

ENVIRONMENTAL QUALITY AND FINANCIAL MANAGEMENT COMMITTEES

MINUTES

Wednesday September 7, 2016 – 3:00 PM

Location: 3019 County Complex, Conference Room 205, Canandaigua, NY

Environmental Quality Committee

Richard Russell, Chair
Dave Baker
Charles Evangelista,
Kristine Singer
Mark Venuti
Andrew Wickham

Financial Management Committee

Members
David Baker, Chair
Robert Green
Dan Marshall
Richard Russell
Kristine Singer
Andrew Wickham

Staff and Others Present

BOS Chairman Jack Marren, County Administrator Mary Krause, Deputy County Administrator Brian Young, Assistant County Attorney Holly Adams, Assistant County Attorney Art James, Director of Planning Tom Harvey, Associate Planner Tim Jensen, Planning Senior Clerk Linda Frasca, Director of IS Sean Barry, Deputy Director of Finance Lorrie Scarrott, and Casella Staff – Larry Schilling, Jerry Leone, and Matthew East

Financial Management Committee Chairman Baker opened the joint meeting of both Finance and Environmental Quality Committees at 3:00 PM and declared all members present except for Supervisor Green who was necessarily absent.

The first item, a resolution entitled, "Ontario County Landfill, Financial Plan for Permit Success Payments", was presented for review and approval.

Thomas Harvey Director of Planning reviewed the draft resolution. It is an update to the plan laid out in Resolution No. 465-2003 concerning the proposed distribution of the landfill Permit Success Payments due the County pursuant to the Landfill Operation, Management, and Lease Agreement with Casella. As modified last year, 14 annual permit success payments are due and the resolution spells out how these annual funds will be allocated in 2016, 2017, and 2018. Basically, fifty percent of the annual success payment would be dedicated to implementing the County's Solid Waste Management Plan (SWMP) including funds for 1.75 positions in the Planning Department, various consultant contracts, and funding for implementation projects. At the end of each year, the resolution establishes that any unspent funds from the SWMP implementation would automatically roll over and become available for SWMP implementation work in the following year. In 2016 the other half would go to tax rate stabilization reserve, in 2017 and 2018 \$45,000 would go to the Self Insurance Fund and the rest dedicated to specific technology projects. Lorrie Scarrott Deputy Director of Finance, explained the current plans to ensure the County's overall financial condition and answered FMC and EQC members' questions. Holly Adams, Assistant County Attorney reviewed the recent history of the County's self-insurance fund and how the \$45,000.00 to be distributed to the Self Insurance

Fund Balance in 2017 and 2018 will help stabilize it. They have been running about a small deficit the last couple of years, and with the removal of the Health Facility this contribution helps mitigate the need to spread this additional expense over the remaining departments. Ms. Krause explained that this resolution would govern the use of the first three success payments and the policy would be reviewed in 2018 as part of the budget process.

Chair Baker stated that he would prefer any unspent funds from the SWMP Implementation to go back to the general fund and not back to a designated fund. Supervisor Venuti disagreed – stated he feels that we may need it and it should be reserved in a designated reserve fund as it establishes the County’s commitment in using the funds for the purpose of reducing waste. Supervisors Marshall and Russell agreed that unspent funds should be returned to a designated reserve fund.

Motion was made by Supervisor Russell, seconded by Supervisor Singer to approve this resolution and bring it forward to the full board of Supervisors; motion carried.

The second item, a resolution entitled "Solid Waste Management Plan Implementation, 2016 Budget Modification" was presented for review and approval. Mr. Harvey stated that this resolution places money in specific line items in the budget for use in implementing the SWMP in accordance with the previous resolution. As has been discussed with the Environmental Quality Committee previously, the use of the 2016 funds is more heavily dedicated to consultants at the County level than we expect for succeeding years. Money is budgeted for consultants to complete the Landfill Property Master Plan, engage Causewave to develop a branding, publicity, education, and outreach program, and consultants to work on waste stream characterization analysis and then developing an organics program. Funding is also included for 1.75 staff members. Mr. Harvey explained the proposal includes funding 75% of Carla Jordan’s time when she is promoted to Associate Planner beginning October 1. Further, while 100% of a planner’s time is charged, the time the planner spends on other duties is more than made up by other staff including himself and Associate Planner Tim Jensen. At the request of the committee, staff will track and report back to the committee on all time spent on the SWMP implementation.

Motion was made by Supervisor Evangelista, seconded by Supervisor Russell, to approve this resolution and bring it forward to the full Board of Supervisors; motion carried.

Being no further business to come before the committees, motion was made by Supervisor Singer, seconded by Supervisor Russell, to adjourn. The meeting adjourned at 3:40 p.m.

Respectfully Submitted,
Linda R. Frasca, Senior Clerk