



# GOVERNMENTAL OPERATIONS AND INSURANCE COMMITTEE

Time: 1:00 PM

Location: 3019 County Complex Drive

2<sup>nd</sup> Floor, Room 204

Canandaigua, NY 14424

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**SEPTEMBER 5, 2018**

**MEMBERS  
PRESENT**

Supervisors Jeffery Gallahan, David Baker, Gregory Bendzlowicz, Todd Campbell, Dominick Vedora, and Fredrick Wille. Gregory Westbrook was declared necessarily absent.

**OTHERS  
PRESENT**

In addition to Committee Members: County Administrator Mary Krause, Deputy County Administrator Brian Young, Director of Finance Mary Gates, Safety Coordinator Sherman Manchester, County Attorney Gary Curtiss, Assistant County Attorneys Holly Adams, Mike Reinhart, Director of Human Resources Michele Smith, Deputy Director of Human Resources Lindsey Burgess, John Parrott, Grants Coordinator Peter Brown, and Assessment Control Clerk Sylvia Staples.

**CALL TO ORDER**

The meeting of the Governmental Operations and Insurance Committee was called to order at 1:00 PM by Committee Chairman Gallahan.

**MINUTES**

**Motion to approve** the minutes of August 15, 2018, made by Supervisor Vedora, seconded by Supervisor Bendzlowicz and carried.

**INFORMATION  
SERVICES**

Chief Information Officer Sean Barry presented a resolution entitled, "Budget Transfer from the Designated Fund Balance – "County-Wide Document Mgmt Exp Resv" Account"

**Motion to approve** the resolution made by Supervisor Vedora, seconded by Supervisor Bendzlowicz and carried.

**REAL PROPERTY**

Ms. Staples presented a resolution entitled, "Erroneous and Refunded Taxes to be Charged to Certain Towns and Special Districts"

**Motion to approve** the resolution made by Supervisor Vedora, seconded by Supervisor Campbell and carried.

**COUNTY  
ADMINSTRATOR**

County Administrator Mary Krause presented a resolution entitled, "Authorizing Priority Service Agreement with Certain Municipalities within the County of Ontario"

**Motion to approve** the resolution made by Supervisor Baker, seconded by Supervisor Bendzlowicz and carried.

The new agreements will be 4 year agreements with an increase 2% increase in the first year (2019) and no increase for the remaining three years.

Ms. Krause also presented to the committee the idea of adding language to new resolutions that would allow the County Administrator to sign no cost time extensions after the standing committee has reviewed the request.

The language to be included in the resolution would read “RESOLVED, That if a no cost time extension is necessary the Board of Supervisors hereby approves the no cost time extension subject to review and approval by the appropriate Standing Committee; and further”

Supervisor Baker agrees with placing this resolved in new resolutions but, asked about placing a time limit on the extensions. He suggested placing a six-month limit on the extensions without a resolution. Over six months a resolution should be brought before the Board. The other committee members agreed with the six-month limit with reviewing the limit in committee in a year or two.

The new language with the six-month limits will read “RESOLVED, That if a no cost time extension of up to six (6) months is necessary, the Board of Supervisors hereby approves such extension subject to review and approval by the appropriate Standing Committee; and further”

## **INFORMATIONAL REPORTS**

The committee accepted all reports and information submitted regarding:

- a. Workers Compensation and Safety Reports
- b. MVA Report

Mr. Manchester noted that we should still be on target for having half of last year’s numbers for recordable incidents. Also, he has more training classes coming up and encourages everyone to send their staff.

**With a Motion to approve** the reports made by Supervisor Campbell, seconded by Supervisor Wille and carried.

## **COUNTY ADMINISTRATOR**

County Administrator Krause informed the committee of the following items:

- The Board retreat will be held on October 10<sup>th</sup>
- The 74 Ontario Street demo kick off was held yesterday
- The Raise the Age plan is as ready as possible and will begin on October 1<sup>st</sup>.
- A Raise the Age meeting will be held on September 14<sup>th</sup>

## **EXECUTIVE SESSION**

At 1:47 PM, Supervisor Bendzlowicz made the motion, seconded by Supervisor Baker, to go into executive session regarding discussion on proposed, pending, or current litigation and to confer with counsel; motion carried.

At 2:37 PM, Supervisor Baker made the motion, seconded by Supervisor Campbell, to leave executive session; motion carried.

## **ADJOURNMENT**

**Motion to adjourn** made at 2:38 PM by Supervisor Bendzlowicz, seconded by Supervisor Campbell and carried.

## **RESPECTFULLY SUBMITTED**

Kristin A. Mueller, Clerk to the Board