



INDUSTRIAL DEVELOPMENT AGENCY

Meeting Minutes
Monday, September 28, 2020 Meeting
 Zoom Meeting

Members Present	Members Excused
Mike Davis, Chairman	Supervisor Jeff Gallahan
Lewis Zulick, Treasurer	
Don Culeton	
Andy Molodetz	Guests Present
Deb Brown	Brian Young, Interim County Administrator
Kelly Mittiga, Vice-Chair	Tom O’Gara, LeChase
	John Goodwin, Canandaigua City Manager
Staff Present	
Mike Manikowski, Executive Director	
Suzanne Vary, Staff	
Michael Wojcik, CFO	Contract Staff
Jessica Kazmark, Staff	Ed Russell, Underberg & Kessler
Brigitte Larson, Staff	Barry Carrigan, Nixon Peabody
Bob Mincer, Staff	

CALL TO ORDER: Vice-Chair Kelly Mittiga called the meeting to order at 5:00 p.m. and performed a roll call. A quorum was present.

NEW BUSINESS:

Mike’s Status:

Mike Manikowski explained that at Thursday’s Board of Supervisors meeting there will be a resolution presented for his semi-retirement. Currently there will be no role changes, just a decrease in hours with a possible full retirement in 2022. The Board commented on how Mike has been a great IDA Executive and they’ve been fortunate to have him.

OLD BUSINESS:

Pinnacle North:

Barry Carrigan presented a resolution to extend the completion date of Phase 2 of the Canandaigua Lakefront North Shore facility. It was originally a five phase transaction and there was a request for a transition of ownership of Phase 1. Today’s request is an extension of time on sales tax to cover and regrade the site for Phase 2.

The ownership structure has been split so that Phase 1 is owned by a separate entity and is no longer part of the remaining phases. Phases 2 through 5 are now owned by the LeChase team and their principals. Bob Morgan no longer has an interest in the remaining phases.

Tom O'Gara clarified that it is still owned by Canandaigua Lakefront but the active management is LeChase and all parties recognize that they will be leading the development. Tom also informed the Board that applications were in to all taxing jurisdictions to approve the new path but due to the pandemic everything was paused. Currently there is no specific timeframe for the start of construction as of yet.

It was clarified that the request for extension was for three years, but is at the discretion of the Board.

Andy Molodetz made a motion to approve the resolution for Pinnacle North. Mike Davis seconded the motion. Unanimously approved. Motion carried.

Airport Update:

Bob Mincer gave the Board a brief update and summarized the current projects and their statuses. He also informed the Board that the AWOS system has been moved to from Canandaigua Air Center to the mechanical room in the Sheriff's Station at the airport. It was also discussed that Bob met with Canandaigua City Manager, John Goodwin and Ward 4 Councilman to discuss airport operations and mitigation measures for overflying aircrafts. Bob also stated that IUA currently has 67 based aircrafts, an increase of 13 from last year.

ADMINISTRATION:

August 31, Minutes:

Kelly Mittiga presented the August 31, 2020 Meeting Minutes for approval.

Deb Brown made a motion to approve the August 31, 2020 minutes as presented. Don Culeton seconded the motion. Motion unanimously carried.

FLWIB FAME Contract:

Annually the OCIDA supports Finger Lakes Advanced Manufacturing Enterprise, founded in 2002 as the FWWIB was established. This event has been sponsored by the OCIDA for many years.

Lew Zulick made a motion to approve the FAME contract in the amount of \$10,000. Mike Davis seconded the motion. Unanimously approved. Motion carried.

Invoices for payment:

Michael Wojcik presented for approval, airport invoices for payment totaling \$37,372.90; Agency invoices totaling \$30,763.75 and total invoices in the amount of \$68,136.65. Bob Mincer clarified the airport related invoices.

Mike Davis made a motion to approve the above referenced invoices for payment. Lew Zulick seconded the motion. Unanimously approved. Motion carried.

Financial Statements:

Michael Wojcik presented the updated financial statements.

Mike Davis made a motion to approve the Financial Statements as presented. Lew Zulick seconded the motion. Unanimously approved. Motion carried.

Mike Manikowski gave a brief update on a solar development company that may be looking for assistance. It was discussed that the IDA's UTEP would cover the request but that there may not be a lot of job creation in this type of project. More information will be presented at the next meeting on October 26th.

ADJOURNMENT:

Mike Davis made a motion to adjourn the IDA meeting at 5:53 p.m. Deb Brown seconded the motion. Motion unanimously approved.

Respectfully submitted,

Brigitte Larson