



**MINUTES
HEALTH AND MEDICAL SERVICES COMMITTEE
September 28, 2016**

MEMBERS PRESENT:

Todd Campbell
Pamela Helming
Margaret Hilton (Chair)
Norman Teed
Nathan VanBortel
Frederick Wille
*n/a – necessarily absent

OTHERS PRESENT:

Mary Beer; Diane Johnston; Mary Krause; Brian Young;
Lorrie Scarrott; Sandy Seeber; Steven Healy; Kate Ott;
Paul Peters; Rev. Richard McCaughey

Chairperson Hilton called the meeting to order at 8:30 a.m.

1. Approval of Minutes – September 7, 2016 – A motion to approve the September 7, 2016 meeting minutes was made by Supervisor Helming, seconded by Supervisor Campbell; carried.
2. **MENTAL HEALTH/SUBSTANCE ABUSE SERVICES**
 - a. Resolution: Amendment of Contract Jessica R. Norton, M.D. – Ms. Johnston presented the resolution to amend the contract with Jessica R. Norton, M.D. for an additional amount of \$24,806 for a total contract amount not to exceed \$151,034 in 2016. Dr. Norton is picking up extra hours to fill the gap created by a July retirement. There is money existing in the budget to cover the additional expenses due to the retirement of Dr. Matthew. A motion to approve the resolution was made by Supervisor Teed, seconded by Supervisor VanBortel; carried.
 - b. Resolution: Authorization: Professional Consultant Agreement Harlan Kosson, M.D. – Ms. Johnston presented the resolution to contract with Harlan Kosson, M.D. for additional psychiatric hours in the Clinic Treatment Program. Sufficient funds exist within the 2016 budget for this contract not to exceed \$25,200, with sufficient funds proposed within the 2017 budget for this contract not to exceed \$100,800. A motion to approve the resolution was made by Supervisor VanBortel, seconded by Supervisor Wille; carried.
 - c. Resolution: Authorization to Amend Contract with Teneleven Group, Inc. – Ms. Johnston presented the resolution to add electronic prescribing licenses due to staff changes that have occurred within the Mental Health Clinic. The licenses are to utilize the E-Scribe Module and are non-transferrable. As staff changes occur new licenses must be purchased as they are tied to a prescriber's professional license number, not a slot the clinic holds. A motion to approve the resolution was made by Supervisor Helming, seconded by Supervisor VanBortel; carried.
3. **PUBLIC HEALTH**
 - a. Resolution: Supporting the Research and Funding to Address Harmful Algal Blooms in the Finger Lakes – Ms. Beer presented the resolution drafted collaboratively by Ms. Beer and Supervisor VanBortel asking for recommendations that state and federal government representatives work to

allocate resources to the EPA, NYSDOC, and the NYSDOH to research the cause, determine best management practices for controlling Harmful Blue-Green Algal Blooms, and provide grant funding opportunities to implement these best management practices in the Finger Lakes. Discussion followed. A motion to approve the resolution was made by Supervisor VanBortel, seconded by Supervisor Teed; carried.

- b. Informational: Four Year LHD Performance Incentive Initiative – OCPH is eligible to apply for an incentive payment from the state for work in addressing chronic disease by presenting 15 measures highlighting Public Health’s work to combat chronic disease in a format similar to the documentation being submitted for accreditation. The incentive payment will be \$50,000 and Public Health hopes to put the funds towards the chronic disease program activities.
- c. Informational – Professional Advisory Committee Meeting Minutes- March 16, 2016 – Ms. Beer shared the minutes with the committee highlighting a new administrative assistant’s efforts to bring in more clinic satisfaction surveys. The clinic survey’s overall satisfaction rating is 4.9 out of 5. Next cycle there will be a resolution to appoint Professional Advisory Committee members.
- d. Policy Review – Ms. Beer reviewed changes to the following manuals: Lead, Other Programs Manual, Standards of Practice, Immunizations, Tuberculosis, STD’s, Rabies and Children with Special Needs Program.
- e. Public Health Updates – Ms. Beer provided the following updates:
 - Consolidated Review – Began Monday, will be wrapping up tomorrow. The review is going well, the state has complimented many programs including Emergency Preparedness which they consider the gold standard for the region.
 - Kate Ott –was introduced. She has been promoted to The Director of Preventive Services from Public Health Educator. She has been with the department for 12 years.
 - Succession Plan - Final retirement for 2016 will take place the end of October with the Director of Quality Improvement. Donna Stringer has worked as Rabies Coordinator since February of this year, shadowing the outgoing QI Director. Ms. Stringer was the QI Director for the Health Care Facility when it was county owned. The succession plan has worked very well for the department. Interviews are taking place for the Rabies Coordinator position that will be vacant in late October.

4. Community Services Board - Rev. Richard McCaughey provided the following updates:

- CPEP has increased its field coordinators from one to two, doubling their capability and decreasing emergency response time.
- Clifton Springs Hospital is developing a new Psychiatric Emergency Department adjoining the current Emergency Department that will serve psychiatric emergencies and have the capability to treat patients presenting with both psychiatric and medical needs.

5. County Administrator – County Administrator Mary Krause provided the following updates:

- Coroner's transportation – canvased nearby counties regarding their transportation costs, determined that Ontario County pays the most to funeral directors for transportation services. Kevin Henderson has been serving as a liaison between the county and funeral directors and will be addressing some operational concerns the coroners have on scene.
- Coroner's budget – is on the County's radar, as when Dr. Dean retires costs will likely increase. The county has reached the amount of autopsies budgeted to be handled by Monroe County for 2016.

Supervisor VanBortel inquired when the Health Facility transferred out of County ownership and what liability and oversight the county may have regarding Ontario Center now. The Health Facility transferred to private ownership on November 1, 2014. The NYSDOH oversees the facility and the county has no oversight or liability.

Being there was no further business to come before the committee, a motion to adjourn was made by Supervisor Teed, seconded by Supervisor VanBortel; carried. The meeting adjourned at 9:19 a.m.

Respectfully submitted,
Nicole Tillotson
Secretary 1