



## **PUBLIC WORKS COMMITTEE MINUTES**

**September 4, 2018 - Time: 3:00 pm**  
**Location: 3019 County Complex Drive**  
**Room 205**  
**Canandaigua, NY 14424**

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- MEMBERS PRESENT:** Supervisor Peter Ingalsbe, Supervisor Richard Russell, Supervisor Dominick Vedora, Supervisor Norman Teed, Supervisor Ted Bateman
- MEMBERS ABSENT:** Chairman Frederick Lightfoote, Supervisor Louis Guard
- OTHERS PRESENT:** In addition to Committee members: Mary Krause, Mary Gates, Brian Young, William Wright, John Berry, Steve Vanderbrook, Tom Harvey, Betsy Landre, Peter Brown, JR Dempsey, Cathy Ahern, Jenifer Langer, Holly Adams, Kristen Mueller, Supervisor Jack Marren, Nellie Puma, Donna Tiffany
- CALL TO ORDER:** The meeting of the Public Works Committee was called to order at 3:00 PM by Vice Chairman Ingalsbe.
- MINUTES:** Supervisor Bateman motioned to approve the minutes from the August 13, 2018 meeting, seconded by Supervisor Russell. All members in agreement.
- PLANNING**
- CAPITAL PROJECTS:** **CP 3 – 2013 – 74 Ontario Street Phase II Renovations: Update**
- Ms. Landre reported:
- Demolition Kick Off meeting was today
  - Acoustical ceiling tiles are being removed
  - Staff tracing wires and piping
  - 90% documents due back by September 30
  - Project out to bid by end of October
  - Will request bids back by December 17
- FLCC CAPITAL PROJECTS:** Mr. Harvey reported on two changes to the Capital Improvement Plan. Friends of CMAC would like the Project FLCC 03-17, New Bathroom at CMAC be deferred from 2019 to 2021. The County portion is anticipated to be underground utility and drainage work and Friends of CMAC will be constructing a new restroom building.



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The second change is adding a new project for 2019, Emergency Evacuation and Fencing at CMAC. This would be a \$350,000 project funded 50% by SUNY and 50% by the Friends of CMAC. Per a new building code requirement, the plan is to replace the fencing surrounding CMAC and add sufficient gates in the new fencing to meeting the codes. There is no impact on County funds.

Supervisor Vedora motioned to approve the two changes to the Capital Improvement Plan, seconded by Supervisor Russell. All members in agreement.

Supervisor Russell motioned to approve the Resolution for CP 3-2018 – 2018 FLCC Capital Maintenance Project for Award of Bid B18058 and Approval of Contract With DioGuardi Construction. Ms. Ahern reported this award is for the general construction of the FLCC Exterior Sign at the Honors House in the amount of \$117,000. This is a gateway sign to the main campus. Supervisor Vedora seconded the motion, with Vice Chairman Ingalsbe approving. Supervisor Bateman and Supervisor Teed voted no.

### **PLANNING: CAPITAL PROJECT PAYMENTS:**

Supervisor Teed motioned to approve the capital project payments, seconded by Supervisor Russell. All members in agreement.

### **DEPARTMENT OF PUBLIC WORKS CAPITAL PROJECTS:**

Supervisor Teed motioned to approve the Resolution for CP 04- 2017 County Road 23 at McIvor Road & Fort Hill Road Intersection Improvements for Payment for Purchase of Easement. Supervisor Bateman seconded the motion. All members in agreement.

### **CAPITAL PROJECT PAYMENTS:**

Supervisor Teed motioned to approve the capital project payments. Supervisor Russell seconded the motion.. All members in agreement.

### **BUILDINGS AND GROUNDS:**

Supervisor Vedora motioned to approve the Resolution to Award Contract for Brokering Transport of National Gas with Wayne Finger Lakes BOCES Energy Office. Vice Chairman Ingalsbe seconded the motion. Mr. Vanderbrook reported the service amount is \$1,285 for 12 months. All members in agreement.



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Supervisor Vedora motioned to approve the Resolution for Authorization to Accept Bid (B18086) for the Maintenance and Repair of Overhead Doors. Mr. Vanderbrook reported the County has 70 overhead doors. Supervisor Teed seconded the motion. All members in agreement.

Supervisor Vedora motioned to approve the Resolution for Approval of Contract Extension to Purchase Electricity from Consellation Energy Services of NY. Supervisor Russell seconded the motion. All members in agreement.

Supervisor Russell motioned to approve the Resolution for Fire Training Facility Renovations – Rebid – Award Bid B18080 to Sparton Construction Group, Inc. – Award of Contract to Barton & Loguidice, D.P.C. for Construction Phase Services, and Appropriate Fund Balance. Mr. Wright reported after the original specs were changed, the project went out to rebid. In 2017, \$80,000 was returned to the general fund for this project. Staff is requesting the \$80,000 be transferred back to the Renovation Line from the Appropriated Fund Balance. Supervisor Bateman seconded the motion. All members in agreement.

### **SEWERS:**

Resolution for Authorization to Sign Sewer Easement Encroachment License – pulled from agenda

Supervisor Vedora motioned to approve the Resolution to Authorize Amendment Agreement and Appropriate Reserve – Honeoye Lake Wastewater Treatment Plant Improvements Project – Honeoye Lake County Consolidated Sewer District. Mr. Berry reported GHD will provide additional professional services for final design and bidding services for a cost not to exceed \$451,000. This agreement will terminate on March 31, 2020. Mr. Brown is working obtaining grants for this project. Supervisor Teed seconded the motion. All members in agreement.



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**COURIER:**

Supervisor Vedora motioned to approve the Resolution for Authorization to Accept Rental Agreement With Pitney Bowes, Inc. Ms. Puma reported this resolution authorizes a five year rental agreement for fixed monthly rental of \$551.24. Supervisor Russell seconded the motion. All members in agreement.

**COUNTY ADMINISTRATOR UPDATE:**

Ms. Krause reported:

- Board of Supervisor Retreat is scheduled for October 10, 2018
- Raise the Age – staff working on plans – meeting scheduled for October 1, 2018

**PRIVILEGE OF THE FLOOR:**

Mr. Wright reported blue green algae was reported at Deep Run Park. Park was closed a week. The algae has been reported at Ontario Beach Park this week. Staff will look at any issues we had at the Parks at the end of the season.

**ADJOURNMENT:**

Being no further business to come before the Committee, the meeting was adjourned at 3:45 PM following a motion by Supervisor Russell. Supervisor Teed seconded the motion. All members in agreement.

The next scheduled meeting is September 24, 2018.

Respectfully submitted,

Donna Tiffany  
Finance Clerk II