



GOVERNMENTAL OPERATIONS AND INSURANCE COMMITTEE

Time: 1:00 PM

Location: 3019 County Complex Drive

2nd Floor, Room 204

Canandaigua, NY 14424

SEPTEMBER 26, 2018

**MEMBERS
PRESENT**

Supervisors Jeffery Gallahan, Gregory Bendzlowicz, Todd Campbell and, Dominick Vedora. Supervisors Baker and Wille were declared necessarily absent. The Town of Canandaigua's seat is vacant.

**OTHERS
PRESENT**

In addition to Committee Members: County Administrator Mary Krause, Deputy County Administrator Brian Young, Chairman Marren, Director of Finance Mary Gates, Safety Coordinator Sherman Manchester, County Attorney Holly Adams, Assistant County Attorney Mike Reinhart, Director of Human Resources Michele Smith, Deputy Director of Human Resources Lindsey Burgess, John Parrott, Grants Coordinator Peter Brown, Archivist Rosemary Switzer, and Clerk to the Board Kristin Mueller.

CALL TO ORDER

The meeting of the Governmental Operations and Insurance Committee was called to order at 1:31 PM by Committee Chairman Gallahan.

MINUTES

Motion to approve the minutes of September 5, 2018, made by Supervisor Bendzlowicz, seconded by Supervisor Campbell and carried.

**RECORDS &
ARCHIVES**

Archivist Rosemary Switzer presented a resolution entitled, "2018 Records Conservation Services – Records, Archives & Information Management Services Kofile Technologies, Inc."

Motion to approve the resolution made by Supervisor Bendzlowicz, seconded by Supervisor Campbell and carried.

INSURANCE

Mr. Parrot asked if there were any questions on the actuarial report presented to the committee. He wanted to give an update after the change of actuarial companies was complete. Currently we are fully funded and the reserve amount currently exceeds what the estimate says the County should be at. Making us fully funded currently. Supervisor Campbell asked what the plan is to do with the extra in reserves. Ms. Gates stated she is researching options.

**COUNTY
ADMINSTRATOR**

County Administrator Mary Krause presented a resolution entitled, "Authorizing an Agreement with ONEGROUP for Analysis and Assistance with the County Self-Insurance Workers Compensation Plan"

Motion to approve the resolution made by Supervisor Bendzlowicz, seconded by Supervisor Vedora and carried.

This agency will look at alternatives to fund the pool. They will help with different items affecting the pool. With the current reserve decreasing and this agency will help us figure out what is a comfortable level and how to build reserves back to where they were. They are also working with other counties regarding the same.

BOARD OF SUPERVISORS

Board Clerk Kristin Mueller presented a few revisions to the rules and order of business for 2019. She requested that the committee review them and provide feedback at the next committee meeting.

INFORMATIONAL REPORTS

The committee accepted all reports and information submitted regarding:

- a. Workers Compensation and Safety Reports
- b. MVA Report

Mr. Manchester noted that we are still tracking better than last year. Trainings from the HAB grant have started but a majority of the training will be in the spring.

A Motion to approve the report made by Mr. Manchester made by Supervisor Campbell, seconded by Supervisor Bendzlowicz and carried.

COUNTY ADMINISTRATOR

County Administrator Krause informed the committee of the following items:

- The Raise the Age budget was submitted for review and they had a phone call today to receive clarification on a few items and they will resubmit the budget again this week. New York State is still saying that they will be reimbursing 100% as long as we meet requirements.
- The NYSAC conference was good with many staff and Board members in attendance, facilitating, and presenting
- Resolutions from the NYSAC conference will be presented at the next round of committees
- Leadership Ontario is moving forward
- Economic Development hosted dinner for millennials entrepreneur. It was a great focus group and they are hoping to meet again.

EXECUTIVE SESSION

At 1:48 PM, Supervisor Bendzlowicz made the motion, seconded by Supervisor Vedora, to go into executive session to confer with counsel; motion carried.

At 2:08 PM, Supervisor Bendzlowicz made the motion, seconded by Supervisor Vedora, to leave executive session; motion carried.

At 2:08 PM, Supervisor Bendzlowicz made the motion, seconded by Supervisor Campbell, to go into executive session regarding discussion on proposed, pending, or current litigation and to confer with counsel; motion carried.

At 2:23 PM, Supervisor Bendzlowicz made the motion, seconded by Supervisor Campbell, to leave executive session; motion carried.

ADJOURNMENT

Motion to adjourn made at 2:24 PM by Supervisor Vedora, seconded by Supervisor Campbell and carried.

RESPECTFULLY SUBMITTED

Kristin A. Mueller, Clerk to the Board