



Minutes

WAYS AND MEANS COMMITTEE

**Location: WebEx Meeting and 3019 County Complex Dr.,
Room 204, Canandaigua, NY 14424**

September 2, 2020

MEMBERS PRESENT

In Person: Supervisors David Baker and Robert Green.

Via WebEx: Supervisors Peter Ingalsbe, Dan Marshall, Kristine Singer, and Andrew Wickham.

Supervisor Gallahan was declared necessarily absent.

OTHERS PRESENT

In Person: Interim County Administrator Brian Young, County Attorney Holly Adams, Public Health Director Mary Beer, Sheriff Henderson, Clerk to the Board Kristin Mueller.

Via WebEx: Chairman Marren, Deputy Finance Director Lorrie Scarrott, Public Works Commissioner Bill Wright, Treasurer Gary Baxter, Human Resources Director Michele Smith, Purchasing Director Deb Gierman, Safety Coordinator Sherman Manchester, Planning Director Tom Harvey, FLCC VP for Administration and Finance J.R. Dempsey, Public Defender Leanne Lapp, Grant Coordinator Peter Brown, Sr. Fiscal Manager Michael Wojcik, Fiscal Manager Kathleen Meyers, and Deputy Clerk to the Board Diane Foster.

CALL TO ORDER

Supervisor Baker called the committee meeting to order at 3:00 PM.

MINUTES

Motion to approve the minutes of August 12, 2020 meeting was made by Supervisor Green, seconded by Supervisor Marshall, and carried.

PUBLIC HEALTH

Public Health Director, Mary Beer, presented the following COVID-19 updates:

- 382 Positive total cases
- 0 New cases
- 0 Hospitalized
- 0 New deaths
- Public Health is working with the schools and colleges

HEALTH AND HUMAN SERVICES

Public Health Director Mary Beer presented the following resolution, "Authorization to Accept New York State Department of Health (NYSDOH) Children with Special Health Care Needs Contract #C3572GG (CFDA #93.994)".

Motion to approve this resolution was made by Supervisor Marshall. The motion was seconded by Supervisor Singer. The motion carried.

PUBLIC SAFETY

Public Defender Leanne Lapp presented a resolution entitled, "Authorization to Extend Treatment Drug Court Grant Contract (CFDA#93.243) from the United States Department of Health and Human Services Substance Abuse and Mental Health Services Administration".

Motion to approve this resolution was made by Supervisor Green. The motion was seconded by Supervisor Wickham. The motion carried.

Public Defender Leanne Lapp presented the following resolution entitled, “Abolish Office Specialist I Position and Create Legal Records Clerk Position – Office of Public Defender”.

Motion to approve this resolution was made by Supervisor Green. The motion was seconded by Supervisor Singer. The motion carried.

Sheriff Henderson presented a resolution entitled, “Authorization to Contract with Axon Enterprise, Inc. Tasers and Body Worn Cameras for the Ontario County Sheriffs Office 2020-2025”.

Motion to approve this resolution was made by Supervisor Green. The motion was seconded by Supervisor Ingalsbe. The motion carried.

Sheriff Henderson presented a budget transfer to purchase a speed trailer.

Motion to approve this budget transfer was made by Supervisor Green. The motion was seconded by Supervisor Wickham. The motion carried.

PUBLIC WORKS/ PLANNING/ CAPITAL PROJECTS

Planning Director Tom Harvey present three resolutions entitled:

- Establish Capital Project No. H070-20 as the FLCC Maintenance Capital Project, as amended
- Capital Project No.’s H070-20 and H048-18 Award of Bid B20005 Replacement of Air Handling Units at FLCC and Budget Transfer – 2020 FLCC Maintenance Capital Project – 2018 FLCC Maintenance Capital Project
- Capital Project No. H061-19 Authorization to Transfer Funds and Purchase Plumbing Fixtures for the CMAC Restroom Facility – 2019 CMAC Improvements Capital Project

Motion to approve these resolutions as a block was made by Supervisor Singer. The motion was seconded by Supervisor Wickham. The motion carried.

Commissioner Wright presented a resolution entitled, “Amendment Agreement with Fiscal Advisors & Marketing, Inc. – Honeoye Lake Wastewater Treatment Plant Improvements – Capital Project No. 05-2019”.

Motion to approve this resolution was made by Supervisor Marshall. The motion was seconded by Supervisor Green. The motion carried.

SAFETY REPORT

Mr. Manchester presented his safety report. There were no new recordable injuries since the last meeting. We are trending down about 30% for recordable injuries from last year.

Motion to approve the report made by Mr. Manchester was made by Supervisor Singer, seconded by Supervisor Green and carried.

HUMAN RESOURCES

Human Resource Director Michele Smith presented the following resolution entitled, “Abolish Cook Manager I Position and Create Cook (County) Position – Office of Sheriff.

Motion to approve this resolution was made by Supervisor Singer. The motion was seconded by Supervisor Wickham. The motion carried.

WAYS & MEANS

The following resolution entitled, “2019-2020 FLCC Operating Budget Amendment No. 1 - Grants” was presented to committee.

Motion to approve this resolution was made by Supervisor Green. The motion was seconded by Supervisor Ingalsbe. The motion carried.

**COUNTY
ADMINISTRATOR**

Interim County Administrator Brian Young presented the following resolution entitled, “20 Creation of Position – County Police Officer (DBL) Ontario County Office of Sheriff”.

Motion to approve this resolution was made by Supervisor Singer. The motion was seconded by Supervisor Green. The motion carried.

Interim County Administrator, Brian Young, informed the committee of the following items:

- We won't be able to hold the September 10th Board meeting at 74 Ontario St. we are hoping to hold the October 1st meeting in the new Board room
- 51 staff members have taken the retirement incentive

**EXECUTIVE
SESSION**

At 3:31 PM, Supervisor Green made the motion, seconded by Supervisor Marshall, to go into executive session regarding discussion on proposed, pending, or current litigation and to confer with counsel; motion carried.

At 3:46 PM, Supervisor Green made the motion, seconded by Supervisor Wickham, to leave executive session; motion carried.

ADJOURNMENT

Motion to adjourn made at 3:48 PM by Supervisor Green, seconded by Supervisor Marshall, and carried.

**RESPECTFULLY
SUBMITTED**

Kristin A. Mueller, Clerk to the Board

[Ontario County Vision Statement](#)

A vibrant community where every citizen has the opportunity to be healthy, safe, and successful