahan, to go into executive session regarding discussion on proposed, pending, or current litigation and to confer with counsel; motion carried. At 3:43 PM, Supervisor Ingalsbe made the motion, seconded by Supervisor Gallahan, to leave executive session; motion carried.
ADJOURNMENT	Motion to adjourn made at 3:44 PM by Supervisor Gallahan, seconded by Supervisor Singer and carried.
RESPECTFULLY SUBMITTED	Kristin Mueller, Clerk to the Board

Ontario County Vision Statement

A vibrant community where every citizen has the opportunity to be healthy, safe, and successful