



Minutes

WAYS AND MEANS COMMITTEE

3019 County Complex Drive ~ 2nd Floor,
Room 205 Canandaigua, NY 14424

September 25, 2019

MEMBERS PRESENT

Supervisors, David Baker, Peter Ingalsbe, Daniel Marshall, Kristine Singer, and Andrew Wickham. Supervisor Jeffery Gallahan and Robert Green were declared necessarily absent.

OTHERS PRESENT

Deputy County Administrator Brian Young, Finance Director Mary Gates, County Attorney Holly Adams, First Assistant County Attorney Lea Nacca, Sheriff Henderson, Human Resource Director Michele Smith, Safety Coordinator Sherman Manchester, Commissioner of Public Works Bill Wright, Probation Director Jeff Rougeux, District Attorney Jim Ritts, Planning Director Tom Harvey, Sr. Fiscal Managers Nellie Puma and Michael Wojcik, Assistant Public Defender Kevin Karnyski, Fiscal Managers Kathleen Meyers and Sandy Seeber, Emergency Management Coordinator Deb Trickey, and Clerk Kristin Mueller.

CALL TO ORDER

Chairman Baker called the committee meeting to order at 3:00 PM.

MINUTES

Motion to approve the minutes of September 4, 2019, made by Supervisor Marshall, seconded by Supervisor Wickham, and carried.

HEALTH AND HUMAN SERVICES

A resolution entitled, "Acceptance of Funds from NYSOFA to Address Unmet Needs of Older Adults in Ontario County – Office for the Aging 2019-2020" was presented.

Motion to approve this resolution was made by Supervisor Marshall, seconded by Supervisor Singer and carried.

PLANNING AND ENVIRONMENTAL QUALITY

The following resolutions were presented:

- Acceptance of Funds from Finger Lakes Railway for the Manchester Yard Master Site Plan Redevelopment Strategy – Phase I Project
- Acceptance of the NYS Empire State Development Incentive Proposal to Prepare the Manchester Yard Master Site Plan Redevelopment Strategy – Phase I Project with an Urban and Community Development Program Working Capital Grant
- Acceptance of Funds from Ontario County Local Development Corporation for the Manchester Yard Master Site Plan Redevelopment Strategy – Phase I Project
- Acceptance of the Rochester Area Community Foundation Historic Preservation 2019 Grant for a Manchester Roundhouse Building and Associated Buildings Condition Report

Motion to approve these resolutions as a block was made by Supervisor Wickham, seconded by Supervisor Singer and carried.

GOVERNMENTAL OPERATIONS

A resolution entitled, "Acceptance of Grant from NYS Board of Elections. Electronic Poll Books Grant BOE01-COO4041-1110000" was walked into committee.

Motion to approve this resolution was made by Supervisor Ingalsbe, seconded by Supervisor Singer and carried.

A resolution entitled, "Creation of Position – Deputy Commissioner of Elections (DBL) Board of Elections" was presented.

Motion to approve this resolution was made by Supervisor Singer, seconded by Supervisor Wickham and carried.

PUBLIC SAFETY

Probation Director Jeff Rougeux presented a resolution entitled, "Authorization to Accept Raise the Age Reimbursement Grant for Ontario County"

Motion to approve this resolution was made by Supervisor Marshall, seconded by Supervisor Singer and carried.

District Attorney Jim Ritts presented a budget transfer for updated computer equipment.

Motion to approve this budget transfer was made by Supervisor Marshall, seconded by Supervisor Ingalsbe and carried.

Emergency Management Coordinator Deb Trickey presented a resolution entitled, "Acceptance of Grant from State Homeland Security Program (SHSP FY17 ~ CFDA#97.067) Ontario County Emergency Management Office"

Motion to approve amending this resolution to have the title read "Amendment" not "Acceptance" was made by Supervisor Wickham, seconded by Supervisor Marshall and carried.

Motion to approve this resolution, as amended, was made by Supervisor Marshall, seconded by Supervisor Ingalsbe and carried.

Emergency Management Coordinator Deb Trickey presented a resolution entitled, "Acceptance of FY19 State Homeland Security Program (SHSP) Grant Program Office of Emergency Management"

Motion to approve this resolution was made by Supervisor Singer, seconded by Supervisor Wickham and carried.

Sheriff Henderson presented a budget transfer to purchase a camera.

Motion to approve this budget transfer was made by Supervisor Ingalsbe, seconded by Supervisor Marshall and carried.

Sheriff Henderson presented a resolution entitled, "Authorization to Accept Legislative Grant from New York State Division of Criminal Justice Services"

Motion to approve this resolution was made by Supervisor Wickham, seconded by Supervisor Singer and carried.

Sheriff Henderson presented a resolution entitled, "Acceptance of FY19 State Law Enforcement Terrorism Prevention Program (SLETPP) Grant Office of Sheriff"

Motion to approve amending the 4th whereas to read "potentially support the purchase of an emergency response vehicle" instead of "partially support the purchase of an emergency response vehicle" was made by Supervisor Marshall, seconded by Supervisor Singer and carried

Motion to approve this resolution, as amended was made by Supervisor Marshall, seconded by Supervisor Ingalsbe and carried.

The emergency response vehicle discussion was held till next meeting to allow for all committee members to be present.

PUBLIC WORKS /CAPITAL PROJECTS

Commissioner of Public Works Bill Wright presented a budget transfer for the replacement of a trench roller.

Motion to approve this budget transfer was made by Supervisor Singer, seconded by Supervisor Wickham and carried.

Commissioner of Public Works Bill Wright presented the following resolution entitled, "Closing of Capital Project No. H020-14 County Road 33 Rehabilitation"

Motion to approve this resolution was made by Supervisor Wickham, seconded by Supervisor Singer and carried.

Commissioner of Public Works Bill Wright presented the following resolution entitled, "Creation of Capital Project No. H060-19 – Lakeshore Drive & NY Route 364 Sidewalk Improvement Project, Authorizing the Implementation and Funding in the First Instance 100% of the Federal-Aid Program Eligible Costs of a Transportation Alternatives Program Project, Acceptance of New York Revenue Contract, Award Contract for Design Services to C&S Engineering, Inc., and Appropriating Funds – Department of Public Works"

Motion to approve this resolution was made by Supervisor Wickham, seconded by Supervisor Marshall and carried.

Planning Director Tom Harvey presented the following resolution entitled, "Capital Project No. H053-19 –CMAC Evacuation and Fencing Project Authorization to Contract with O'Connell Electric Co. Inc. for Emergency Lighting at CMAC"

Motion to approve this resolution was made by Supervisor Wickham, seconded by Supervisor Ingalsbe and carried.

Planning Director Tom Harvey presented the following resolution entitled, "Establish Capital Project No. H061-2019 – 2019 FLCC-CMAC Improvements Capital Project"

Motion to approve this resolution was made by Supervisor Wickham, seconded by Supervisor Singer and carried.

SAFETY REPORT

Mr. Manchester let the committee know that we had one more recordable accident for this cycle, and we are still trending like 2016. HAB grant training will begin in October and Mr. Manchester has submitted for a SUNY FLCC training grant.

Motion to approve the report made by Mr. Manchester was made by Supervisor Singer, seconded by Supervisor Wickham and carried.

HUMAN RESOURCES

Human Resource Director Michele Smith presented the following resolution entitled, "Salary Adjustment – Emily Hoover – Office of the Sheriff"

Motion to approve this resolution was made by Supervisor Singer, seconded by Supervisor Marshall and carried.

Human Resource Director Michele Smith presented the following resolution entitled, "Create Victim Assistance Case Manager Position – District Attorney's Office"

Motion to approve this resolution was made by Supervisor Wickham, seconded by

Supervisor Ingalsbe and carried.

Human Resource Director Michele Smith presented the following resolution entitled, "Creation of Paralegal Specialist (Spanish Speaking)(Part-Time) and Abolishment of Paralegal Specialist – Office of Public Defender

Motion to approve this resolution was made by Supervisor Singer, seconded by Supervisor Wickham and carried.

Human Resource Director Michele Smith presented the following resolutions:

- Memorandum of Agreement 4-2019 Ontario County General Unit, C.S.E.A
- Memorandum of Agreement 5-2019 Ontario County General Unit, C.S.E.A

Motion to approve these resolutions as a block was made by Supervisor Singer, seconded by Supervisor Wickham and carried.

Human Resource Director Michele Smith presented the following resolution entitled, "Amend Position of Psychiatrist to Allow Increased Work Hours Community Mental Health Services"

Motion to approve this resolution was made by Supervisor Ingalsbe, seconded by Supervisor Singer and carried.

WAYS & MEANS

Mary Gates passed out charts on the 2020 and 2021 budgets to the committee. She reviewed the data and talked about possible ways that the 2021 gap could be closed.

COUNTY ADMINISTRATOR

Deputy County Administrator Brain Young talked about Safe harbors. They recently gave a presentation at a Board meeting and talked about the domestic violence shelter in Seneca County that we utilize. They are working on a capital campaign to try to open a shelter in each county they serve. Mr. Young also, noted that the October 3rd Board meeting will be held at the Farmington Town Hall.

EXECUTIVE SESSION

At 3:34 PM, Supervisor Marshall made the motion, seconded by Supervisor Wickham, to go into executive session regarding discussion on proposed, pending, or current litigation and to confer with counsel; motion carried.

At 3:44 PM, Supervisor Marshall made the motion, seconded by Supervisor Wickham, to leave executive session; motion carried.

ADJOURNMENT

Motion to adjourn made at 3:46 PM by Supervisor Wickham, seconded by Supervisor Ingalsbe and carried.

RESPECTFULLY SUBMITTED

Kristin Mueller, Clerk to the Board

[Ontario County Vision Statement](#)

A vibrant community where every citizen has the opportunity to be healthy, safe, and successful