



GOVERNMENTAL OPERATIONS AND INSURANCE COMMITTEE

Time: 1:30 PM

Location: WebEx and 3019 County Complex Dr., Room 204, Canandaigua, NY 14424

October 14, 2020

MEMBERS PRESENT

In Person: Supervisors Jeff Gallahan, Gregory Bendzlowicz, Todd Campbell, and Dom Vedora.

Via WebEx: Supervisors David Baker, Catherine Menikotz, and Fred Wille.

OTHERS PRESENT

In Person: Supervisors Ted Bateman, Andrew Wickham, and Daryl Marshall, Interim County Administrator Brian Young, County Attorney Holly Adams, Public Health Director Mary Beer, Finance Director Mary Gates, Democratic Commissioner Charlie Evangelista, Sr. Planner Maria Rudzinski, and Clerk to the Board Kristin Mueller.

Via WebEx: Chairman Marren, Supervisors Tammie Hicks, Peter Ingalsbe, Fred Lightfoote, Mark Venuti, Rich Russell, Dan Marshall, Lou Guard, and Kris Singer, Human Resources Director Michele Smith, First Assistant Lea Nacca, County Attorney Mike Reinhardt, Chief Information Officer Sean Barry, Director of DSS Eileen Tiberio, Sr. Fiscal Manager Michael Wojcik, Deputy Human Resource Director Lindsey Burgess, Grant Coordinator Peter Brown, FLCC President Dr. Robert Nye, Safety Coordinator Sherman Manchester, and Deputy Clerk to the Board Diane Foster.

CALL TO ORDER

The meeting of the Governmental Operations and Insurance Committee was called to order at 1:30 PM by Chairman Gallahan.

MINUTES

Motion to approve the minutes of the September 23, 2020 meeting was made by Supervisor Bendzlowicz, seconded by Supervisor Campbell and carried.

PUBLIC HEALTH

♦ *Update*

Public Health Director, Mary Beer, presented the following COVID-19 updates:

- 518 Total positive cases since we started tracking
- 5 New cases today
- 5 Currently hospitalized
- 0 New deaths
- 39 Cases have been related to Hobart and Willman Smith
- Public Health is starting to see a few clusters. One at Clifton Springs Hospital and one at Seneca Terrace
- The Governor is providing a rapid test machine and supplies available to counties

PLANNING

♦ *Informational:*

Authorization to Contract with John G. Waite to

Ms. Rudzinski presented a resolution to contract with John G. Waite for a condition report for the Manchester Roundhouse building as informational to the committee.

*Prepare the Manchester
Yard Redevelopment
Strategy – Phase 2 –
Manchester Roundhouse
Building Condition
Report*

BOARD OF ELECTIONS

- ◆ **Resolution:**
*Authorization to Accept a
Grant from the Center for
Tech and Civic Life for
the Board of Elections*
Mr. Evangelista presented a resolution to accept a grant from the Center for Tech and Civic Life.
Supervisor Bendzlowicz motioned to approve the acceptance of a grant for the Board of Elections. Supervisor Baker seconded the motion. The motion carried.
- ◆ **Resolution:** *Acceptance
of Contract with Phoenix
Graphics – Additional
Election Supplies due to
COVID-19 Pandemic*
Mr. Evangelista presented two resolutions to contract with Phoenix Graphics and NTS Data Services for additional election supplies.
Supervisor Bendzlowicz motioned to approve these two contracts for additional election supplies as a block. Supervisor Campbell seconded the motion. The motion carried.
- ◆ **Resolution:**
*Authorization to Contract
with NTS Data Services
for Registered Voter
Notice Card Preparation
and Special Election Poll
Books*

COUNTY ATTORNEY

- ◆ **Resolution:**
*Authorization to Retain
Outside Counsel*
Ms. Adams presented a resolution to retain outside counsel.
Supervisor Wille motioned to approve retaining outside counsel. Supervisor Menikotz seconded the motion. The motion carried.

HUMAN RESOURCES

- ◆ **Resolution:** *Budget
Transfer – Workers
Compensation Fund*
Ms. Smith presented a resolution for a budget transfer for the Workers' Compensation fund.
Supervisor Bendzlowicz motioned to approve the budget transfer as presented. Supervisor Campbell seconded the motion. The motion carried.

INFORMATIONAL REPORTS

- The committee accepted all reports and information submitted regarding:
- a. Workers Compensation and Safety Reports
 - b. MVA Report

Governmental Operations and Insurance Committee oversees the activities, programs, or other matters related to the following departments, agencies, or activities: Legislative Board, Clerk of the Board of Supervisors, County Administrator, County Attorney, County Clerk, Bureau of Motor Vehicles, Real Property Tax Services, Board of Elections, Records and Archives, County Historian, Board of Ethics, Dog Control, Humane Society, Information Services, Regulatory Compliance, County Insurance Programs, Risk Management, Workers' Compensation.

Mr. Manchester reported that we have 10 recordable injuries so far out of 31 total injuries. He is still working on finding out more information regarding 2021 HAB grant funding.

Motion to approve the reports was made by Supervisor Campbell, seconded by Supervisor Bendzlowicz, and carried.

COUNTY ADMINISTRATOR

- ♦ *Update*

Interim County Administrator, Brian Young, informed the committee of the following items:

- NYMIR just completed a risk assessment and audit on our buildings; they found two minor items that will be corrected quickly
- 74 Ontario St. is in final completion
- All committee and Board meetings will be held at 74 Ontario St. from now on
- Early voting will start on October 24th
- The committee working on Police Reform and reinvention will be holding their public listening sessions

BOARD OF SUPERVISORS

- ♦ *Resolution: Meetings of the Board of Supervisors – Change of Location*

Ms. Mueller presented a resolution to change to meeting location for the Board of Supervisors to the new Board room at 74 Ontario St.

Supervisor Baker motioned to approve the budget transfer as presented. Supervisor Vedora seconded the motion. The motion carried.

EXECUTIVE SESSION

At 2:20 PM, Supervisor Bendzlowicz made the motion, seconded by Supervisor Vedora, to go into executive session regarding discussion on proposed, pending, or current litigation, and to confer with counsel; motion carried.

At 2:25 PM, Supervisor Campbell made the motion, seconded by Supervisor Vedora, to leave executive session; motion carried.

EXECUTIVE SESSION

At 2:26 PM, Supervisor Campbell made the motion, seconded by Supervisor Vedora, to go into executive session regarding discussion on the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; motion carried.

At 3:13 PM, Supervisor Bendzlowicz made the motion, seconded by Supervisor Vedora, to leave executive session; motion carried.

ADJOURNMENT

Motion to adjourn was made at 3:14 PM by Supervisor Campbell, seconded by Supervisor Bendzlowicz and the motion carried.

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**RESPECTFULLY
SUBMITTED**

Kristin A. Mueller, Clerk to the Board

Approved

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