

**MINUTES
INSURANCE COMMITTEE
SEPTEMBER 6, 2016**

MEMBERS

JEFFERY GALLAHAN
FREDRICK LIGHTFOOTE (N/A)
MARK VENUTI
TODD CAMPBELL
TAMARA HICKS
NATHAN VANBORTEL

PRESENT: Jeffery Gallahan, Mark Venuti, Todd Campbell, Tamara Hicks, Nathan VanBortel, Mary Krause, Brian Young, Denise Morley, Julie Hoffman, Sherman Manchester, John Parrott, Mike Reinhardt, Meghan Tillman, Timothy McElligott and Christopher Day.

DISTRIBUTION: Committee Members, Board Chairman Jack Marren, John Parrott, Gary Curtiss, Michael Reinhardt, Art James, Julie Hoffman, Mary Krause, Sheriff Philip Povero, Karen DeMay, and Sherman Manchester

N/A—Necessarily Absent

CALL TO ORDER:

Chairman Gallahan called the meeting to order at 10:00 a.m. Supervisor Lightfoote is necessarily absent.

MINUTES:

Supervisor VanBortel made a motion to approve the minutes of the August 2, 2016 meeting. The motion was seconded by Supervisor Venuti. All ayes; motion carried.

LIABILITY WAIVER FOR SOCIAL WORKER/SENTENCE MITIGATION CONTRACTOR

On behalf of Ms. Schoeneman, Mr. Reinhardt requested approval to waive the insurance requirement for a Social Worker/Sentence Mitigation Contractor for the Conflict Defender's Office. The contractor would assist defense attorneys by obtaining social, criminal, and medical histories of the clients. The information obtained would be reported to the attorneys to use when negotiating lighter sentences. The Committee discussed the potential liability concerns and decided to table the discussion awaiting additional information from Ms. Schoeneman.

STATUS UPDATE FOR WORKERS COMPENSATION / DBL RFP

Mr. Parrott updated the Committee that the RFP Committee has met with the Workers Compensation/DBL RFP finalists. The RFP Committee is close to coming to a final decision. It is anticipated that a recommendation will be brought to the next Insurance Committee meeting.

EMPLOYEE SAFETY - MONTHLY REPORT

Mr. Manchester reviewed the recordable injuries on the monthly Safety Report for August 2016 with the Committee. Chairman Gallahan questioned the spike in injuries at the Sheriff Department. Mr. Manchester and Ms. Morley have been looking in to the causes and possible solutions to address the problem. There were no additional questions on the report. Ms. Krause has spoken with the Sheriff to add safety awareness training to his staff training.

Mr. Manchester announced there will be two upcoming safety trainings available as part of the 2016-2017 HAB Grant. One will be on conducting safety inspections and the other class will be a supervisor safety training course.

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WORKERS' COMPENSATION

Ms. Hoffman reviewed the workers compensation report for August 2016.

LIABILITY SELF-INSURANCE

At 10:20 a.m., Supervisor VanBortel made a motion for the Insurance Committee to adjourn and reconvene in executive session for the purpose of discussing information regarding proposed, pending or current litigation. The motion was seconded by Supervisor Campbell. All ayes; motion carried.

At 11:40 a.m., Supervisor Campbell made a motion for the Insurance Committee to leave executive session and reconvene in regular session. The motion was seconded by Supervisor Venuti. All ayes; motion carried.

Mr. Reinhardt requested approval from the Committee to negotiate a settlement with the plaintiffs in the Honeoye Valley and Sullivan Trail cases. The proposal is to settle both cases with a settlement agreement set at \$11,000 with \$5,500 coming from Self-Insurance and \$5,500 coming from Public Works to purchase the necessary easements. The settlement agreement will include language regarding the improvement and repair to Culvert 118 which will not exceed \$350,000. It is also conditional on the permit process for the outside agencies for the approval of a retrofit and/or repair and not a replacement. The county reserves the right to not complete the project if the amount exceeds the \$350,000 threshold.

Additionally a letter will be sent to the New York State Department of Transportation to put them on notice that there is a problem with one or more of their culverts on the Northeast portion of Honeoye Lake.

Supervisor VanBortel approves the settlement for the Honeoye Valley and Sullivan Trail cases as discussed. The motion was seconded by Supervisor Campbell. All ayes; motion carried.

OTHER BUSINESS

Chairman Gallahan reported the monthly deer/motor vehicle accidents for last month are at 30%.

ADJOURNMENT

With no further business to come before the Committee,

At 11:45 a.m., Supervisor Gallahan made a motion to adjourn the meeting. The motion was seconded by Supervisor VanBortel. All ayes; motion carried.

Respectfully submitted,



Emily Marshall
Secretary I