

**ONTARIO COUNTY LOCAL DEVELOPMENT CORPORATION**

**Meeting Minutes  
Monday, October 28, 2019  
Economic Development Conference Room  
20 Ontario Street  
Canandaigua, NY 14424**

<b>Members Present</b>	<b>Members Excused</b>
Mike Davis, Chair	
Don Culeton	
Laura Pedersen, Secretary	
Lew Zulick,	<b>Guests</b>
Kelly Mittiga	Brian Young, Deputy County Administrator
Supervisor Jeff Gallahan	Adam Fay, First American Equipment Finance
	Anthony Ricci, First American Equipment Finance
<b>Staff Present</b>	
Mike Manikowski, Executive Director	<b>Contract Staff</b>
Suzanne Vary, Staff	Serena Compitello, Underberg & Kessler
Michael Wojcik, CFO	Barry Carrigan, Nixon Peabody
Jessica Kazmark, Staff	
Brigitte Larson, Staff	
Bob Mincer, Staff	

**CALL TO ORDER:**

Chair Mike Davis called the meeting to order at 4:50 p.m. A quorum was present.

Mike Manikowski introduced Serena Compitello of Underberg and Kessler. She is sitting in for Jim Coniglio.

Introductions were made of all present Board Members, Staff and guests.

**ADMINISTRATION:**

**Approval of September 23, 2019 Minutes:**

Mike Davis presented the September 23, 2019 minutes for approval.

*Lew Zulick made a motion to accept the September 23, 2019 minutes as presented. Andy Molodetz seconded the motion. Unanimously carried.*

**Approval of Budget for 2020-2023:**

Michael Wojcik presented the 2020 Budget for approval, noting that the \$200,000 is for the Airport, as discussed last year.

*Lew Zulick made a motion to approve the 2020 OCLDC Budget. Kelly Mittiga seconded the motion. Unanimously approved. Motion carried.*

**Invoices for payment:**

Michael Wojcik presented 3 invoices in the amount of \$1200.00 for payment.

*Supervisor Jeff Gallahan made a motion to approve the invoices for payment. Laura Pedersen seconded the motion. Unanimously approved. Motion carried.*

**Financials:**

Michael Wojcik presented the September Financials to the Board for review.

*Supervisor Jeff Gallahan made a motion to approve the September Financials. Kelly Mittiga seconded the motion. Unanimously approved. Motion carried.*

ADJOURNMENT:

*Supervisor Jeff Gallahan motioned to adjourn the meeting at 4:55 p.m. and was seconded by Laura Pedersen. Motion unanimously carried.*

Respectfully submitted,

*Brigitte Larson*