



Minutes
WAYS AND MEANS COMMITTEE
 3019 County Complex Drive ~ 2nd Floor, Room 205
 Canandaigua, NY 14424

November 6, 2019

MEMBERS PRESENT

Supervisors Andrew Wickham, Jeffrey Gallahan, Robert Green, Peter Ingalsbe, Daniel Marshall, and Kristine Singer. Chairman David Baker was declared necessarily absent.

OTHERS PRESENT

In addition to Committee Members: Mary Krause, Brian Young, Mary Gates, Lorrie Scarrott, John Storer, Jim Ritts, Robin Johnson, Diane Johnston, Leanne Lapp, Jeff Rougeux, Bill Wright, Matt Hoose, Holly Adams, Lea Nacca, Art James, Mike Reinhardt, Michele Smith, Lindsay Burgess, Sherman Manchester, Mary Burnett, Nellie Puma, Kathleen Meyers, Judy Manntai; FLCC - President Robert Nye

CALL TO ORDER

The meeting of the Ways and Means Committee was called to order at 3:00 p.m. by Vice Chairman Wickham.

MINUTES

Supervisor Gallahan made the motion to approve the minutes of the Ways and Means Committee on October 16, 2019, and October 24, 2019. Supervisor Ingalsbe seconded the motion. Motion carried.

FLCC - Update

Finger Lakes Community College President Robert Nye met with the Committee to report on program development and a focus on internship development in coordination with Wegmans. The College currently has 57 majors. Beginning in Spring 2020, FLCC will begin offering courses on cannabis biology and cultivation. Dr. Nye noted that cultivation practice will be limited to industrial hemp. Additionally, a track in *Developing Agro-Business and Wine Management* and a new degree in *Web and Mobile Development* is being offered.

PUBLIC SAFETY

- ▶ **Resolution:** *Sheriff ~ Authorization to Accept Donation - Mary M. Gooley Hemophilia Center, Inc.*

Supervisor Marshall made the motion to approve the resolution for the Office of Sheriff to accept a donation in the amount of \$2,28.37 from the Mary M. Gooley Hemophilia Center for law enforcement services rendered during the Finger Lakes Triathlon. Supervisor Green seconded

the motion. Motion carried.

- ▶ **Resolution:** *Emergency Management ~ Acceptance of Grant from Emergency Management Preparedness Grant*

Supervisor Green made the motion to approve the resolution for the Office of Emergency Management to accept a grant in the amount of \$44,413 and to approve a contract with the New York State Division of Homeland Security and Emergency Services for a term of October 1, 2018, through September 30, 2021, at a cost not to exceed \$88,826; \$44,413 of which is to be met with the utilization of funding provided for two full time positions that currently exist within the department. Grant funds will be used for a video camera for the Weather Station and Interactive White Boards in the Safety Training Facility. Supervisor Gallahan seconded the motion. Motion carried.

- ▶ **Resolution:** *Public Defender ~ Authorization to Accept 2019-2020 Aid to Defense Grant from New York State Division of Criminal Justice Services*

Supervisor Marshall made the motion to approve the resolution for the Public Defender’s Office to accept a grant in the amount of \$11,938 with no county match requirement. The grant period is October 1, 2019, through September 30, 2020, and funds will be used to partially fund one Assistant Public Defender. Supervisor Ingalsbe seconded the motion. Motion carried.

GOVERNMENT OPERATIONS & INSURANCE

The following four resolutions were considered as a block. Supervisor Singer made the motion to approve the resolutions. Supervisor Gallahan seconded the motion. Motion carried.

- ▶ **Resolution:** *Real Property Tax ~ 2020 Tax Levy Flint Creek Small Watershed Protection District*

Motion carried to approve the 2020 appropriation of \$4,983 to be levied and assessed upon the property liable for the 2020 Tax Levy Flint Creek Small Watershed Protection District.

- ▶ **Resolution:** *Real Property Tax ~ Removal of Health Hazard - Town of Farmington*

Motion carried to approve the unpaid mowing charges to be levied against parcels indicated in the resolution on the 2020 Town of Farmington Tax Roll in the total amount of \$2,608.50.

- ▶ **Resolution:** *Real Property Tax ~ Overages and Shortages for Levy Against Certain Towns in 2020*

Motion carried to approve the list of overages and shortages of tax amounts billed and collected on the 2019 Tax Rolls due to rounding as detailed in the resolution to be charged or credited against the various Towns of the County of Ontario on the 2020 Tax Rolls.

- ▶ **Resolution:** *Real Property Tax ~ Removal of Health Hazard - Town of East Bloomfield*

Motion carried to approve the assessment of \$20,590 against said Tax Map Parcel #54.03-1-51.200, to be paid to the Town of East Bloomfield Supervisor by the Town Tax Collector for the demolition of a structure determined to be a health hazard.

- ▶ **Resolution:** *County Clerk ~ Apportionment of Mortgage Tax*

Supervisor Singer made the motion to approve the resolution authorizing and directing the County Treasurer to issue checks for the distribution of the semi-annual mortgage tax, the total sum of \$1,491,786.78, as set forth in the resolution. Supervisor Marshall seconded the motion. Motion carried.

CAPITAL PROJECTS

- ▶ **Resolution:** *Public Works ~ Closing of Capital Project No. H040-17, County Road 1 Culvert #9 Over Unnamed Tributary to Canandaigua Lake*

Supervisor Marshall made the motion to approve the resolution to close Capital Project H040-17: County Road 1 Culvert #9 Over Unnamed Tributary to Canandaigua Lake, and that the cash balance and any additional interest earnings remaining in said project be transferred to the Highway Fund Fund Balance. Supervisor Singer seconded the motion. Motion carried.

- ▶ **Resolution:** *Public Works ~ Capital Project No. H049-18 - County Road 46 and Smith Road Intersection Improvement, Acceptance of Supplemental Agreement #1 to New York State Revenue Contract*

Supervisor Jeff Gallahan made the motion to approve the resolution to accept Supplemental Agreement #1 to the NYS Contract for Capital Project H049-18; and further, that the budget for said project be amended as stipulated in the resolution. Supervisor Ingalsbe seconded the motion. Motion carried.

- ▶ **Resolution:** *Public Works ~ Capital Project No. H050-18 - Replacement of Main Street Fishers Bridge, Award of Contract for Construction and Contract Amendment for Construction Inspection Services*

Supervisor Gallahan made the motion to approve the resolution authorizing a budget transfer of \$163,555.29 as indicated in the resolution; to amend the budget of said project as indicated; to approve an agreement with Ramsey Constructors, Inc., for said work for a cost not to exceed \$997,671.70, with contract expiring on October 16, 2020; and further, to approve a contract amendment agreement with Fisher Associates for said work for a cost not to exceed \$203,000, with contract expiring December 31, 2020. Supervisor Marshall seconded the motion. Motion carried.

HUMAN RESOURCES

Safety Report

Opportunity was given for questions and comments regarding the Safety Report submitted by Safety Coordinator Sherman Manchester.

Supervisor Gallahan made the motion to accept the report. Supervisor Singer seconded the motion. Motion carried.

The following two resolutions were considered as a block. Supervisor Marshall made the motion to approve the resolutions. Supervisor Singer seconded the motion. Motion carried.

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- ▶ **Resolution:** *Local Law 8 Intro of 2019 - Creating the Position of Deputy Director of Community Mental Health Services*
 ▶ *Fixing Date and Notice for the Public Hearing on Local Law 8 Intro of 2019*
 Motion carried to approve the resolution to set a public hearing on December 5, 2019, at 6:30 p.m. at the Safety Training Facility regarding a proposed local law entitled *Creating the Position of Deputy Director of Community Mental Health Services*.

- ▶ **Resolution:** *Local Law 8 Intro of 2019 - Creating the Position of Deputy Director of Community Mental Health Services*
 ▶ *Adopting Local Law 8 Intro of 2019 After Public Hearing*
 Motion carried to approve the resolution to adopt Local Law No. 8 (Intro) of 2019, allowing the creation of a position of Deputy Director of Community Mental Health Services.

- ▶ **Resolution:** *Transfer of Position & Function of Stop-DWI Program from Office of District Attorney to Community Public Health Department and Abolishment of Human Services Worker Position*
 Supervisor Singer made the motion to approve the resolution that the Stop-DWI Program Administrator position and the Stop-DWI program functions be transferred from the District Attorney's Office to the Community Public Health Department as stipulated in the resolution, effective January 1, 2020; and further, that the position of Human Services Worker in the District Attorney's Office shall be abolished effective January 1, 2020. Supervisor Marshall seconded the motion. Motion carried.

- ▶ **Resolution:** *Authorization to Contract with National Employers Council, Inc., DBA PeopleSystems*
 Supervisor Green made the motion to approve the contract with National Employer's Council, Inc., DBA PeopleSystems, to provide unemployment claims administration, hearing representation, and human resources consultation services for calendar years 2020 and 2021. Supervisor Gallahan seconded the motion. Motion carried.

Human Resources Update

Director of Human Resources Michele Smith reported that Open Enrollment packets have been distributed to all employees and officials. Additionally, the annual compliance training program is underway.

WAYS & MEANS STANDING COMMITTEE

3rd Quarter 2019 Sales Tax Distribution Report

The *3rd Quarter 2019 Sales Tax Distribution Report* was briefly reviewed. The County had an increase of approximately 5.34% as compared to the prior year 3rd quarter collections.

The following two resolutions were considered as a block. Supervisor Singer made the motion to approve the resolutions. Supervisor Green seconded the motion. Motion carried.

- ▶ **Resolution:** *Adoption of County Budget for Year 2020*
 Motion carried to approve the resolution to adopt the Tentative County Budget for the year 2020.

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- ▶ **Resolution:** *Appropriation to Conduct County Government Fiscal Year 2020*
Motion carried to approve that the amount of the appropriation to be covered by property tax, \$61,451,165, be levied and assessed upon the property of the county liable therefore for the fiscal year beginning January 1, 2020.
- ▶ **Resolution:** *Resolution to Approve the 2020-2025 Capital Improvement Plan*
Supervisor Marshall made the motion to approve the *2020-2025 Capital Improvement Plan* resolution. Supervisor Gallahan seconded the motion. Motion carried.
- ▶ **Transfer:** *Budget Transfer for Community College Chargebacks*
Supervisor Singer made a motion to approve the budget transfer of \$100,000 to cover Out-of-County Community College chargebacks. Supervisor Ingalsbe seconded the motion. The motion carried.

COUNTY ADMINISTRATOR

- ▶ **Resolution:** *Reappointment of Ms. Mary M. Gates*
Supervisor Gallahan made the motion to approve the resolution to reappoint Mary M. Gates as the Director of Finance for a term of two years beginning on January 1, 2020, and expiring on December 31, 2021. Supervisor Marshall seconded the motion. Motion carried.

EXECUTIVE SESSION

At 3:34 p.m., Supervisor Singer made the motion to move into Executive Session to discuss legal matters and Labor Relations matters with counsel. Supervisor Gallahan seconded the motion. Motion carried.

At 3:42 p.m., Supervisor Gallahan made the motion to move out of Executive Session. Supervisor Singer seconded the motion. Motion carried.

FLCC Program - Commentary

Supervisor Bob Green stated for the record his disappointment regarding the report from Finger Lakes Community College President Robert Nye that FLCC will begin a Cannabis Track in the Horticulture Program in Spring 2020. He expressed his great concern that the program will send an inappropriate message to our young people.

ADJOURNMENT

Being no further business to come before the Committee, the meeting was adjourned at 3:45 p.m., following a motion by Supervisor Green. Motion was seconded by Supervisor Gallahan, and carried.

The next regularly scheduled meeting for the Ways & Means Committee is Wednesday, November 27November 8, 2019, 2019, at 3:00 p.m.

Respectfully submitted,
Judy Manntai, Confidential Secretary