



**Minutes**  
**WAYS AND MEANS COMMITTEE**  
 3019 County Complex Drive ~ 2nd Floor, Room 205  
 Canandaigua, NY 14424

**September 5, 2018**

**MEMBERS PRESENT**

Supervisors David Baker, Jeffery Gallahan, Robert Green, Peter Ingalsbe, Daniel Marshall, Kristine Singer, Andrew Wickham

**OTHERS PRESENT**

In addition to Committee Members: Mary Gates, Mary Krause, Brian Young, Gary Baxter, Diane Johnston, Sean Barry, Jeff Rougeux, David Tillman, Deb Gierman, Jenifer Langer, Tom Harvey, Bill Wright, Gary Curtiss, Holly Adams, Art James, Lea Nacca, Michele Smith, Lindsey Burgess, Sherman Manchester, Nellie Puma, Peter Brown, Sandy Seeber, Kathleen Meyers, Joe Delforte-FLCC, JR Dempsey-FLCC, Judy Mantai

**CALL TO ORDER**

The meeting of the Ways and Means Committee was called to order at 3:00 p.m. by Chairman Baker.

**MINUTES**

Supervisor Green made the motion to approve the minutes of the Ways and Means Committee on August 15, 2018 as amended. Supervisor Marshall seconded the motion. Motion carried.

**FLCC**

- ▶ **Resolution:** *2017-2018 FLCC Operating Budget Amendment No. 1 - Grants*

Supervisor Singer made the motion to approve the resolution to amend the FLCC Operating Budget for 2017-2018 as indicated in the resolution. Supervisor Gallahan seconded the motion. Motion carried.

**PUBLIC SAFETY**

The following four resolutions were considered as a block. Supervisor Singer made the motion to approve the resolutions. Supervisor Marshall seconded the motion. Motion carried.

- ▶ **Resolution:** *Sheriff~ Authorization to Accept Donation for D.A.R.E. Program*

Motion carried to approve the resolution to accept the contribution from Generations Bank in the amount of \$1,000 for the D.A.R.E. Program.

- ▶ **Resolution:** *Sheriff~ Authorization to Accept Donation (Hill Cumorah)* Motion carried to approve the resolution to accept the donation of \$18,345 from the Church of Jesus Christ of the Latter Day Saints to offset the Sheriff’s overtime charges in providing services to the Hill Cumorah Pageant and Temple.
- ▶ **Resolution:** *Sheriff~ Authorization for the Ontario County Sheriff to Accept a Grant from the New York State Governor's Traffic Safety Committee for the Child Passenger Safety Program* Motion carried to approve the resolution to accept a grant from the New York State Governor’s Traffic Safety Committee for the Child Passenger Safety Program in the amount of \$3,500 to administer the Child Passenger Safety Program in Ontario County from October 1, 2018, thorough September 20, 2019.
- ▶ **Resolution:** *Sheriff~ Authorization to Accept Donation for D.A.R.E. Program* Motion carried to approve the resolution to accept the grant from New York State Division of Criminal Justice Services in the amount of \$10,000 for the FY2018-2019 Legislative Grant Program to be used to support the purchase of ballistic vests for Court Security Deputies.
- ▶ **Resolution:** *Probation ~ Creation of Position - Senior Probation Officer* Supervisor Green made the motion to approve the resolution to create the position of Senior Probation Officer for the purpose of providing appropriate services for Raise the Age, effective immediately. Supervisor Gallahan seconded the motion. Motion carried.

**GOVERNMENT OPERATIONS & INSURANCE**

- ▶ **Resolution:** *Information Services ~ Budget Transfer from the Designated Fund Balance "County Wide Document Mgmt Exp Resv" Account* Supervisor Gallahan made the motion to approve the resolution authorizing the transfer of \$81,519 from the Appropriated Reserve designated “County Wide Document Mgmt Exp Resv” to fund the necessary purchase for the Hyland OnBase Enterprise Content Management System (\$49,019) and for further professional services needed to expand implementation of the new document management system from Continuum Systems (\$32,500); and further, that the Information Services Department Budget for 2018 be amended as indicated. Supervisor Green seconded the motion. Motion carried.
- ▶ **Resolution:** *Authorizing Priority Services Agreement with Certain Municipalities within the County of Ontario* Supervisor Gallahan made the motion to approve the resolution for the priority service agreements with the City of Canandaigua and the Town of Hopewell for a period of four years as follows:

	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Town of Hopewell	\$95,509	\$95,509	\$95,509	\$95,509
City of Canandaigua	\$38,203	\$38,203	\$38,203	\$38,203

Supervisor Green seconded the motion. Motion carried.

**HEALTH & HUMAN SERVICES**

- ▶ **Resolution: Mental Health ~ Extend the Positions of Office Specialist I and Senior Medical Billing Clerk**

Supervisor Marshall made the motion to approve the resolution to extend the positions of Office Specialist I and Senior Medical Billing Clerk independent of the Vital Access Provider (VAP) grant funds, and that these positions be continued past the expiration of the grant on March 31, 2019. Supervisor Singer seconded the motion. Motion carried.

**PUBLIC WORKS**

- ▶ **Resolution: Fire Training Facility Renovations - Rebid; Award Bid B18080 to Sparton Construction Group, Inc., Award Contract to Barton and Loguidice, D.P.C., for Construction Phase Services, and Appropriate Fund Balance**

Supervisor Ingalsbe made the motion to approve the resolution to accept the bid from Sparton Construction Group, Inc., in the amount of \$103,000 for Fire Training Facility Renovations - Rebid; and further, to authorize a contract with Barton and Loguidice, D.P.C., for a cost not to exceed \$4,600 for construction administration services for the aforesaid Fire Training Facility Renovations - Rebid. Supervisor Wickham seconded the motion. Motion carried.

- ▶ **Resolution: Honeoye Sewer District ~ Authorize Amendment Agreement and Appropriate Reserve - Honeoye Lake Wastewater Treatment Plant Improvements Project**

Supervisor Singer made the motion to approve the resolution authorizing an amendment agreement with GHD Consulting Services, Inc., for additional professional services for final design and bidding services at a cost not to exceed \$451,090. Supervisor Marshall seconded the motion. Motion carried.

**PLANNING**

**Memo ~ Amendments to Proposed CIP Regarding CMAC**

Tom Harvey presented two proposed amendments to the 2019-2024 Capital Improvement Plan related to CMAC as requested by Friends of CMAC.

1. New Bathroom at CMAC: Presently scheduled for 2019, defer project until 2021.
2. Add new project for 2019 - Emergency Evacuation and Fencing at CMAC: This would be a \$350,000 project funded 50% by SUNY and 50% by the Friends of CMAC.

Supervisor Singer made the motion to approve the proposed changes to the CIP. Supervisor Green seconded the motion. Motion carried.

**HUMAN RESOURCES**

**Safety Report**

Opportunity was given for questions and comments regarding the Safety Report submitted by Safety Coordinator Sherman Manchester.

Supervisor Gallahan made the motion to accept the report. Supervisor Green seconded the motion. Motion carried.

**HR Update**

Director of HR Michele Smith reported that the 2018 We Comply Training for County employees has been launched and is in process.

**WAYS & MEANS  
STANDING COMMITTEE**

- ▶ **Resolution:** *Purchasing ~ Contract for Vending Services in County Buildings*

Supervisor Singer made the motion to approve the resolution authorizing an agreement with Geneva Club Vending for a lease fee of \$2,500 per month, starting September 15, 2018, through September 14, 2021, with an optional renewal of 36 months if agreeable to both parties. Supervisor Gallahan seconded the motion. Motion carried.

**County Administrator Update**

- ▶ **Resolution:** *Sheriff - Creation of Position - Correction Officer (DBL)*

Supervisor Green made the motion to approve the creation of a temporary position of Correction Officer (DBL), effective upon adoption, for a period not to exceed 90 days. Supervisor Gallahan seconded the motion. Motion carried.

**EXECUTIVE SESSION**

At 3:25 p.m., Supervisor Gallahan made the motion to move into Executive Session to discuss legal matters and Labor Relations matters with counsel. Supervisor Singer seconded the motion. Motion carried.

At 3:38 p.m., Supervisor Green made the motion to move out of Executive Session. Supervisor Wickham seconded the motion. Motion carried.

**ADJOURNMENT**

Being no further business to come before the Committee, the meeting was adjourned at 3:40 p.m., following a motion by Supervisor Green. Motion was seconded by Supervisor Wickham, and carried.

The next scheduled meeting for the Ways & Means Committee is Wednesday, September 26, 2018, at 3:00 p.m.

Respectfully submitted,

Judy Manntai, Confidential Secretary