



## **PUBLIC WORKS COMMITTEE MINUTES**

**September 24, 2018 - Time: 3:00 pm**

**Location: 3019 County Complex Drive**

**Room 205**

**Canandaigua, NY 14424**

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**MEMBERS PRESENT:**

Supervisor Peter Ingalsbe, Supervisor Richard Russell, Supervisor Dominick Vedora, Supervisor Norman Teed, Supervisor Ted Bateman, Supervisor Louis Guard

**MEMBERS ABSENT:**

Chairman Frederick Lightfoote

**OTHERS PRESENT:**

In addition to Committee members: Mary Krause, Brian Young, William Wright, Steve Vanderbrook, Tom Harvey, Betsy Landre, Tim Jensen, Peter Brown, JR Dempsey, Holly Adams, Nellie Puma, Donna Tiffany

**CALL TO ORDER:**

The meeting of the Public Works Committee was called to order at 3:00 PM by Vice Chairman Ingalsbe.

**MINUTES:**

Supervisor Bateman motioned to approve the minutes from the September 4, 2018 meeting, seconded by Supervisor Vedora. All members in agreement.

**PLANNING**

**CAPITAL PROJECTS:**

**CP 3 – 2013 – 74 Ontario Street Phase II Renovations: Update**

Ms. Landre reported:

- Design documents 90% complete – will be delivered Friday with new estimate
- Staff working on access plan, security camera plan, and furnishings
- Desks for Board of Supervisor meeting room will be built in house
- Vestibule will be built on front of building – manual doors outside and electronic doors inside

Mr. Wright reported:

- Demolition crew found more asbestos in the interior walls and above ceiling tiles
- Contractor on site will remove asbestos at an estimated cost of \$29,000. Staff looking for other possible vendors to do this removal. Not part of original plan. Per Mr. Harvey, suspected asbestos material must be taken care of right away and be treated as asbestos. Supervisor Teed motioned to have Mr. Wright work with contractor to have this asbestos material removed at an estimated cost of \$30,000, seconded by Supervisor Vedora. All members in agreement.



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### **PLANNING:**

Supervisor Russell motioned to approve Resolution for Budget Transfer and Authorizing Contract for a 10 Year Facilities and Security Master Plan. Mr. Jensen reported the County is recommending that a plan be developed to assess current conditions against program needs for the next ten years and make recommendations for future capital and security improvements based on a consensus by staff and elected officials. Ms. Krause thanked Mr. Harvey, Mr. Jensen and Supervisor Lightfoote for a job well done on this master plan. The County really needs to look at security. This resolution awards the contract to SWBR at a cost of \$106,470. Supervisor Bateman seconded the motion. All members in agreement.

Supervisor Vedora motioned to approve the Resolution Authorizing Amendment Contract 2 for Continued Consultant Services for Hazardous Material Testing. Mr. Harvey reported the Planning Department recommends increasing the amount of the contract with Fisher Associates by \$50,000 to provide funding to continue the program to test and document the existence of hazardous substances contained in building materials within County owned buildings. Supervisor Teed seconded the motion. All members in agreement.

### **FLCC CAPITAL PROJECTS:**

Supervisor Bateman motioned to approve the Resolution for 2014 FLCC Maintenance Capital Project No. 1-2014 and 2015 FLCC Maintenance Capital Project No. 1-2015 Authorizing Award of Contract With Elmer W. Davis, Inc. and Budget Transfer. Mr. Harvey reported FLCC staff recommends acceptance of the quote from Elmer W. Davis, Inc. in the amount of \$11,773 for the FLCC Greenhouse Headhouse Roof Replacement. Supervisor Guard seconded the motion. All members in agreement.

### **PLANNING: CAPITAL PROJECT PAYMENTS:**

Supervisor Teed motioned to approve the capital project payments, seconded by Supervisor Vedora. All members in agreement.

### **DEPARTMENT OF PUBLIC WORKS CAPITAL PROJECT PAYMENTS:**

Supervisor Vedora motioned to approve the capital project payments, seconded by Supervisor Russell. All members in agreement.



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### **HIGHWAY:**

Supervisor Teed motioned to approve the Budget Transfer to Cover Shortage in Overtime for Engineering. Ms. Puma reported this transfer is needed to cover shortage for the remainder of the year. Supervisor Guard seconded the motion. All members in agreement.

### **FLEET:**

Resolution for Renewal of Contract for Ontario County to Rent Vehicles from Enterprise Rent-A-Car.

Resolution for Renewal of Bid for Purchase of Vehicle Filters

Supervisor Teed motioned to approve the two resolutions noted in a block, seconded by Supervisor Vedora. All members in agreement.

Supervisor Vedora motioned to approve the Budget Transfer to Cover Shortage in Overtime for Fleet. Ms. Puma reported this transfer is needed to cover shortage for the remainder of the year. Supervisor Bateman seconded the motion. All members in agreement.

### **BUILDINGS AND GROUNDS:**

Supervisor Teed motioned to approve the Resolution for Authorization to Renew Bid for Water Source Heat Pumps with Modular Comfort Systems at the current price structure. Supervisor Vedora seconded the motion. All members in agreement.

### **COUNTY ADMINISTRATOR UPDATE:**

Ms. Krause reported:

- Board of Supervisor Retreat is scheduled for October 10, 2018 – getting RSVPs.

### **PRIVILEGE OF THE FLOOR:**

Mr. Vanderbrook reported asbestos material has been found in the enclosed columns in the office space at the Safety Training Facility. Plumbing is running through these columns. Staff is working on an abatement plan and doing air monitoring to contain this.

Mr. Wright reported staff is working on removing smoke detectors from 74 Ontario Street building and replacing with heat detectors at a cost of approximately \$5,000 - \$9,000.



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**ADJOURNMENT:**

Being no further business to come before the Committee, the meeting was adjourned at 3:25 PM following a motion by Supervisor Teed. Supervisor Vedora seconded the motion. All members in agreement.

The next scheduled meeting is October 15, 2018.

Respectfully submitted,

A handwritten signature in blue ink that reads "Donna Tiffany".

Donna Tiffany  
Finance Clerk II