



ECONOMIC DEVELOPMENT CORPORATION

Tuesday, October 8, 2019

Board Members Present	Board Members Excused
Robert Solenne, Chair	Karen Springmeier
Karen Parkhurst	Walt Matyjas
Erica Wright	David Bunnell, Secretary
Joseph Bridgeford, Vice Chair	
Supervisor Fred Lightfoote	
Supervisor Fred Wille	Guests
Kevin Hill, Treasurer	Kathy Bailey, Ontario County Workforce Development
Supervisor Dan Marshall	Michael Sykes, Ontario County Workforce Development
Non-Board Members Present	
Mike Manikowski, Executive Director	Contract Staff
Suzanne Vary, Staff	Serena Compitello, Underberg & Kessler
Michael Wojcik, CFO	
Jessica Kazmark, Staff	
Brigitte Larson, Staff	
Bob Mincer, Staff	

CALL TO ORDER: Robert Solenne called the meeting to order at 8:27 a.m. A quorum was present.

Erica Wright accomplishments:

The Board took a moment to congratulate on her nomination for the 40 under 40 Athena Awards. Suzanne Vary also stated that Erica’s company, Finger Lakes Extrusion had a project that was advanced by Finger Lakes Regional Economic Development Council, one of nineteen projects that advanced through the CFA process. Erica explained that it is for a new re-enforced hose for high pressure.

NEW BUSINESS:

Mountain Rise Organics:

Suzanne Vary introduced Serena Compitello, Associate at Underberg & Kessler, sitting in for Jim Coniglio. Suzanne stated that there was a memo from Jim regarding the Mountain Rise Organics request. The Finance Committee met to discuss the project and raised the question on whether or not the OCEDC can finance the Mountain Rise Organics project due to there being a residence on the same property as the commercial building. Jim’s conclusion was that the property would need to be divided into two parcels, a commercial property and a residential property. The property is located in a residential section of East Bloomfield.

Supervisor Fred Wille gave a brief background of the property, stating it is a ranch style home with some extended property and substantial garage space located on the northern end of Wayland Road. Supervisor Wille gave the Board a brief history of the previous owners, stating that one owner had permission to run a small business out of the garage and live in the home. Once that owner sold, the next owner did not buy the property with intentions to reside there. He wanted to expand the business and keep it open for the public as well as his own truck fleet. After a back and forth with the Code Officer, a grandchild took residency in the home to meet the criteria. Currently, the property only has one septic system for both structures, which may also impact the decision to divide the parcel. Supervisor Wille stated that the property will most likely not be divided.

OLD BUSINESS:

Ontario County Workforce Development Report:

Kathy Bailey presented the Workforce Development Report to the Board. She noted that of the \$50,000 that the OCEDC funded for the Workforce Development Program, about \$43,000 has been put to use since January. Kathy stated that they were able to assist 15 employers with OJT and incumbent training. Kathy also explained that the majority of the referrals come from Jim Armstrong as a part of the Business Retention and Expansion program. Supervisor Dan Marshall commented on how it's a great system that continues to work.

Kathy Bailey and Michael Sykes exited the meeting at 8:38 a.m.

OCR Grants:

Suzanne Vary presented the memo from Harry Sicherman regarding the OCR grant statuses.

Real Eats America is in the process of a relaunch. This includes their website, branding and menu choices. The Company currently has 50 FTEs and will most likely hire additional employees.

Grant documents for the County and Pactiv are in the process of being drafted and reviewed. The Environmental Review has been completed and cleared by the OCR. The County should receive the funds from the OCR, which will then be granted to Pactiv for their Canandaigua facility. Pactiv will receive a grant in the amount of \$434,000 and the balance of the funding will be used by the OCEDC for grant administrative costs.

The request from the County to benefit Z-Axis will be discussed at the OCR Board Meeting this Thursday. Suzanne stated that it is the only economic development project on the agenda.

ADMINISTRATION:

September 12, 2019 Minutes:

Rob Sollenne presented the September 12, 2019 minutes for approval as presented. *Supervisor Fred Lightfoote made a motion to approve the September 12, 2019 minutes as presented. Karen Parkhurst seconded the motion. Supervisor Dan Marshall abstained. Motion carried.*

Invoices for payment:

Michael Wojcik reviewed and submitted the invoices for payment for approval, which included 3 invoices totaling \$6131.30.

Erica Wright made a motion to approve the invoices for payment. Supervisor Dan Marshall seconded the motion. Motion unanimously carried.

Budget for 2020-2023:

Michael Wojcik presented the budget to the Board while also indicating that it is due to the State by the end of the month.

Kevin Hill made a motion to approve the 2020-2023 OCEDC budget as presented. Supervisor Fred Lightfoote seconded the motion. Unanimously approved. Motion carried.

September Financial Statements:

Michael Wojcik presented the September Financial Statements to the Board.

Supervisor Fred Wille made a motion to approve the September Financials, seconded by Kevin Hill. Unanimously approved. Motion carried.

ADJOURNMENT:

Supervisor Dan Marshall made the motion to adjourn the meeting at 8:55 a.m. Supervisor Fred Lightfoote seconded the motion. Motion unanimously carried.

Respectfully submitted,

Brigitte Larson, Staff