



GOVERNMENTAL OPERATIONS AND INSURANCE COMMITTEE

Time: 1:30 PM

Location: 3019 County Complex Drive

2nd Floor, Room 204

Canandaigua, NY 14424

September 4, 2019

MEMBERS PRESENT Supervisors Jeffrey Gallahan, David Baker, Gregory Bendzolowicz, Todd Campbell, Dominick Vedora, and Fredrick Wille. Supervisor Catherine Menikotz was declared necessarily absent.

OTHERS PRESENT In addition to Committee Members: County Administrator Mary Krause, Deputy County Administrator Brian Young, Director of Finance Mary Gates, County Attorney Holly Adams, Assistant County Attorneys Art James and Meghan Maslyn, Deputy Real Property Director Donna LaPlant, Democratic Commissioner Charlies Evangelista, Republican Commissioner Mike Northrup, Human Resources Director Michele Smith, Deputy Human Resource Director Lindsey Burgess, Safety Coordinator Sherman Manchester, Sr. Fiscal Manager Michael Wojcik, Jackie Shaffer of Eastern Shore Insurance, and Clerk to the Board Kristin Mueller.

CALL TO ORDER The meeting of the Governmental Operations and Insurance Committee was called to order at 1:00 PM by Chairman Gallahan.

MINUTES Motion to approve the minutes of August 14, 2019, was made by Supervisor Baker, seconded by Supervisor Campbell and carried.

BOARD OF ELECTIONS

♦ **Resolution:** Deputy County Administrator Brian Young presented a resolution entitled, "Authorization to Contract with Honeoye Central School District for Use of Voting Machine"
Authorization to Contract with Honeoye Central School District for Use of Voting Machines

Supervisor Baker motioned to approve the contract with Honeoye Central School District. Supervisor Campbell seconded the motion. The motion carried.

♦ **Resolution:** Election Inspectors and Election Coordinators Per Diem Rate of Pay – Board of Elections
Election Inspectors and Election Coordinators Per Diem Rate of Pay – Board of Elections

Human Resource Director Michele Smith presented a resolution entitled, "Election Inspectors and Election Coordinators Per Diem Rate of Pay – Board of Elections"
Ms. Smith requested to amend the resolution to delete election coordinators in all places and clarify the wording of no change in budgeted amounts.

Supervisor Baker motioned to approve the per diem rate of pay for the election inspectors and coordinators, as amended. Supervisor Bendzlowicz seconded the motion. The motion carried.

REAL PROPERTY

- ◆ **Resolution:**
Erroneous and Refunded Taxes to be Charged to Certain Towns and Special Districts
- Deputy Real Property Tax Services Director Donna LaPlant presented a resolution entitled, “Erroneous and Refunded Taxes to be Charged to Certain Towns and Special Districts”
- Supervisor Bendzlowicz motioned to approve the erroneous and refunded taxes resolution. Supervisor Vedora seconded the motion. The motion carried.

INFORMATIONAL REPORTS

The committee accepted all reports and information submitted regarding:

- a. Workers Compensation and Safety Reports
- b. MVA Report

Mr. Manchester let the committee know that there were two more recordable injuries this cycle. He is projecting 75 total recordable injuries for the year, which is very constant with 2016. He will be starting to offer HAB grant training in the fall.

Ms. Shaffer noted that the renewal process is going to be started soon. The sexual harassment training on their University website has been updated to include new materials. Many municipalities have been hit by Ransomware and they have a new cyber class now available on the NYMIR University.

Motion to approve the reports was made by Supervisor Campbell, seconded by Supervisor Wille, and carried.

COUNTY ADMINISTRATOR

- ◆ **Resolution:**
Authorizing Agreements 2020 Dog Control and Related Services Between Ontario County and Participating Municipalities
- Deputy County Administrator Brian Young presented a resolution entitled, “Authorizing Agreements 2020 Dog Control and Related Services Between Ontario County and Participating Municipalities”
- Supervisor Campbell motioned to approve the agreements for dog control and related services. Supervisor Bendzlowicz seconded the motion. The motion carried.

Governmental Operations and Insurance Committee oversees the activities, programs, or other matters related to the following departments, agencies, or activities: Legislative Board, Clerk of the Board of Supervisors, County Administrator, County Attorney, County Clerk, Bureau of Motor Vehicles, Real Property Tax Services, Board of Elections, Records and Archives, County Historian, Board of Ethics, Dog Control, Humane Society, Information Services, Regulatory Compliance, County Insurance Programs, Risk Management, Workers’ Compensation.

**COUNTY
ADMINISTRATOR
UPDATE**

County Administrator Krause informed the committee of the following items:

- Ms. Krause was nominated to serve on the 2-1-1 State Board of Directors starting on January 2020
- The 2018 Shared Services implementation plan submitted has been approved for reimbursement
- The 2020 Shared Services draft plan will be presented next week at the board meeting
- A Criminal Justice Reform Board Workshop will be held at 5:00 pm prior to the September 12th Board meeting
- Department changes coming next year will be the STOP-DWI Department will now be under the Public Health Department and RAIMS will come under the supervision of the Information Services Department

**HUMAN
RESOURCES**

- ♦ *Resolution:
Authorizing
Acceptance of
Settlement Proposal
with the New York
State Waiver
Agreement
Management Office
for Cases with
Established Workers'
Compensation Law
§15(8) Liability*

Human Resource Director Michele Smith presented a resolution entitled, "Authorizing Acceptance of Settlement Proposal with the New York State Waiver Agreement Management Office for Cases with Established Workers' Compensation Law §15(8) Liability"

Supervisor Bendzlowicz motioned to approve the acceptance of settlement proposal with the NYS Waiver Agreement Management Office. Supervisor Wille seconded the motion. The motion carried.

**EXECUTIVE
SESSION**

At 1:52 PM, Supervisor Bendzlowicz made the motion, seconded by Supervisor Baker, to go into executive session regarding discussion on proposed, pending, or current litigation, and to confer with counsel; motion carried.

At 2:07 PM, Supervisor Campbell made the motion, seconded by Supervisor Bendzlowicz, to leave executive session; motion carried.

**COUNTY
ATTORNEY**

Supervisor Baker motioned to approve the proposed settlement by the County Attorney's office. Supervisor Bendzlowicz seconded the motion. The motion carried.

ADJOURNMENT

Motion to adjourn was made at 2:11 PM by Supervisor Campbell, seconded by Supervisor Bendzlowicz and carried.

**RESPECTFULLY
SUBMITTED**

Kristin A. Mueller, Clerk to the Board