



Minutes
WAYS AND MEANS COMMITTEE
 3019 County Complex Drive ~ 2nd Floor, Room 205
 Canandaigua, NY 14424

September 26, 2018

MEMBERS PRESENT

Supervisors Jeffery Gallahan, Daniel Marshall, Kristine Singer, Robert Green

Supervisors David Baker, Peter Ingalsbe, Andrew Wickham were necessarily absent.

OTHERS PRESENT

In addition to Committee Members: Jack Marren, Mary Gates, Mary Krause, Brian Young, Gary Baxter, Diane Johnston, Sheriff Povero, Tom Harvey, Mike Manikowski, Sue Vary, Eileen Tiberio, Leanne Lapp, Holly Adams, Lea Nacca, Andrea McGraw, Michele Smith, Lindsey Burgess, Sherman Manchester, Michael Wojcik, Peter Brown, Harry Sicherman-Consultant, Judy Manntai

CALL TO ORDER

The meeting of the Ways and Means Committee was called to order at 3:05 p.m. by acting Chairman Marshall.

MINUTES

Supervisor Gallahan made the motion to approve the minutes of the Ways and Means Committee on September 5, 2018, and Budget Review on September 6, 2018. Supervisor Singer seconded the motion. Motion carried.

PUBLIC SAFETY

The following four items were considered as a block. Supervisor Singer made the motion to approve the resolutions. Supervisor Gallahan seconded the motion. Motion carried.

- ▶ **Transfer:** *Sheriff ~ Transfer from Crime Proceeds for Purchase of Surveillance Equipment*

Motion carried to approve the budget transfer of \$2,800 from Crime Proceeds Reserve for the purchase of surveillance equipment.

- ▶ **Transfer:** *Sheriff / Unified Court ~ Transfer for Overtime to Cover Staffing Shortages* Motion carried to approve the budget transfer of \$35,000 for Unified Court to cover the cost of unexpected overtime due to staffing shortages.
- ▶ **Transfer:** *Sheriff / 911 ~ Transfer for Overtime to Cover Staffing Shortages* Motion carried to approve the budget transfer of \$40,000 for 911 to cover the cost of unexpected overtime due to staffing shortages.
- ▶ **Resolution:** *Sheriff ~ Authorization to Accept Funding from New York State Division of Homeland Security and Emergency Services* Motion carried to approve the resolution to accept the award of \$2,410 from the New York State Division of Homeland Security and Emergency Services in support of the Red Team Exercise. No county match is required.

The following three resolutions were considered as a block. Supervisor Singer made the motion to approve the resolutions. Supervisor Gallahan seconded the motion. Motion carried.

- ▶ **Resolution:** *Public Defender ~ Authorization to Extend Grant from Office of Indigent Legal Services (Caseload Relief Grant)* Motion carried to approve the resolution to extend the Indigent Legal Services Caseload Relief 1 Year Grant that expired on May 31, 2018, for four months, starting June 1, 2018, through September 30, 2018.
- ▶ **Resolution:** *Public Defender ~ Authorization to Extend Grant from Office of Indigent Legal Services (Quality Improvement Grant)* Motion carried to approve the resolution to extend the Indigent Legal Services Hurrell-Harring Quality Improvement Grant that expired on June 30, 2018, for four months, starting July 1, 2018, through October 31, 2018.
- ▶ **Resolution:** *Public Defender ~ Authorization to Accept Hurrell-Harring Quality Improvement Grant from Office of Indigent Legal Services* Motion carried to approve the resolution to accept the Hurrell-Harring Quality Improvement Grant from the NYS Office of Indigent Legal Services in the amount of \$730,610 to improve the quality of indigent legal defense services in Ontario County through the Public Defender's Office over a five year period January 1, 2018, through December 31, 2022, with no county match requirement; and further, that the budget transfer for the first year of the contract in the amount of \$141,121 is hereby approved. Funding may be used for staffing or contractual expenses related to the settlement agreement.

GOVERNMENT OPERATIONS & INSURANCE

- ▶ **Resolution:** *County Attorney ~ Salary Adjustment - Lea Nacca* Supervisor Singer made the motion to approve the resolution that the salary for Ms. Lea Nacca, First Assistant County Attorney, be set at Band 4, Step 2 (\$101,144), effective September 16, 2018. Supervisor Gallahan seconded the motion. Motion carried.

- ▶ **Resolution:** *Fixing Date and Notice for the Public Hearing for Real Eats America Inc. Community Development Block Grant Application*

Supervisor Singer made the motion to approve the resolution to set a Public Hearing on October 25, 2018, at 6:00 p.m. regarding the Community Development Block Grant application for a grant to support the expansion of the Real Eats America, Inc., operations at the Geneva Enterprise Development Center. Supervisor Gallahan seconded the motion. Motion carried.

HEALTH & HUMAN SERVICES

- ▶ **Resolution:** *Mental Health ~ New York State Office of Children and Family Services Legislative Grant Award*
- ▶ **Resolution:** *Social Services ~ Create Position of Human Services Worker and Abolish Position of Office Specialist I*

Supervisor Green made the motion to approve the resolution authorizing the Ontario County Department of Mental Health to accept the \$15,000 grant from NYS Office of Children and Family Services and to approve a contract with OCFS for the purchase of telehealth equipment and related start up costs. Supervisor Singer seconded the motion. Motion carried.

Supervisor Singer made the motion to approve the resolution authorizing creation of a Human Services Worker position and the abolishment of the position of Office Specialist I effective immediately. Supervisor Green seconded the motion. Motion carried.

CAPITAL PROJECTS

- ▶ **Resolution:** *FLCC ~ Authorizing Award of Contract with Elmer W. Davis, Inc. and Budget Transfer, 2014 FLCC Maintenance Capital Project No. 1-2014 and 2015 FLCC Maintenance Capital Project No. 1-2015*

Supervisor Gallahan made the motion to approve the resolution authorizing a contract with Elmer W. Davis, Inc., in the amount of \$11,773 for the FLCC Greenhouse Headhouse Roof Replacement; and further, that the budget transfers and budget amendments for CP 01-2014 and CP 01-2015 be approved as stipulated in the resolution. Supervisor Singer seconded the motion. Motion carried.

PLANNING & ENVIRONMENTAL QUALITY

- ▶ **Resolution:** *Budget Transfer and Authorizing Contract for a 10 Year Facilities and Security Master Plan*

Supervisor Singer made the motion to approve the resolution to accept the proposal from SWBR to provide consultation services in regard to the preparation of a 10-Year Facilities and Security Master Plan for a cost not to exceed \$106,740, with contract commencing on October 18, 2018, and terminating October 8, 2019. Supervisor Gallahan seconded the motion. Motion carried.

HUMAN RESOURCES

Safety Report

Opportunity was given for questions and comments regarding the Safety Report submitted by Safety Coordinator Sherman Manchester.

Supervisor Singer made the motion to accept the report. Supervisor Green seconded the motion. Motion carried.

- ▶ **Resolution:** *Memorandum of Agreement 3-2018, Ontario County General Unit, C.S.E.A.* Supervisor Gallahan made the motion to approve the resolution that Memorandum of Agreement No. 3-2018 regarding the Updated Mobile Device Policy is approved with the C.S.E.A., Ontario County General Unit. Supervisor Singer seconded the motion. Motion carried.

- ▶ **Resolution:** *Authorization to Contract with UR Medicine Center for Employee Wellness for Biometric Screening and Health Risk Assessment Services 2019-2020* Supervisor Singer made the motion to approve the resolution authorizing a contract between Ontario County and UR Medicine Center for Employee Wellness to provide biometric screening and health risk assessments and other health counseling services to county employees at the rates set forth in Schedule A of the contract. Supervisor Green seconded the motion. Motion carried.

HR Update

Director of HR Michele Smith reported that the Employee Wellness Fair will be held on October 16, from 12:00 p.m. to 3:00 p.m. Flu shots will be offered.

**WAYS & MEANS
STANDING COMMITTEE**

- ▶ **Resolution:** *County Treasurer ~ Authorizing Contract Renewal with Auctions International, Inc. - Auction of Real Property Tax Foreclosure Parcels* Supervisor Gallahan made the motion to approve the resolution authorizing renewal of the existing contract with Auctions International for auction services related to the sale of delinquent tax parcels for an additional 12 months beginning October 7, 2018, through October 6, 2019. Supervisor Green seconded the motion. Motion carried.

County Administrator Update

County Administrator Mary Krause reported that as of October 1, 2018, 16 year-olds will no longer be housed in the Ontario County Jail.

EXECUTIVE SESSION

At 3:22 p.m., Supervisor Gallahan made the motion to move into Executive Session to discuss legal matters and Labor Relations matters with counsel. Supervisor Singer seconded the motion. Motion carried.

At 3:28 p.m., Supervisor Singer made the motion to move out of Executive Session. Supervisor Gallahan seconded the motion. Motion carried.

ADJOURNMENT

Being no further business to come before the Committee, the meeting was adjourned at 3:28 p.m., following a motion by Supervisor Gallahan. Motion was seconded by Supervisor Singer, and carried.

The next scheduled meeting for the Ways & Means Committee is Wednesday, October 17, 2018, at 3:00 p.m.

Respectfully submitted,

Judy Mantai, Confidential Secretary