



Minutes

WAYS AND MEANS COMMITTEE

3019 County Complex Drive ~ 2nd Floor, Room 205
Canandaigua, NY 14424

August 14, 2019

- **Resolution:** *FLCC ~ Salary Adjustment - Monica Silva*

Supervisor Gallahan made the motion to approve the resolution that the salary for Monica Silva, Principal Account Clerk, be set at Grade 10, Step 10 (\$27.65/hr.), effective upon her date of hire at FLCC. Supervisor Marshall seconded the motion. Motion carried.

GOVERNMENT OPERATIONS & INSURANCE

- **Resolution:** *Economic Development ~ Authorization to Submit a Grant Application to the New York State Office of Community Renewal for Block Grant Funding*

Supervisor Gallahan made the motion to approve the resolution authorizing submission of a grant application on behalf of Ontario County to the NYS Office of Community Renewal to support the Z-Axis manufacturing facility expansion project and to authorize a grant agreement with the OCR, including entering into a grant agreement with the OCEDC for implementation of the Project and administration of the OCR grant. Supervisor Ingalsbe seconded the motion. Motion carried.

HEALTH & HUMAN SERVICES

- **Resolution:** *Public Health ~ Salary Adjustment - Susan Mook*
- **Resolution:** *DSS ~ Creation of Office Specialist I Position; Abolishment of Electronic Work Station Operator Position*

Supervisor Green made the motion to approve the resolution that the salary of Susan Mook, Public Health Nurse, be set at Grade AP3, Step 4 (\$29.23/hr/), effective upon her date of appointment. Supervisor Marshall seconded the motion. Motion carried.

Supervisor Marshall made the motion to approve the resolution to create a position of Office Specialist I in the Department of Social Services; and further, to abolish a position of Electronic Work Station Operator, effective upon adoption. Supervisor Green seconded the motion. Motion carried.

PUBLIC WORKS

- **Resolution:** *Public Works ~ Setting of Contract Provisions for Removal of Snow and Ice From County Roadways Within*

Supervisor Marshall made the motion to approve the resolution authorizing a contract with each town providing snow and ice control services on County roadways within their town boundaries at a rate of \$5,800 per mile. Supervisor Gallahan seconded the motion. Motion

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Certain Ontario County Towns carried.

HUMAN RESOURCES

Safety Report

Opportunity was given for questions and comments regarding the Safety Report submitted by Safety Coordinator Sherman Manchester.

Supervisor Gallahan made the motion to accept the report. Supervisor Ingalsbe seconded the motion. Motion carried.

- **Resolution:** *Transfer of Position - Senior Medical Billing Clerk; Finance Department to Mental Health Department*

Supervisor Gallahan made the motion to approve the resolution authorizing the transfer of a Senior Medical Billing Clerk position from the Finance Department to Mental Health Department, effective upon adoption. Supervisor Marshall seconded the motion. Motion carried.

WAYS & MEANS STANDING COMMITTEE

- **Resolution:** *Purchasing ~ Acceptance of Proposal and Authorization to Contract with Idea Works of NY, Inc., to Provide Promotional Items for Various County Departments*

Supervisor Marshall made the motion to approve the resolution that the contract for promotional items for various programs provided by County departments each year be awarded to The Idea Works of NY, Inc., beginning August 26, 2019, and expiring August 25, 2021, with the option for renewals as indicated in the resolution. Supervisor Ingalsbe seconded the motion. The motion carried.

2020-2021 Budget Review for Ways and Means Departments

The following department budgets were presented by Department Heads or a fiscal representative and action taken as indicated.

Purchasing (A1345)

Motion by Gallahan; Second by Marshall; Carried

Human Resources (A1430)

Motion by Gallahan, Second by Marshall, Carried

Employee Safety (A1431)

Regulatory Compliance (A1432)

Human Resources-Deferred

Comp (A1433)

Unemployment Insurance

(A9050)

Hospital & Medical (A9060)

Compensated Absences (A9070)

Employee Tuition

Reimbursement (A9089)

Justices and Constables (A1180)

Motion by Ingalsbe, Second by Gallahan, Carried

Judgments and Claims (A1930)

Assessments on County Property
(A1950)

Transfer to Other Funds (A9901)

Motion by Gallahan, Second by Marshall, Carried

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Construction, Reconstruction, Acquisition (A9920)	Motion by Ingalsbe, Second by Gallahan, Carried
Transfer to Capital Projects (A9950)	Motion by Marshall, Second by Gallahan, Carried
Finance Department (A1310)	Motion by Marshall, Second by Ingalsbe, Carried
Community College Tuition for Out of County (A2490)	Motion by Ingalsbe, Second by Green, Carried
Debt Service - V Fund	Motion by Gallahan, Second by Ingalsbe, Carried
Distribution of Sales Tax (A1985)	Motion by Marshall, Second by Gallahan, Carried
Contingency (A1990)	Motion by Gallahan, Second by Marshall, Carried
Motion by Gallahan, Second by Marshall, Carried FLCC Sponsor Contribution (A2495)	Motion by Ingalsbe, Second by Gallahan, Carried
Health Facility (A4530)	Motion by Gallahan, Second by Ingalsbe, Carried
Transportation - County Sponsorship (A5630)	Motion by Green, Second by Ingalsbe, Carried
Undistributed (A9090)	Motion by Gallahan, Second by Marshall, Carried
Other (A9999)	Motion to approve by Gallahan, Second by Ingalsbe, Carried as amended with change to Hotel/Motel Occupancy Tax

EXECUTIVE SESSION

At 3:54 p.m., Supervisor Green made the motion to move into Executive Session to discuss legal matters and Labor Relations matters with counsel. Supervisor Marshall seconded the motion. Motion carried.

At 4:19 p.m., Supervisor Green made the motion to move out of Executive Session. Supervisor Gallahan seconded the motion. Motion carried.

ADJOURNMENT

Being no further business to come before the Committee, the meeting was adjourned at 4:20 p.m., following a motion by Supervisor Marshall. Motion was seconded by Supervisor Gallahan, and carried.

The 2020-2021 Department Budget Review will be held on Thursday, September 5, 2019.

The next regularly scheduled meeting for the Ways & Means Committee is Wednesday, September 4, 2019, at 3:00 p.m.

Respectfully submitted,
Judy Mantai, Confidential Secretary