



PUBLIC SAFETY COMMITTEE

Time: 9:30 AM

Location: Municipal Building

2nd Floor, Room 200

20 Ontario Street

Canandaigua, NY 14424

AUGUST 14, 2019

MEMBERS PRESENT

Chairman Green, Supervisors Bendzlowicz, Campbell, Menikotz, Sauer, Guard, and Venuti were present.

OTHERS PRESENT

- Mary Krause, County Administrator
- Brian Young, Deputy County Administrator
- Sheriff Kevin Henderson
- Mary Gates, Director of Finance
- Jim Ritts, District Attorney
- Holly Adams, County Attorney
- Leanne Lapp, Public Defender
- Carrie Bleakley, Conflict Defender
- Steve DeChick, Chief Communications Officer
- Christian Smith, Chief Corrections Officer
- Tom Harvey, Planning Director
- Jeff Harloff, Director of Emergency Management Services
- Jeff Rougeux, Probation Director
- Kathleen Meyers, Fiscal Manager
- Diane Foster, Deputy Clerk to the Board

CALL TO ORDER

The meeting of the Public Safety Committee was called to order at 9:30 am by Chairman Green. A quorum was present.

MINUTES

Supervisor Venuti made a motion to approve the minutes of the Public Safety Committee meeting from July 24, 2019. Supervisor Campbell seconded the motion. Motion carried.

CAMPBELL COMMISSION

Update

Supervisor Campbell reported on the following items discussed at the Campbell Commission:

- They will be reviewing their goals at their next meeting.
- Prior to September 12th s Board of Supervisor's meeting, the Justice Reform Task force will be giving an update.

PLANNING:

Approval: Invoice: 2019-3-7924
Federal Engineering i/a/o \$655.50
(CP No. 02-2018 74 Ontario
Street 700 MHz Project)

Tom Harvey presented two invoices for payment approval.

Supervisor Campbell motioned as a block to approve the two payments, seconded by Supervisor Bendzlowicz. Motion carried.

Approval: Invoice: 2019-3-9362
Federal Engineering i/a/o \$92.62
(CP No. 02-2018 74 Ontario
Street 700 MHz Project)

Tom Harvey gave brief update on the historic review of the 74 Ontario Street for the 700 MHz installation. The FAA approved the installation.

DISTRICT ATTORNEY

Budget Review:

- i. A1165 DA & A1165 1169 Crimes Against Revenue Program*

Jim Ritts presented the 2020 District Attorney budgets.

Supervisor Venuti motioned to approve the budgets as presented. Supervisor Bendzlowicz seconded the motion. Motion carried.

PUBLIC DEFENDER

Budget Review:

- i. A1171 Public Defender & ILS Grants*

Leanne Lapp presented the 2020 Public Defender budgets.

Supervisor Venuti motioned to approve the budgets as presented. Supervisor Campbell seconded the motion. Motion carried.

CONFLICT DEFENDER

Budget Review:

- i. A1176 Conflict Defender & ILS Grants*

Carrie Bleakley presented the 2020 Conflict Defender budgets.

Supervisor Campbell motioned to approve the budgets as presented. Supervisor Guard seconded the motion. Motion carried.

- ii. A1177 Assigned Counsel*

Supervisor Venuti suggested looking at the cost of Assigned Counsel compared to adding attorneys to staff to see if there would be a cost savings. Ms. Bleakley responded that she is already looking at the costs and efficiencies.

PROBATION

Budget Review:

- i. A3140 Probation*
- ii. A3145 Youth Care Facility*
- iii. A3146 Day Reporting Program*

Jeff Rougeux reported they have been approved by the Division of Budget for over \$1M in funding for Raise the Age. They have received the forms to submit for reimbursement.

Mr. Rougeux went on to present the 2020 Probation Budgets. He noted a large increase in the fringe in Probation due to anticipating filling two positions.

Supervisor Bendzlowicz motioned to approve the budgets as presented. Supervisor Venuti seconded the motion. Motion carried.

EMERGENCY MANAGEMENT

Budget Review:

- i. A3410 County Firefighters*
- ii. A3640 Emergency Management & A3610 0100 RACES*
- iii. A3643 Hazardous Material Team*

Jeff Harloff presented the County Firefighter budget explaining there are changes to the clothing line budget for the County Firefighters. He explained the need to replace equipment and turn out gear and was told by the company to expect an increased cost of 5%. The total in line A3410 E4402 for year 2020 is now \$13,425 and in year 2021 it is \$10,945.

Mr. Harloff went on to present the Emergency Management Budget and RACES and the Hazardous Material Team.

Supervisor Bendzlowicz motioned to approve the budgets with the change in the clothing/turn out gear line under County Firefighter. Supervisor Campbell seconded the motion. Motion carried.

Mr. Harloff explained there will be a budget transfer in the State Homeland Security Grant Program (SHSGP) FY16 which ends August 31st. He noted that Homeland Security has approved the transfer and plans for the funds.

OFFICE OF SHERIFF

Resolution: *Renewal of Bid (B18016) for Purchase of Law Enforcement Uniforms – Galls, Inc.*

Sheriff Henderson presented a resolution to approve the renewal of a bid for uniforms with Galls, Inc.

Supervisor Guard motioned to approve the resolution. Supervisor Bendzlowicz seconded the motion. Motion carried.

Informational: *Reclassification of Office Specialist I to Senior Clerk*

Sheriff Henderson explained the reclassification of a position in the office, noting the employee in the position will continue in the new position.

Update: *Jail Population*

Sheriff Henderson reviewed the Jail population.

- Current – 120
- Females - 26
- Weekend High – 130
- Four minors are housed out.

Since the last report; 1,276.5 hours of OT.
They have 3 FT Correction Officer vacancies.
They have 9 PT Correction Officer vacancies.

Budget Review:

Sheriff Henderson began by thanking Kathleen Meyers and Mary Gates for their help with the budgets.

i. *A1162 Unified Court*

Chairman Green asked if the overall budget is under the 2% cap.

ii. *A3020 Public Safety Communications & A3020 3022 Public Safety Comm Towers*

Mary Gates said it was not quite there and is just about 3%.

iii. *A3021 Office of Sheriff-Wireless 911 Resv*

Sheriff Henderson said the Office of Sheriff and Road Patrol as a whole are very close to 2%. He noted that Unified Court is a little higher explaining they are looking at ways in addressing safety and giving staff more tools they could use should a situation arise in the Courthouse where they would need additional firearms.

iv. *A3110 Office of Sheriff*

v. *A3150 Office of Sheriff – Jail & A3150 3157 Jail Kitchen*

Mary Krause said they are looking at initiatives within the budgets. She said overall, it is a solid budget.

vi. *A3156 Office of Sheriff – Correctional Health*

Mary Gates shared, as a reminder; all of the budgets include a 3% cost of living raise and an increase of 13.5% for health insurance.

vii. *A2989 D.A.R.E.*

Sheriff Henderson continued to present the 911 budget.

Mary Gates noted they will typically use some of the 911 surcharges reserve to offset this budget. They did not apply the use of reserve for the 911 budget as of yet.

Mary Krause added that there are staff additions and deletions throughout Office of Sheriff that sometimes saves the department.

Sheriff Henderson presented the Office of Sheriff Budgets as well as the D.A.R.E. budget as well as reviewing their staffing plans.

Chairman Green asked if there was any way to use the money that is in drug forfeiture money and the state seizure money to purchase the equipment that is in here and to help offset the cost of personnel.

Mary Gates replied they can investigate the option and potential opportunity before the Ways and Means Committee meets, if that is the Public Safety Committee's direction.

Sheriff Henderson presented the Corrections, Jail budget along with the Jail Kitchen and Correctional Health.

The Sheriff noted they are looking to come up with alternatives to lower costs for meals.

Mary Krause noted there is a necessity for IT updates at the Jail. She also mentioned the reentry program that will shift to county cost.

Supervisor Venuti motioned to approve as a block the budgets as presented. Supervisor Bendzlowicz seconded the motion. Motion carried.

Supervisor Campbell commended the Sheriff for the excellent communication through the Campbell Commission and the Committee.

COUNTY ADMINISTRATOR

Updates

Mary Krause noted that Brian Young had sent an email out to the Shared Services panel asking if there are any ideas for shared services. He will need a response by Friday August 16th.

Next meeting date and time: Wednesday, August 14, 2019 11:00 am, Regular Meeting

ADJOURNMENT

On motion of Supervisor Campbell, the meeting was adjourned at 10:46 am. Supervisor Guard seconded the motion. The motion carried.

Respectfully Submitted

Diane Foster, Deputy Clerk to the Board