

MINUTES

PLANNING & RESEARCH COMMITTEE MEETING

Fred Lightfoote, Chairman

Tuesday, September 9, 2016

4:00 PM

Conference Room 205

Municipal Building

Members Present Chair – Supervisor F. Lightfoote Supervisor D. Marshall Supervisor N. Teed	Members Excused Vice Chair – Supervisor R. Green Supervisor J. Gallahan Supervisor D. Vedora	Staff and Guests: Tom Harvey, Planning Brian Young, Deputy County Administrator Reliefia Kramer, Planning Tim Davis, CCE Elaine Borgeest, SWCD Carol Hicks, Tourism
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TIME	TOPIC	NOTES & DISCUSSION
4:00 p.m.	Opening of Meeting Approval of Minutes	Chair Lightfoote opened the September 20, 2016 Planning and Research Committee meeting at 4:00 p.m. Supervisor Green, Supervisor Gallahan, and Supervisor Vedora were necessarily absent. Chair Lightfoote requested a motion to approve the August 30, 2016 minutes. <i>A motion was offered by Supervisor Teed, and was seconded by Supervisor Marshall to approve the August 30, 2016 minutes. All in favor, motion carried.</i>
4:02	Tourism	Chair Lightfoote welcomed Carol Hicks. Ms. Hicks discussed and recommends the approval of resolutions : - Re-appointments to the Ontario County Four Seasons Local Development Corporation, Edward C. Russ Kenyon and Frank Riccio, and -Appointments to the Ontario County Four Seasons Local Development Corporation, Donna Yudin, Margaret (Meg) Joseph, and Steven McGuire. <i>A motion was offered by Supervisor Marshall, and was seconded by Supervisor Teed to approve the above mentioned resolutions. All in favor, motion carried.</i> Chair Lightfoote thanked Ms. Hicks.
4:08	CCE	Chair Lightfoote welcomed Tim Davis. Mr. Davis told the committee that enrollment good this year at Camp Bristol Hills, with 1,011 campers. 1,000 is their break even point/target. Enrollment was down just

		<p>a few from last year but up significantly from where it was just a few years ago. Mr. Davis gave an update of the transitions that the 4-H Camp is going through. Jim Hooper, their 4-H Camp Educator who previously primarily was involved in program and marketing, has assumed a more leadership role within the camp. Mr. Hooper did a very good job this summer in staffing. Mr. Davis said that as the Executive Director, he has retained the administrative/financial/facilities responsibilities for the camp.</p> <p>Mr. Davis told the committee that the pool house roof blew off. It was on the facility plan to replace next year, but they were able to take care of it this fall. Mr. Davis said they were able to hire the County's consultant to conduct hazardous materials testing on their buildings. He appreciated the Planning Department making that resource and county pricing available to them. He said that there were small areas identified as containing lead paint and others materials were confirmed to contain asbestos.</p> <p>Mr. Davis told the committee that they are beginning a very large capital project at the camp to replace the bathroom/shower facilities. The bathrooms/showers have been identified as the most negative aspect of 4-H camp. Mr. Davis believes that they lose 5-10% of the campers every year because of the bathrooms. He said that foundations are shifting and cracking. The plan is to replace the two bathrooms with three. The bathrooms will include private showers (they presently have only the open gang showers). There will be one new bathroom each in the girls and the boys villages, and then one near the main lodge with both boys and girls sides; all will be handicapped accessible. The bathroom near the lodge will include a family bathroom. This will allow them to meeting the needs of special campers. Mr. Davis told the committee that there will need to be a new septic/leach field system to in addition to the new bathrooms. He hopes to have the bathrooms up and running by May 15, 2017.</p> <p>Chair Lightfoote thanked Mr. Davis</p>
4:22	SWCD	<p>Chair Lightfoote welcomed Elaine Borgeest.</p> <p>Ms. Borgeest discussed and recommended the approval of a resolution – Reappointment To The Ontario County Soil and Water Conservation District Board, Kenneth Livermore, James Peck, Samuel J. Casella, Edward Jackson, and Casey Mantione.</p> <p><i>A motion was offered by Supervisor Marshall, and was seconded by Supervisor Teed to approve the above mentioned resolution. All in favor, motion carried.</i></p> <p>Chair Lightfoote thanked Elaine Borgeest.</p>
4:26	Planning	<p>Mr. Harvey discussed the Genesee Finger Lakes Regional Planning Council: Comprehensive Economic Development Strategy Update. Mr. Harvey said that GFL/ RPC were involved when the local Federal Economic Development District was formed and they were put in charge of it. He said that he and Mike Manikowski attended the public meeting on the update. Their comments included incorporation of elements from the draft Agricultural Plan and the just updated Economic Development Strategy for Ontario County. They were also told that they need to discuss The Rail Corridor as a priority project. Mr. Harvey and Mr. Manikowski also suggested that G/FLRPC take a leadership role in building on the success the wine industry has had in branding the Finger Lakes Region world-wide and extend that branding to the agriculture industry.</p>

		<p>Discussion took place regarding the quality of the soil and water in the Finger Lakes.</p> <p>Mr. Harvey discussed Census 2020 with the committee. He explained that the flyer contained in their packet discusses the preparatory schedule that begins in January 2017. Planning will be involved in the work and hopefully G/FLRPC will get some money from the Unified Work Program through the Genesee Transportation Council as they did ten years ago to assist in reviewing census address records and updating them using tax roll and other local databases. He said that the Census Bureau finalizes its list of addresses prior to 2020, and this work is vital in ensuring a full count. Of course full counts are also important in determining future federal aid and in the Board's weighted voting. There was support for the Planning Department to coordinate these efforts.</p> <p>Chair Lightfoote discussed the possible changes for the BOS Committees. He asked how the changes might affect the departments and team agencies. Discussion took place regarding the possible changes.</p>
4:58	Adjournment	<p>There being no further business for discussion, Chair Lightfoote requested a motion to adjourn.</p> <p><i>Motion to adjourn made by Supervisor Marshall, seconded by Supervisor Teed at 4:58 p.m. Motion carried.</i></p>

Respectfully Submitted,

Reliefia Kramer