



PUBLIC WORKS COMMITTEE MINUTES

September 23, 2019 - Time: 3:00 pm

Location: Municipal Building, 20 Ontario Street

Room 200

Canandaigua, NY 14424

MEMBERS PRESENT:	Supervisor Frederick Lightfoote, Supervisor Richard Russell, Supervisor Dominick Vedora, Supervisor Ted Bateman, Supervisor Norman Teed
MEMBER ABSENT:	Supervisor Peter Ingalsbe
OTHERS PRESENT:	In addition to Committee members: Brian Young, William Wright, Mary Gates, John Berry, Tom Harvey, Tim Jensen, Steve Vanderbrook, Tim McElligott, Lea Nacca, Nellie Puma, Donna Tiffany
CALL TO ORDER:	The meeting of the Public Works Committee was called to order at 3:00 PM by Chairman Lightfoote.
MINUTES:	Supervisor Teed motioned to approve the minutes from the September 3, 2019 meeting, seconded by Supervisor Bateman. All members in agreement.
PLANNING:	10 Year Space & Security Plan Update: Mr. Jensen reported: <ul style="list-style-type: none">- Staff needs a six month contract extension for SWBR- SWBR need to finish the inventory analysis and plan review per County approval – estimated to be completed first week of December- Staff will look at issues with Central Storage, Courthouse and Saltonstall Street garage Supervisor Vedora motioned to approve the six month contract extension, seconded by Supervisor Russell. All members in agreement.
FLCC:	Supervisor Russell motioned to approve the Resolution to Establish Capital Project No. H061-19 – 2019 FLCC-CMAC Improvements Capital Project . Mr. Harvey reported this project was never listed on the FLCC asset list. Supervisor Vedora seconded the motion. All members in agreement.



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Capital Project No. H053019 – CMAC Evacuation and Fencing Project:

Supervisor Russell motioned to approve the **Resolution for Authorization to Contract With O'Connell Electric Co., Inc. for Emergency Lighting at CMAC**. Mr. Harvey reported there needs to be emergency lighting on the fence. Staff is waiting on master plan for final review. Supervisor Vedora seconded the motion. All members in agreement.

Supervisor Russell motioned to approve the **Resolution for Contract Amendment With NYS Fence, Inc.** in the amount of \$1,200. Supervisor Vedora seconded the motion. All members in agreement.

PLANNING CAPITAL PROJECTS:

Supervisor Teed motioned to approve the capital project payments, seconded by Supervisor Bateman. All members in agreement.

DEPARTMENT OF PUBLIC WORKS

Supervisor Vedora motioned to approve the **Resolution for Capital Project No. H020-14 – County Road Rehabilitation 33 – Closing of Project**. Supervisor Russell seconded the motion. All members in agreement.

Supervisor Vedora motioned to approve the **Resolution for Capital Project No. H039-17 – County Road 23 at McIvor Road and Fort Hill Road Intersection Improvements – Authorization of No-Cost Time Extension – Keeler Construction Co., Inc.** Mr. McElligott reported this resolution extends the contract to October 18, 2019 because of utility issues. Lighting needs to be completed. Wood light poles will be installed until the order comes in for the right ones. Project is close to completion. Supervisor Bateman seconded the motion. All members in agreement.

Supervisor Teed motioned to approve the **Resolution for Capital Project No. H048-18 – County Road 28 at Shortsville Road Intersection Improvement – Payment for Purchase of Easement**. Mr. McElligott reported this project is the next roundabout. This resolution is for 11 acquisitions at a cost of \$7,500. This is a federal aid project – 90%



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Federal funds and 10% non-Federal funds. Supervisor Russell seconded the motion. All members in agreement.

Supervisor Teed motioned to approve the **Resolution for Capital Project H060-19 – Lakeshore Drive & NY Route 364 Sidewalk Improvement Project, Authorizing the Implementation and Funding in the First Instance 100% of the Federal-Aid Program Eligible Costs of a Transportation Alternatives Program Project, Acceptance of New York State Revenue Contract, Award Contract for Design Services to C&S Engineering, Inc. , and Appropriating Funds.** Mr. Wright reported this project was approved through a TAP application. Supervisor Vedora seconded the motion. All members in agreement.

CAPITAL PROJECT PAYMENTS:

Supervisor Russell motioned to approve the capital project payments, seconded by Supervisor Bateman. All members in agreement.

BUILDING AND GROUNDS:

Supervisor Russell motioned to approve the **Resolution for Authorization to Accept Bid for HVAC Air Filters.** Supervisor Bateman seconded the motion. All members in agreement.

Supervisor Russell motioned to approve the **Resolution to Amend 2019 Capital Improvement Plan – Buildings and Grounds.** Mr. Vanderbrook reported the 2020 CIP includes \$30,000 for Heat Pump Replacements at 3010. Staff would like this project moved to 2019 in place of Make-Up Air Upgrades at Building 3010. Supervisor Bateman seconded the motion. All members in agreement.

Supervisor Russell motioned to approve the **Resolution to Authorize Payments to AP Plumbing, Inc. for Sewer Work at Ontario County Jail.** Ms. Puma reported 3 invoices need to be paid:

- Invoice 199423 - \$655.00 – for televising
- Invoice 202189 - \$7496.19 – Hourly charge needed to be changed
- Invoice 205496 - \$530.00 – Additional service call

Sufficient monies exist in the Buildings and Grounds operating budget to cover these invoices. Supervisor Bateman seconded the motion. All members in agreement.



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FLEET:

Supervisor Teed motioned to approve the **Resolution for Acceptance of Bid for Purchase of Vehicle Filters**. Supervisor Bateman seconded the motion. All members in agreement.

HIGHWAY:

Budget Transfer: Mr. Wright reported this transfer is needed to replace a 1993 Ingersoll Rand Trench Roller for Highway in the amount of \$12,500. Supervisor Bateman motioned to approve the transfer, seconded by Supervisor Russell. All members in agreement.

Supervisor Teed motioned to approve the **Resolution for County Road 41 Hathaway's Corners Subdivision Acceptance of Transportation Access Plan Agreement**. Mr. McElligott reported a condition of the Highway Permit for Hathaway's Corners they have submitted for approval will also need them to enter into a Transportation Access Plan Agreement with the County to mitigate potential traffic impacts from the project. There will be two main entrances for this project. They may have to construct a turning lane later in the project. This agreement will have them pay \$125,000 to the County to put in the turning lane. County Highway will take control of this part of the project. Supervisor Bateman seconded the motion. All members in agreement.

Supervisor Russell motioned to approve the **Resolution for Acceptance of Materials and Services Bid – Tubular Barrier Gates**. Mr. McElligott reported 6 gates at FLCC G Lot will be replaced with locks. Supervisor Bateman seconded the motion. All members in agreement.

SEWERS:

Supervisor Teed motioned to approve the **Resolution Fixing Date and Notice for the Public Hearing on Local Law No. 5 (INTRO) 2019**. Supervisor Vedora seconded the motion. All members in agreement.

Local Law No. 5 of the Year 2019 Known as the Ontario County Sewer Rents Local Law, As Amended. Mr. Berry reported this law increases the rate for the Honeoye Lake County Consolidated Sewer District by \$40.00 per year for a total of \$605.00 per year.



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OTHER:

74 Ontario Street Update: Mr. Wright reported –

- New power service is in
- Fiber needs to be completed
- Working on utilities – start mid October for sanitary sewer
- Project about a month behind schedule

DEPUTY COUNTY ADMINISTRATOR UPDATE:

Mr. Young reported:

- NYSAC has elected Chairman Jack Marren to serve as NYSAC's President-Elect
- Ms. Krause chairs the Public Employee Relations Committee for NYSAC
- Ms. Gates presented a County Government Institute Core Course on Principles of County Budget & Finance at NYSAC meeting
- Shared Services – Public Hearing Meetings will be held at Victor, Geneva, and Canandaigua in October
- Next Board of Supervisors meeting at Farmington Town Hall

ADJOURNMENT:

Being no further business to come before the Committee, the meeting was adjourned at 4:00PM following a motion by Supervisor Teed. Supervisor Russell seconded the motion. All members in agreement.

The next scheduled meeting is October 15, 2019. **TUESDAY**

Respectfully submitted,

Donna Tiffany
Finance Clerk II