



PUBLIC WORKS COMMITTEE MINUTES

September 3, 2019 - Time: 3:00 pm

Location: Municipal Building, 20 Ontario Street

Room 200

Canandaigua, NY 14424

MEMBERS PRESENT:

Supervisor Frederick Lightfoote, Supervisor Peter Ingalsbe, Supervisor Richard Russell, Supervisor Dominick Vedora, Supervisor Ted Bateman, Supervisor Norman Teed

OTHERS PRESENT:

In addition to Committee members: Mary Krause, Brian Young, William Wright, Mary Gates, Supervisor Tamara Hicks, Sheriff Kevin Henderson, John Berry, Tom Harvey, Betsy Landre, Steve Vanderbrook, Tim McElligott, Art James, Mr. Robert Houle, Mr. Glen Houle, Nellie Puma, Donna Tiffany

CALL TO ORDER:

The meeting of the Public Works Committee was called to order at 3:00 PM by Chairman Lightfoote.

MINUTES:

Supervisor Bateman motioned to approve the minutes from the August 12, 2019 meeting, seconded by Supervisor Teed. All members in agreement.

GRIMES GLEN UPDATE:

Mr. Wright reported:

- Parking issues at Grimes Glen
- Septic tank is emptied twice a week – 2000 gallon tank
- No Parking On Vine Street – use Municipal Parking Lot
- Staff is looking into options to add more parking spaces – gathering facts – talking to residents near the Park
- Cannot go to top of the park for more parking – violating land trust
- Most visitors go to the first falls, few go to the second falls, third falls not County property
- Staff will look into towing contracts
- County Attorney's office will look into the Parks Law

Supervisor Hicks reported:

- Forwarding information to Naples Mayor
- Homeowner does not want vehicles to park on his abandoned property
- Naples staff will look into placing No Parking Beyond This Point in village right of way – they will work with the town attorney
- She will work with County staff to resolve this issue at Grimes Glen



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Sheriff Kevin Henderson reported:

- Numerous complaints regarding parking at Grimes Glen
- Vehicles being towed for not parking in a parking area - \$430 per vehicle
- Investigator has been assigned to resolve this issue

74 ONTARIO STREET UPDATE:

Mr. Wright reported

- Stopped excavation work
- Digging close to the foundation – need to redesign and put in underpinning for the 60's section of the building – need to do – safety issue
- Cost is approximately \$25,000 to \$60,000
- Staff should have cost of change tomorrow – will keep Committee updated

Supervisor Russell motioned to continue on with this redesign and underpinning, seconded by Supervisor Ingalsbe. All members in agreement.

PLANNING:

Resolution for Authorizing a Site Access Agreement With the Town of Canandaigua for Soil Borings Related to Municipal Water Tower Modifications at the Cheshire Tower Site: Ms. Landre reported the Town of Canandaigua would like to replace one water tank on this site with two water tanks. There is no conflict with existing County or tenant communications at the Cheshire tower site. The County Attorney's office will make sure the County is not exposed to any liability. Ms. Landre asked the resolution be amended to reflect on the Last Resolved –“ That a certified copy of this resolution be send by the Clerk of this Board to Mr. Doug Finch, Manager, Town of Canandaigua, 5440 Route 5 & 20 West, Canandaigua, New York 14424.” Supervisor Russell motioned to approve the resolution with the amendment, seconded by Supervisor Vedora. All members in agreement.

FLCC:

Mr. Harvey reported FLCC is working on an updated FLCC Master Plan. An RFP will be completed this month. Mr. Harvey asked Committee members for volunteers to be on the Steering Committee or Consultant Selection Team. Supervisor Bateman and Supervisor Russell volunteered.



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DEPARTMENT OF PUBLIC WORKS CAPITAL PROJECTS

Supervisor Ingalsbe motioned to approve the **Resolution for CP4-2017 County Road 23 at McIvor Road & Fort Hill Road Intersection Improvements – Acceptance of Supplemental Agreement #2 to New York State Revenue Contract**. Ms. Puma reported the TIP program will supply more Federal monies. Supervisor Russell seconded the motion. All members in agreement.

Supervisor Russell motioned to approve the **Resolution for CP 5-2018 – Replacement of Main Street Fishers Bridge Acceptance of Supplemental Agreement #3 to New York State Revenue Contract**. Ms. Puma reported this project was moved from 2020 to 2019. Supervisor Vedora seconded the motion. All members in agreement.

Supervisor Vedora motioned to approve the **Resolution for CP 1-2018 – County Road 28 at Shortsville Road Intersection Improvement – Acceptance of Supplemental Agreement #1 to New York State Revenue Contract**. Supervisor Teed seconded the motion. All members in agreement.

CAPITAL PROJECT PAYMENTS:

Ms. Puma requested four additional payments be added to the payment list: TY Lin in the amount of \$13,852.03; The Pike Company in the amount of \$23,941.43; SJB Services in the amount of \$624.00; and Manning Squires Hennig in the amount of \$243,751.85. Supervisor Teed motioned to approve the capital project payments with the additions, seconded by Supervisor Bateman. All members in agreement.

BUILDING AND GROUNDS:

Resolution for Renewal of Bids for Electric Supplies:

Resolution for Renewal of Bids for HVAC and Plumbing Projects:

Supervisor Teed motioned to approve the two resolutions noted above in a block, seconded by Supervisor Russell. All members in agreement.

Supervisor Russell motioned to approve the **Resolution for Acceptance of On-Demand Bids for As-Needed Roof Repair Work**. Supervisor Bateman seconded the motion. All members in agreement.



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Resolution for Authorization to Award Contract For Purchase of Natural Gas: Mr. Vanderbrook reported the resolution needs to be changed from National Fuel Resources to Direct Energy Business Marketing LLC. Supervisor Russell motioned to approve the resolution with the change, seconded by Supervisor Ingalsbe. All members in agreement.

Supervisor Vedora motioned to approve the **Resolution for Award of Bid for Flooring Replacement Projects**. Supervisor Teed seconded the motion. All members in agreement.

Supervisor Russell motioned to approve the **Resolution Accepting Donation of Portrait of the Honorable Robert Muehe for Display in the Ontario County Court House**. Mr. Young reported Robert House has requested the portrait of Judge Robert Muehe be displayed in the Ontario County Courthouse. Mr. Houle reported the portrait has not been completed. Once the resolution is adopted by the Board of Supervisors, Mr. Houle will have the portrait painted and upon completion donate the portrait to be displayed. Judge Muehe passed away in 1999. Supervisor Lightfoote thanked the Houle Family for having this portrait completed. Supervisor Teed seconded the motion. All members in agreement.

HIGHWAY:

Supervisor Russell motioned to approve the **Resolution for Setting of Contract Provisions for Removal of Snow and Ice From County Roadways Within Livingston County**. Supervisor Vedora seconded the motion. All members in agreement.

Resolution for Setting of Contract Provisions with the Town of Canadice for Removal of Snow and Ice from County Roadways in the Town of Naples:

Resolution to Setting of Contract Provisions with the Town of South Bristol for Removal of Snow and Ice from County Roadways in the Town of Naples:

Ms. Gates explained the rates for Canadice and South Bristol get an additional \$800 per mile in consideration of snow/ice control on roads



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outside the town boundaries. Supervisor Ingalsbe motioned to approve the two resolutions noted above in a block. Supervisor Vedora seconded the motion. All members in agreement.

SEWERS:

Budget Transfer: Mr. Berry reported an additional nozzle needs to be installed on the sewer flush truck in the amount of \$4,000. This will help keep the work going on in the Honeoye Sewer District. Supervisor Russell motioned to approve the budget transfer, seconded by Supervisor Ingalsbe.

OTHER:

Supervisor Teed motioned to approve the **Resolution for Reappointment of William C. Wright, Commissioner of Public Works**. Supervisor Russell seconded the motion. All members in agreement.

COUNTY ADMINISTRATOR UPDATE:

Ms. Krause reported:

- Ms. Krause nominated to the Board of Directors for United Way
- September 12 – before Board of Supervisors meeting – draft 2020 Property Tax Savings Plan (shared services plant) will be distributed to Board to begin approval process

ADJOURNMENT:

Being no further business to come before the Committee, the meeting was adjourned at 4:25PM following a motion by Supervisor Ingalsbe. Supervisor Vedora seconded the motion. All members in agreement.

The next scheduled meeting is September 23, 2019.

Respectfully submitted,

A handwritten signature in blue ink that reads "Donna Tiffany".

Donna Tiffany
Finance Clerk II