



Minutes
WAYS AND MEANS COMMITTEE
3019 County Complex Drive ~ 2nd Floor, Room 205
Canandaigua, NY 14424

August 15, 2018

MEMBERS PRESENT

Supervisors David Baker, Jeffery Gallahan, Peter Ingalsbe, Daniel Marshall, Kristine Singer, Andrew Wickham

Supervisor Robert Green was necessarily absent.

OTHERS PRESENT

In addition to Committee Members: Mary Gates, Mary Krause, Brian Young, Sheriff Povero, Mike Manikowski, Leanne Lapp, Rosemary Switzer, Deb Gierman, Tom Harvey, James Ritts, Gary Curtiss, Lea Nacca, John Berry, Michele Smith, Lindsey Burgess, Sherman Manchester, Michael Wojcik, Sandy Seeber, Kathleen Meyers, Judy Mantai

CALL TO ORDER

The meeting of the Ways and Means Committee was called to order at 3:00 p.m. by Chairman Baker.

MINUTES

Supervisor Wickham made the motion to approve the minutes of the Ways and Means Committee on July 25, 2018 and the Special Ways and Means Meeting on August 2, 2018. Supervisor Marshall seconded the motion. Motion carried.

PUBLIC SAFETY

- ▶ **Resolution:** *Sheriff ~ Authorization to Accept Donation*

Supervisor Wickham made the motion to approve the resolution to accept the contribution from Lake Breeze Residence Staff and Youth in the amount of \$1,000 in recognition of past and continued support. Supervisor Singer seconded the motion. Motion carried.

- ▶ **Resolution:** *Sheriff ~ Creation of Positions - County Police Officer (SRO)*

Supervisor Wickham made the motion to approve the resolution to create two positions of County Police Officer, effective upon adoption, subject to the Honeoye School District and Wayne-Finger Lakes BOCES entering into a contract with the County for participation in the School Resource Officer Program. Supervisor Singer seconded the motion. Motion carried.

- ▶ **Resolution:** *District Attorney ~ Authorization to Accept 2018-2019 Aid to Prosecution Grant from New York State Division of Criminal Justice Services*
Supervisor Gallahan made the motion to approve the resolution to authorize acceptance of the 2018-2019 Aid to Prosecution Grant from New York State Division of Criminal Justice Services in the amount of \$48,615 with no county match requirement. The grant period is from October 1, 2018, through September 30, 2019, and will partially fund one Assistant District Attorney and Secretary in the District Attorney's Office. Supervisor Wickham seconded the motion. Motion carried.

- ▶ **Resolution:** *Public Defender ~ Authorization to Extend Grant from Office of Indigent Legal Services*
Supervisor Wickham made the motion to approve the resolution to authorize extension of the grant that awarded \$543,822 from the State of New York Office of Indigent Legal Services for an additional twelve months. The grant, originally commencing on January 1, 2015, through December 31, 2017, will be extended for twelve months starting January 1, 2018, through December 31, 2018. The grant is to improve the quality of indigent defense services in Ontario County through the Ontario County Public Defender's Office with no county match requirement. Supervisor Gallahan seconded the motion. Motion carried.

- ▶ **Resolution:** *Public Defender ~ Re-Title of Position - Office Specialist I / Office Specialist I (Spanish Speaking)*
Supervisor Gallahan made a motion to approve the resolution to re-title a position of Office Specialist I (Spanish Speaking) to Office Specialist I / Office Specialist I (Spanish Speaking) effective upon adoption. Supervisor Marshall seconded the motion. Motion carried.

- ▶ **Resolution:** *Public Defender ~ Authorization to Accept Treatment Drug Courts Grant from United States Department of Health and Human Services, Substance Abuse and Mental Health Services Administration*
Supervisor Wickham made the motion to approve the resolution to accept the one-year contract grant award from the United States Department of Health and Human Services, Substance Abuse and Mental Health Services Administration in the amount of \$367,023, with no county match requirement, to enhance existing capabilities of the Finger Lakes Treatment Court for substance use disorder treatment services to adult defendants/offenders, with the potential to extend the contract for an additional four years. Supervisor Marshall seconded the motion. Motion carried.

GOVERNMENT OPERATIONS & INSURANCE

- ▶ **Resolution:** *Economic Development ~ Revolving Loan Fund - Funding Authorization and Budget Transfer - F. F. Thompson Hospital*
Supervisor Singer made the motion to approve the resolution and loan funding request of F. F. Thompson Hospital for \$22,390 from the OCEDC to provide 12 hours of training for 90 clerical support associates on the new URMC electronic medical record system. The loan would be part of the larger \$913,030 project. Supervisor Marshall seconded the motion. The motion carried with Supervisor Baker voting in opposition.

- ▶ **Resolution:** *RAIMS ~ Creation of a Document Specialist Position - Abolishment of a Clerk Position*
Supervisor Singer made the motion to approve the resolution authorizing the creation of a Document Specialist position, effective upon adoption, and the abolishment of a vacant position of Clerk. Supervisor Gallahan seconded the motion. Motion carried.

PUBLIC WORKS

- ▶ **Resolution:** *Highways ~ Setting of Contract Provisions for Removal of Snow and Ice From County Roadways Within Certain Ontario County Towns*
Supervisor Wickham made the motion to approve the resolution to authorize a contract with each town providing snow and ice control services on County roadways within their town boundaries at a rate of \$5,700 per mile. Supervisor Marshall seconded the motion. Motion carried.

- ▶ **Resolution:** *Honeoye Sewer District ~ Authorizing Submission of NYS Water Infrastructure Improvement Act Grant Application*
Supervisor Singer made the motion to approve the resolution authorizing application for a grant from the New York State Environmental Facilities Corporation Water Infrastructure Improvement Act Grant Program. The grant would be used for improvements to the Honeoye Lake Wastewater Treatment Plant and would provide up to 25% of project costs not covered by other grant program funds and their required local match. The estimated total project cost is \$6,680,000. Supervisor Wickham seconded the motion. Motion carried.

CAPITAL PROJECTS

The following two resolutions were considered as a block. Supervisor Wickham made the motion to approve the resolutions. Supervisor Gallahan seconded the motion. Motion carried.

- ▶ **Resolution:** *Public Works ~ CP 03-2007, Replacement of North Wayne Street Bridge: Closing of Capital Project*
The motion carried to close CP 03-2007, Replacement of North Wayne Street Bridge; and further, that the cash balance and any additional interest earnings remaining in the Project be transferred to the Highway Fund Fund Balance.

- ▶ **Resolution:** *Public Works ~ CP 04-2007, Replacement of Deuel Road Bridge Over Deuel Gully: Closing of Capital Project*
The motion carried to close CP 04-2007, Replacement of Deuel Road Bridge Over Deuel Gully; and further, that the cash balance and any additional interest earnings remaining in the Project be transferred to the Highway Fund Fund Balance.

- ▶ **Resolution:** *FLCC ~ CP 01-2015, 2015 FLCC Capital Maintenance Project: Authorizing Budget Transfer and Contract Amendment with TYlin International - Building Exterior Signage, Honors House*
Supervisor Wickham made the motion to approve the resolution to accept the proposal of TYLin International to cover additional expenses in the Final Design and Civil Design & Town Submission Categories of their original proposal for development of construction documents for a sign to be located at the Honors House at the FLCC Main Campus for an amount not to exceed \$5,200; and further, that the budget be amended as stipulated in the resolution. Supervisor Singer seconded the motion. Motion carried.

HUMAN RESOURCES**Safety Report**

Opportunity was given for questions and comments regarding the Safety Report submitted by Safety Coordinator Sherman Manchester.

Supervisor Marshall made the motion to accept the report. Supervisor Singer seconded the motion. Motion carried.

HR Update

Director of HR Michele Smith reported that the 2019 Excellus rates will remain flat. Additionally, the SMOLA Life Insurance premiums will be at a reduced rate in all categories over the next three years.

**WAYS & MEANS
STANDING COMMITTEE**

- ▶ **Resolution:** *Finance ~
Assignment and Assumption
Agreement - Raymond F. Wager,
CPA, P.C. / Mengel, Metzger,
Barr, & Co. LLP*

Supervisor Marshall made the motion to approve the resolution authorizing the Assignment and Assumption Agreement to assign the contract previously approved by Resolution No. 669-2017 with Raymond F. Wager, CPA, P.C. to Mengel, Metzger, Barr, & Co. LLP. Supervisor Singer seconded the motion. Motion carried.

County Administrator Update

- ▶ **Resolution:** *Probation -
Creation of Position - Probation
Officer (DBL)*

Supervisor Wickham made the motion to approve the creation of a temporary position of Probation Officer (DBL), effective upon adoption, for a period not to exceed 90 days. Supervisor Marshall seconded the motion. Motion carried.

EXECUTIVE SESSION

At 3:29 p.m., Supervisor singer made the motion to move into Executive Session to discuss legal matters and Labor Relations matters with counsel. Supervisor Gallahan seconded the motion. Motion carried.

At 3:34 p.m., Supervisor Singer made the motion to move out of Executive Session. Supervisor Wickham seconded the motion. Motion carried.

**2019-2020 Budget Review for Ways
and Means Departments**

The following department budgets were presented by Department Heads or a fiscal representative and action taken as indicated.

- County Treasurer (A1325)
- Tax Advertising/Expense (A1362)

Motion by Gallahan; Second by Wickham; Carried
Motion by Wickham; Second by Marshall; Carried

- Purchasing (A1345)

Motion by Gallahan; Second by Singer; Carried

- Human Resources (A1430)

Motion by Ingalsbe, Second by Singer, Carried

- Employee Safety (A1431)

Motion by Wickham, Second by Gallahan, Carried

- Regulatory Compliance (A1432)

Motion by Marshall, Second by Singer, Carried

- Human Resources-Deferred Comp
(A1433)

Motion by Gallahan, Second by Singer, Carried

Unemployment Insurance (A9050)	Motion by Gallahan, Second by Singer, Carried
Hospital & Medical (A9060)	Motion by Wickham, Second by Singer, Carried
Compensated Absences (A9070)	Motion by Gallahan, Second by Singer, Carried
Employee Tuition Reimbursement (A9089)	Motion by Singer, Second by Ingalsbe, Carried
Workers Comp - S Fund	
- WC (S1710)	Motion by Wickham, Second by Ingalsbe, Carried
- WC Benefits & Awards (S1720)	Motion by Wickham, Second by Singer, Carried
- WC Other (S9999)	Motion by Wickham, Second by Gallahan, Carried
Justices and Constables (A1180)	Motion by Gallahan, Second by Marshall, Carried
Judgments and Claims (A1930)	Motion by Marshall, Second by Gallahan, Carried
Assessments on County Property (A1950)	Motion by Wickham, Second by Marshall, Carried
Transfer to Other Funds (A9901) Construction, Reconstruction, Acquisition (A9920) Transfer to Capital Projects (A9950)	Motion by Gallahan, Second by Wickham, Carried
Finance Department (A1310)	Motion by Singer, Second by Wickham, Carried
Community College Tuition for Out of County (A2490)	Motion by Wickham, Second by Marshall, Carried
Debt Service - V Fund	Motion by Wickham, Second by Gallahan, Carried
Distribution of Sales Tax (A1985)	Motion by Gallahan, Second by Wickham, Carried
Contingency (A1990)	Motion by Gallahan, Second by Wickham, Carried
FLCC Sponsor Contribution (A2495)	Motion by Singer, Second by Wickham, Carried
Health Facility (A4530)	Motion by Wickham, Second by Ingalsbe, Carried
Transportation - County Sponsorship (A5630)	Motion by Gallahan, Second by Singer, Carried
Undistributed (A9090)	Motion by Singer, Second by Ingalsbe, Carried
Other (A9999)	Motion by Gallahan, Second by Wickham, Carried

Appreciation was expressed by the Committee for the smooth budget process and for the new Executive Budget Summary Form that has been incorporated into the 2019-2020 budget process for all departments.

OTHER BUSINESS

County Attorney

It was announced that Assistant County Attorney Holly Adams is being recommended for appointment to fill the role of new Ontario County Attorney upon the retirement of Gary Curtiss in September.

Appreciation was expressed to Gary Curtiss for his 40 years of service to Ontario County.

ADJOURNMENT

Being no further business to come before the Committee, the meeting was adjourned at 4:08 p.m., following a motion by Supervisor Marshall. Motion was seconded by Supervisor Ingalsbe, and carried.

The next scheduled meeting for the Ways & Means Committee is Wednesday, September 5, 2018, at 3:00 p.m.

Respectfully submitted,

Judy Manntai, Confidential Secretary