



Minutes

WAYS AND MEANS COMMITTEE

3019 County Complex Drive ~ 2nd Floor,
Room 205 Canandaigua, NY 14424

October 16, 2019

- MEMBERS PRESENT** Supervisors, David Baker, Jeffery Gallahan, Robert Green, Peter Ingalsbe, Daniel Marshall, Kristine Singer, and Andrew Wickham.
- OTHERS PRESENT** County Administrator Mary Krause, Deputy County Administrator Brian Young, Chairman Marren, Finance Director Mary Gates, County Attorney Holly Adams, First Assistant County Attorney Lea Nacca, Undersheriff Frasca, Human Resource Director Michele Smith, Deputy Human Resource Director Lindsey Burgess, Safety Coordinator Sherman Manchester, Commissioner of Public Works Bill Wright, District Attorney Jim Ritts, Assistant District Attorney Melanie Bailey, Planning Director Tom Harvey, Associate Planner Tim Jensen, Lieutenant Tate Colburn, Treasurer Gary Baxter, Sr. Fiscal Manager Nellie Puma, Public Defender Leanne Lapp, Fiscal Managers Kathleen Meyers and Sandy Seeber, Human Services Worker Vivian Russell, V.P. of Finance at FLCC J. R. Dempsey, and Clerk Kristin Mueller.
- CALL TO ORDER** Chairman Baker called the committee meeting to order at 3:00 PM.
- MINUTES** Motion to approve the minutes of September 25, 2019, made by Supervisor Gallahan, seconded by Supervisor Marshall, and carried.
- PLANNING AND ENVIRONMENTAL QUALITY** A resolution entitled, "Ontario County Landfill Financial Plan for Permit Success Payments for 2019 & 2020" was presented.
Motion to approve this resolution was made by Supervisor Singer, seconded by Supervisor Wickham and carried.
- GOVERNMENTAL OPERATIONS** A resolution entitled, "Approval of Ontario County Americans with Disabilities Act Transition Plan for Public Facilities" was presented.
Motion to approve this resolution was made by Supervisor Gallahan, seconded by Supervisor Singer and carried.
A resolution entitled, "Acceptance of Grant from NYS Board of Elections Electronic Poll Books Grant BOE01-COO4102-1110000" was presented.
Motion to approve amending the fifth WHEREAS to read "WHEREAS, The Governmental Operations and Insurance and Ways and Means Committees have reviewed and recommend accepting a grant from NYS Board of Elections for the purpose of Early Voting allowable expenses; now, therefore, be it" was made by Supervisor Marshall, seconded by Supervisor Gallahan and carried.
Motion to approve this resolution, as amended was made by Supervisor Marshall, seconded by Supervisor Gallahan and carried.
- PUBLIC SAFETY** District Attorney Mr. Ritts introduced Assistant District Attorney Ms. Bailey to talk about

the Crimes Against Revenue Program (CARP) grant. With these funds Ms. Bailey prosecutes fraud cases; such as welfare fraud, tax fraud, and unemployment insurance fraud. This grant is funded through fines that are assessed to tax fraud cases. She has to submit quarterly reports on the funds that are returned to the State on each case.

A resolution entitled, “Authorization to Accept SFY 2018-2019 Crimes Against Revenue Program Grant – District Attorney’s Office” was presented.

Motion to approve this resolution was made by Supervisor Singer, seconded by Supervisor Wickham and carried.

A resolution entitled, “Acceptance of Grant from New York State STOP-DWI Foundation to Supplement Existing Funding for DWI Crackdown Special Patrols CFDA #20.616” was presented.

Motion to approve this resolution was made by Supervisor Green, seconded by Supervisor Gallahan and carried.

Public Defender Leanne Lapp presented two resolutions entitled:

- Authorization to Accept Distribution 6 Grant from the Office of Indigent Legal Services – Office of Public Defender” was presented.
- Authorization to Accept Distribution 8 Grant from the Office of Indigent Legal Services – Office of Public Defender” was presented.

Motion to approve these two resolutions as a block was made by Supervisor Green, seconded by Supervisor Singer and carried.

Undersheriff Frasca presented a budget transfer for anticipated overtime for the rest of the year for road patrol.

Motion to approve this budget transfer was made by Supervisor Gallahan, seconded by Supervisor Singer and carried.

A resolution entitled, “Authorization to Accept Donation for D.A.R.E Program” was presented.

Motion to approve this resolution was made by Supervisor Green, seconded by Supervisor Ingalsbe and carried.

Undersheriff Frasca asked if there were any further questions concerning the emergency response vehicle. Supervisor Green noted that it was a long process in securing these funds, but he is glad that it is all coming together. Supervisor Baker and Ms. Gates discussed the grant funds that are going to be received to secure this vehicle at no cost to the county.

Motion to approve securing this vehicle was made by Supervisor Green, seconded by Supervisor Marshall and carried.

PUBLIC WORKS /CAPITAL PROJECTS

Commissioner of Public Works Bill Wright presented the following resolution entitled, “Capital Project H054-19 – Chiller Replacements – Award Bid for Chiller Replacements and Award Contract to CME Associates”

Motion to approve this resolution was made by Supervisor Singer, seconded by Supervisor Gallahan and carried.

Commissioner of Public Works Bill Wright presented the following three resolutions entitled:

- Capital Project H050-18 – Main Street Fishers Bridge - Accept Revised Supplemental #3 to NYS Revenue Agreement
- Create Capital Project H061-19 – CR 39 Rehabilitation
- Resolution to Close Capital Project H026-15 – CR 42 Preventive Maintenance

Motion to approve these three resolutions as a block was made by Supervisor Green, seconded by Supervisor Ingalsbe and carried.

A resolution entitled, “Create Capital Project H062-19 – Ontario County Firing Range Improvements” was presented.

Motion to approve this resolution was made by Supervisor Green, seconded by Supervisor Marshall and carried.

Planning Director Tom Harvey presented the following two resolutions entitled:

- FLCC/CMAC Emergency Evacuation & Fencing - Amend Agreement w Friends of CMAC” was presented.
- Capital Project H053-19 – FLCC/CMAC Emergency Evacuation & Fencing - Authorize Contract with TY Lin

Motion to approve these two resolutions as a block was made by Supervisor Green, seconded by Supervisor Ingalsbe and carried.

SAFETY REPORT

Mr. Manchester let the committee know that there were no recordable accidents since the last committee cycle. We are tracking a little better than 2016 and two HAB grant trainings are coming up.

Motion to approve the report made by Mr. Manchester was made by Supervisor Marshall, seconded by Supervisor Wickham and carried.

HUMAN RESOURCES

A resolution entitled, “Abolish Office Specialist I Position and Create Legal Records Clerk Position – District Attorney’s Office” was presented

Motion to approve this resolution was made by Supervisor Green, seconded by Supervisor Gallahan and carried.

WAYS & MEANS

The presentation on FLCC new initiatives will be held till the next meeting on November 6th.

A resolution entitled, “Authorizing Contract with Auctions International, Inc. Auction of Real Property Tax Foreclosure Parcels” was presented

Motion to approve this resolution was made by Supervisor Singer, seconded by Supervisor Marshall and carried.

Ms. Gates requested that the approval of the budget message be held until the special Ways and Means Committee meeting on October 24th.

Finance Director Mary Gates presented the following two resolutions entitled:

- Fixing Date and Notice for the Public Hearing on the Tentative Budget for the Fiscal Year Beginning January 1, 2020
- Fixing Date and Notice for the Public Hearing on Proposed Capital Improvement Plan” was presented

Motion to approve these two resolutions as a block was made by Supervisor Gallahan, seconded by Supervisor Wickham and carried.

**COUNTY
ADMINISTRATOR**

County Administrator Mary Krause informed the committee that a County Administrator STOP-DWI taskforce is being formed. The departments involved in this taskforce are County Administrators Office, District Attorney, STOP-DWI, Probation, Sheriff, Finance, County Attorney, and the Human Resource director as compliance officer as needed. The goal of this task force will be focusing on the 2020 plan and trying to stay within existing revenues. Also, they will look at future years with the program and how and if tax dollars should be spent. Ms. Krause talked about a couple of options that they are researching to stay within revenue. The committee was in agreement to have the task force find ways to continue the program within its revenues.

**EXECUTIVE
SESSION**

At 3:37 PM, Supervisor Singer made the motion, seconded by Supervisor Wickham, to go into executive session regarding discussion on proposed, pending, or current litigation and to confer with counsel; motion carried.

At 3:57 PM, Supervisor Green made the motion, seconded by Supervisor Wickham, to leave executive session; motion carried.

ADJOURNMENT

Motion to adjourn made at 3:58 PM by Supervisor Singer, seconded by Supervisor Gallahan and carried.

**RESPECTFULLY
SUBMITTED**

Kristin Mueller, Clerk to the Board

Ontario County Vision Statement

A vibrant community where every citizen has the opportunity to be healthy, safe, and successful