



PUBLIC SAFETY COMMITTEE

Time: 9:30 AM

Location: Municipal Building

2nd Floor, Room 200

20 Ontario Street

Canandaigua, NY 14424

AUGUST 15, 2018

MEMBERS PRESENT

Chairman Green, Supervisors Bendzlowicz, Campbell, Sauers, Westbrook, and Venuti.

OTHERS PRESENT

County Administrator Mary Krause, Deputy County Administrator Brian Young, Chairman Jack Marren, Sheriff Povero, Finance Director Mary Gates, Fiscal Manager Kathleen Meyers, Associate Planner Carla Jordan, Chief Communications Officer Steve DeChick, Lieutenant Christian Smith, District Attorney Jim Ritts, Assistant County Attorney Holly Adams, Assistant County Attorney Art James, Conflict Defender Andrea Schoeneman, Public Defender Leanne Lapp, Director of Emergency Management Jeff Harloff, EMS Coordinator Deb Trickey, Probation Director Jeff Rougeux, and Deputy Clerk to the Board Diane Foster.

CALL TO ORDER

The meeting of the Public Safety Committee was called to order at 9:30 a.m. by Chairman Green.

MINUTES

Supervisor Bendzlowicz made a motion to approve the minutes of the Public Safety Committee meeting from July 25, 2018. Supervisor Westbrook seconded the motion. The motion carried.

2019-2020 BUDGET REVIEW

1. District Attorney

District Attorney Jim Ritts presented the 2019 District Attorney budget noting:

- The reclassification of a Secretarial Position working with HR to define the position
- Reclassifying one of the ADAs to Level 5, from Associate to Partner Level
- Looking on how to address the contract with the Monroe County Crime Lab and determining its continuation.

Supervisor Westbrook motioned to approve the District Attorney's budget as presented. Supervisor Venuti seconded the motion. The motion carried.

2. Public Defender

Public Defender Leanne Lapp presented the Public Defender's budget noting two budgets and explaining briefly what they pay for:

- Main Operating Budget; explaining they still have people in step increases and a slight increase in phones and cell phones.
- Indigent Legal Services (ILS) Grants

Supervisor Venuti motioned to approve the Public Defender's budget as presented. Supervisor Westbrook seconded the motion. The motion carried.

3. *Conflict Defender*

Conflict Defender Andrea Schoeneman presented the Conflict Defender's budget noting two budgets, both with limited changes and briefly explaining the grants:

- General Conflict Defender / Grants
- Panel Attorneys/Assigned Council /Grants

Supervisor Bendzlowicz questioned the measurement of time per case with Ms. Schoeneman responding there is a format based on case by case. Supervisor Westbrook noted he would like to see a metrics established to fit the goals financially. Mary Gates noted having data for a cost per case that is available.

Supervisor Venuti motioned to approve the Conflict Defender's budget as presented. Supervisor Bendzlowicz seconded the motion. The motion carried.

4. *STOP-DWI*

Jim Ritts presented the STOP-DWI budget on behalf of Sue Cirencione. Not a lot of changes, noting the potential of purchasing more equipment regarding 360° cameras.

Supervisor Bendzlowicz motioned to approve the STOP-DWI's budget as presented. Supervisor Westbrook seconded the motion. The motion carried.

5. *Probation*

Probation Director Jeff Rougeux presented Probation Budget noting the following changes for 2019:

- Probation A3140- FLACRA is asking for a 13% increase, a small increase in any evaluations they do and an increase of rate in the weekend alternative program from \$800 to \$900 per day. Electronic home monitoring was increased by \$5,000. A small increase in revenue was noted from STOP-DWI.

Supervisor Venuti asked if FLACRA was the only provider, noting that it doesn't allow for bargaining. He questioned whether a big jump should be taken just because FLACRA didn't take one before. He asked if there increase was related to progress. Mary Krause noted they would take a look at not-for-profits County wide to treat organizations relatively consistently. Supervisor Campbell questioned how many total different contracts does the County have with FLACRA? Supervisor Venuti noted a lot going on in the addictions field; we should be asking FLACRA for data to determine success.

- Day Reporting Program A3146 –an increase in overtime; nothing else changed. The increase will aid in training additional staff.
- Youth Care Facility A3145- Hillside has asked for an

increase in their contract from \$275-\$325 per day. They want to add a case manager due to the Raise the Age. Mr. Rougeux stated that Probation will be taking a significant hit with Raise the Age. Supervisor Campbell asked with the impact on tax cap and reimbursement along with Raise the Age, we don't get reimbursed if we don't stay under the tax cap, does the additional monies we have to budget to be Raise the Age compliant count towards the tax cap or not? Mary Gates explained that if the state maintains their 100% reimbursement, they will stay under the tax cap.

Supervisor Campbell motioned to approve the Probation's budget as presented. Supervisor Westbrook seconded the motion. The motion carried.

6. *Fire Coordinator*

Director of Emergency Management Jeff Harloff presented the County Firefighters Budget A3410. Supervisor Campbell inquired why the use of Dish network? Mr. Harloff explained that they have Dish network in the building to monitor the news. Spectrum does not provide service up County Road 48.

Supervisor Westbrook motioned to approve the County Fire Fighter's budget as presented. Supervisor Bendzlowicz seconded the motion. The motion carried.

Mr. Harloff presented the Emergency Management Budget A3640. He noted changes due to item moving from .5 to .4s. for telephone and additional classes were needed.

Supervisor Westbrook motioned to approve the Emergency Management's budget as presented. Supervisor Campbell seconded the motion. Motion carried.

Mr. Harloff presented the Emergency Management RACES A3640 and the Hazardous Material Team A3643 budgets noting no changes.

Supervisor Westbrook motioned to approve the RACES and the HazMat budgets as presented. Supervisor Venuti seconded the motion. Motion carried.

Mr. Harloff gave a summary of the response to the Emergency flooding in Lodi. He saw firsthand the devastation along the lake shore. Tributaries and cross culverts plugged up and large live trees uprooted.

7. *Sheriff*

Sheriff Povero noted how the budget impacts the mission of the organization and the annual goals. He is happy to note the partnership of the SROs in the County as well as the part time position partnering with the Town of Canandaigua. The other change noted was the proposal to totally merge Office for the Aging Kitchen with the Jail Kitchen.

Sheriff Povero presented the following proposed operating budgets for the Office of Sheriff:

- Unified Court Budget A1162 noting increases in:
 - Security enhancement to the entry way of the Courthouse.
 - Uniforms need replacing
 - Films for the doors
- Public Safety Communications A3020:
 - Reduction in staff members
 - Increase in phone expenses and uniform
 - Service contract such as equipment software
- Wireless 911 Reserve A3021 – A reserve account for revenue; total of the surcharge for the phones.
- Communication Towers A3022 - supports the infrastructure for the towers noting a slight increase for Geneva towers
- Office of the Sheriff A3110:
 - Increase full time SRO in Honeoye and Flint at BOCES that will generate revenue.
 - Enhanced traffic enforcement in Town of Canandaigua, Victor and Farmington that generates revenue
 - Increase for telephone, service contracts, vehicles, and uniforms
 - Increase for investigations by \$5000
 - Increase for ammunition due to cost increase
- Jail A3150:
 - No increase in staff
 - Increase for equipment to replace chairs and radios which will be put on a schedule and cameras
 - Increase for uniforms and bullet proof vests
 - Increase for security software maintenance and licenses

Supervisor Westbrook inquired of the relation to being fully staffed and overtime. Sheriff Povero explained that the number of people in the jail with special needs whether it be substance abuse, mental health or pregnant inmates; requires additional staff for transports. He would like to develop a transport team that would be specific for those needs.

- Correctional Health Care A3156:
 - Modest increase for a vital machine
 - Increase to replace chairs
 - Increase for Doctor's liability insurance premiums
- Jail Kitchen A3157:
 - Moving kitchen staff that are in the Office for the Aging to move them into the Sheriff's bargaining unit.
 - Consolidating supplies and food prep
 - Consolidating nutritionist

- Decrease a cook position that is already vacant through retirement

Supervisor Bendzlowicz motioned to approve the Office of Sheriff's budgets as presented. Supervisor Westbrook seconded the motion. The motion carried.

A brief adjournment at 11:11 am and readjourned at 11:14 am.

DISTRICT ATTORNEY

- ◆ *Resolution: Authorization to Accept 2018-2019 Aid to Prosecution Grant from NY DCJS*

Jim Ritts presented a resolution to accept the 2018-2019 Aid to prosecution grant from NY DCJS.

Supervisor Bendzlowicz made a motion to approve the Resolution. Supervisor Westbrook seconded it. Motion carried.

CAMPBELL COMMISSION

Supervisor Campbell pointed out the following:

- Next meeting on September 13th will be reviewing the goals for the end of the year and what will be worked on next year
- Trust accounts, weekend alternatives and home monitoring that was discussed during budget approval
- NMS Labs
- SAMSHA Grant

PUBLIC DEFENDER

Resolution: Authorization to Accept Treatment from Courts Grant from U.S. Department of Health and Humans Services Substance Abuse and Mental Health Services Administration

Leanne Lapp presented a resolution to accept the Treatment from Courts Grant; explaining its involvement with partnering with other departments as well as catholic charities and FLACRA. Supervisor Westbrook commended Ms. Lapp, her team and the other departments for their dedication and work to obtain the grant. Supervisor Campbell echoed the congratulations as well.

Supervisor Campbell made a motion to approve the resolution. Supervisor Westbrook seconded the motion. Motion carried.

PLANNING DEPARTMENT

Payment Approvals:

- ◆ *Federal Engineering, Invoice No. 2018-3-6122 for \$953.32 (CP 6-2015)*
- ◆ *Federal Engineering, Invoice No. 2018-3-7909 for \$842.17 (CP 2-2018)*
- ◆ *Harris Corporation, Invoice No. P000002477 for \$5,961.32 (CP 6-2015)*
- ◆ *Harris Corporation, Invoice No. P000002516 for \$6,650.00 (CP 10-2017)*
- ◆ *Harris Corporation, Invoice No. P000002582 for \$94,428.33 (CP 2-2018)*

Carla Jordan presented invoices for approval.

Supervisor Bendzlowicz motioned to approve as a block the payments to Federal Engineering and Harris Corporation. Supervisor Venuti seconded the motion. The motion carried.

EMERGENCY MANAGEMENT

Discussion: Recruitment and Retention Grant

Jeff Harloff informed the committee of a competitive grant available through the office of Fire Prevention and Control from the Department of Homeland Security that is available. They can apply for up to the cap, which is \$25,000, funded through the Volunteer Firefighter and Volunteer Recruitment and Retention fund. The deadline is September 14th. They have looked at potentially partnering with Yates County, but would need to share the amount. They are looking to do a campaign for volunteers and training.

Brian Young explained that this dovetails nicely with the Volunteer Firefighters Subcommittee with shared services group. They met on August 1st and discussed the recruitment of volunteers that included the following type of activities:

- State wide efforts for marketing
- Local marketing; coming up with a template to promote volunteers
- Not just recruiting fire fighters, but members could be Board members that have budgeting or HR skills
- Training requirements; possibly on-line training
- Regional efforts already being done

They also discussed cancer insurance effective January 1, 2019. He informed the committee there will be a meeting with Senator Helming and Fire Services at Finger Lakes Community College on September 20, from 5:30-7:30 pm.

Supervisor Westbrook motioned to approve the application for the grant. Supervisor Bendzlowicz seconded the motion. Motion carried.

Jeff Harloff updated the committee that a large animal swing was on loan to Yates County per their request for a horse in a ditch.

OFFICE OF SHERIFF

- ◆ *Resolutions: Authorization to Apply for Grant – Alzheimer’s Foundation of America*
- ◆ *Resolution: Authorization to Accept Donation from Pathway’s Inc.*
- ◆ *Resolution: Award of Contract – Inmate Phone Service at Jail*
- ◆ *Update: Jail Population*

Mary Gates noted a full resolution is not needed for the application of a grant to the Alzheimer’s Foundation of America. Sheriff Povero explained they would like to apply for the \$5000 grant to help support Life Saver, a transmitter device that works with people with dementia and children with autism. Sheriff Povero also presented the resolution to accept a donation from Lake Breeze Residence staff and youth for recognition of past and continued support and a resolution to award a contract for the inmate phone service at the jail to Securus Technologies, Inc.

Supervisor Bendzlowicz motioned to approve as a block the resolutions presented. Supervisor Venuti seconded. Motion carried.

Sheriff Povero reviewed the Jail population.

- Current - 149
- Weekend High - 159
- Females - 35
- Two pods are closed.
- Three minors are housed out.

As a follow-up, on overall staffing, an Undersheriff from Tulsa, Oklahoma will be coming to address how recruitment and retention in law enforcement is a national concern on October 3rd.

- ♦ *Resolution: Resolution in Recognition of Sheriff's Week – (Walk In)*

Supervisor Bendzlowicz motioned to approve the resolution recognizing Sheriff's week on September 16-22. Supervisor Campbell seconded the motion. Motion carried.

COUNTY ADMINISTRATOR:

- ♦ *Update*

Mary Krause noted the following updates:

- Health insurance cost will be not be increased in 2019 due to the \$400K from the Affordable Care Act.
- Raise the Age task force met, with Judge Doran attending. He sent Mary Krause an email afterward to let her know the he felt that Ontario County is ahead the curve and gave kudos to the home team.
- Meeting with Judge Doran and Judge Dennis the week of the 20th to review processes with Raise the Age
- All hands meeting on Raise the Age on Sept 14th at the Safety Training Facility
- A Centralized Arraignment meeting took place to assess progress and is running well and Mary Krause gave thanks to all the departments that were involved and made it work.

PRIVILEGE OF THE FLOOR:

ADJOURNMENT

On motion of Supervisor Venuti, the meeting was adjourned at 11:28 am. Supervisor Westbrook seconded the motion. The motion carried.

Respectfully Submitted
Diane Foster
Deputy Clerk to the Board