



## HEALTH AND HUMAN SERVICES COMMITTEE

Time: 11:00 am

Location: 3019 County Complex Drive

2<sup>nd</sup> Floor, Room 205

Canandaigua, NY 14424

August 13, 2018

### MEMBERS

### PRESENT

Chairperson Daniel Marshall, Supervisors Norman Teed, Tamara Hicks, Richard Russell, and Fredrick Wille

### OTHERS PRESENT

In addition to Committee Members:

Mary Krause, County Administrator  
Administrator

Mary Beer, Public Health Director  
Irene Coveny, Office for the Aging  
Director

Eileen Tiberio, Commissioner, DSS  
Jeremy Marshall, Veterans Service  
Agency Director

Diane Johnston, Mental Health Director  
Marsha Foote, Youth Bureau Director

Mary Gates, Director of Finance  
Bob Kramer, Deputy Commissioner DSS  
Andrea McGraw, Deputy Commissioner  
DSS

Kate Ott, Director Preventive Services  
Rochelle Gray, Senior Fiscal Manager

Halle Stevens, Fiscal Manager  
Sandy Seeber, Fiscal Manager

Lorrie Scarrott, Manager of Financial Ops.  
Matt Grant, Deputy Commissioner, DSS

### CALL TO ORDER

Chairperson Marshall called the meeting to order at 10:58 a.m. Supervisor Sauers was declared necessarily absent.

### MINUTES

Approval of Minutes – July 23, 2018 – A motion to approve the July 23, 2018 meeting minutes was made by Supervisor Wille, seconded by Supervisor Russell; carried.

### MENTAL HEALTH

Mental Health Director Diane Johnston presented the following items:

- a. **Budget Review** – Diane Johnston reviewed the 2019/2020 budget proposal details and changes.

**A4310 Mandated Local Government Unit/Director of Community Services, A4310~400 General Clinic Services and A4311 Forensic Clinic Services**

– Additions to the 2019 proposed budget include the Home Based Child Psychiatric Program with DSS, an additional RN due to the increased clinic capacity of serving 650 plus clients, and an additional 16 hours for Psychiatry time. The LGU comes in under budget due to increased revenue.

**A4039 Mental Hygiene Law Budget** - This budget remains the same as 2018, as costs can only be estimated based on the necessary use providing treatment for individuals who have been arrested for a felony and are determined to be incompetent to stand trial.

A motion to approve the Mental Health Budgets (A4301, A4310, A4310~400, A4311, and A4039) was made by Supervisor Teed, seconded by Supervisor Wille; carried.

- b. **Resolution: Authorization to Accept Funding from Senate Joint Task Force on Heroin and Opioid Addiction for Substance Abuse Services at Ontario County Jail** – Resolution pulled for this cycle.
- c. **Resolution: Authorization Agreement Between Stony Brook School of Nursing and Ontario County Mental Health for Psychiatric Nurse Practitioner Student Intern** – Ms. Johnston presented the resolution to provide a clinical training experience for Psychiatric Nurse Practitioner students working on their Master’s Degree and Post-Graduation Certificate for student placement from Stony Brook School of Nursing. Discussion followed. A motion to approve the resolution was made by Supervisor Russell, seconded by Supervisor Hicks; carried.
- d. **Resolution: Adding one Additional Staff Member in 2019** – Ms. Johnston shared her proposal to add one additional staff person to the Mental Health budget for 2019. A motion to approve the resolution was made by Supervisor Russell, seconded by Supervisor Wille; carried.

**PUBLIC HEALTH**

Public Health Director Mary Beer presented the following items:

- a. **Budget Review** – Mary Beer provided the 2019/2020 budget proposals along with a memo providing an overall review of the changes. The budget has been organized into three different areas, Public Health, Coroners, and the Children with Special Needs Program. The overall County cost for all budgets is down \$141,280 for 2019.  
**Public Health with Grants** – The overall County contribution for this budget is \$353,623. There are no staffing changes anticipated for 2019, which is a Community Health Assessment (CHA) and Community Health Improvement Plan (CHIP) year.  
**Coroners** – Increase in County contribution for this budget related to two Coroner seats being up for election with the potential of new Coroners electing benefits. The opioid epidemic is also increasing costs to this program.  
**Children with Special Needs Program** – Staffing changes are reducing County costs to this budget in 2019. Discussion followed.  
A motion to approve the Public Health budgets (A4010, A4017, A4020, A4021, A4042, A4050, A4046, A4058 and A4059) was made by Supervisor Teed, seconded by Supervisor Russell; carried.
- b. **Resolution: Amendment to Resolution No’s. 468-2017 and 647-2017 – Rate Increase for Preschool Related Services Provided to Children Enrolled in the Ontario County Public Health Children with Special Needs Program** - Ms. Beer presented the resolution to increase the rate of pay to \$35 per 30 minutes for group service and \$60 per 30 minutes for individual service. A motion to approve the resolution was made by Supervisor Hicks, seconded by Supervisor Teed; carried.
- c. **Resolution: Authorization to Renew Contract Public Health Emergency Preparedness Program Grant** - Ms. Beer presented the resolution to accept money from the New York State Department of Health for purpose of upgrading local public health’s preparedness for and response to bioterrorism and other public health threats, with the amount for the budget year of July 1, 2018-June 30, 2019 being \$89,578. A motion

to approve the resolution was made by Supervisor Hicks, seconded by Supervisor Russell; carried.

- d. **Second Quarter 2018 Financial Reports** – Ms. Beer shared the second quarter 2018 financial reports. The budget is currently right where it is expected to be. Discussion followed.

**Department Updates**

Ms. Beer provided updates on the following:

- Accreditation – PHAB site visit was a pleasant experience, very interactive. The report will be provided in two months, and go the PHAB Committee in November for their final decision on accreditation.
- Blue Zones – No news yet on funding, expect to hear by the end of the month.
- Billboard – A billboard for the Nourish Your Neighbor food pantry initiative is up on West Ave. in Canandaigua. There will be a presentation on the program next cycle.

**DEPARTMENT OF SOCIAL SERVICES**

DSS Deputy Commissioner Bob Kramer presented the following item:

- a. **Budget Review** – Bob Kramer provided the 2019/2020 budget proposals along with a memo providing an overall review of the changes. The proposed budget reflects a 2.4% increase in County cost due mostly to Raise the Age. Discussion followed.

A motion to approve the Department of Social Services budgets was made by Supervisor Teed, seconded by Supervisor Russell; carried.

**YOUTH BUREAU**

Youth Bureau Director Marsha Foote presented the following item:

- a. **Budget Review** – Marsha Foote provided the 2019/2020 budget proposals along with a memo providing an overall review of the changes. There is a less than 1% proposed County contribution increase overall.

A motion to approve the Youth Bureau budget was made by Supervisor Hicks, seconded by Supervisor Wille; carried.

**WORKFORCE DEVELOPMENT**

DSS Deputy Commissioner Bob Kramer presented the following item:

- a. **Budget Review** - Bob Kramer provided the 2019/2020 budget proposals along with a memo providing an overall review of the changes. The County cost decreased \$47,881 for 2019.

A motion to approve the Workforce Development budget was made by Supervisor Russell, seconded by Supervisor Teed; carried.

- b. **Resolution: Re-Appointment – Finger Lakes Workforce Development Board and Finger Lakes Workforce Investment Board, Inc.** - Ms. McGraw presented the resolution to re-appoint Joseph Pellerite for the term of July 1, 2018 – June 30, 2019 as he mistakenly failed to take the oath of office disqualifying the original appointment. A motion to approve the resolution was made by Supervisor Hicks, seconded by Supervisor Teed; carried.

**OFFICE FOR THE AGING**

Office for the Aging Director Irene Coveny presented the following item:

- a. **Budget Review** – Office for the Aging Director Irene Coveny provided the 2019/2020 budget proposals along with a memo providing an overall

review of the changes. The overall County contribution is up \$88,000 due to salaries and benefits. Mary Krause shared that the County cost increase for health insurance next year will be at or near zero. Discussion followed. A motion to approve the Office for the Aging budget was made by Supervisor Russell, seconded by Supervisor Teed; carried.

**VETERANS  
SERVICE AGENCY**

Veterans Service Agency Director Jeremy Marshall presented the following item:  
a. **Budget Review** – Veterans Service Agency Director Jeremy Marshall provided the 2019/2020 budget proposals along with a memo providing an overall review of the changes. The overall County contribution to this budget is down 52% from last year. Discussion followed. A motion to approve the Veterans Service Agency budget was made by Supervisor Teed, seconded by Supervisor Hicks; carried.

**Department Updates**

Veterans Service Agency Director Jeremy Marshall provided an update on the following:

- Veterans Service Officer Association – Jeremy Marshall was elected president of the Association at their meeting last week.
- State Aid – Looking into why the Agency is receiving \$8,000 in aid from the State when the law states \$30,000 in aid.

**COUNTY  
ADMINISTRATOR  
Updates**

County Administrator Mary Krause provided updates on the following items:

- Chairman Marren’s mother passed away over the weekend.
- Health Insurance – Mary Gates shared that an 8% increase in health insurance costs was budgeted for at standing committee level. The increase will be significantly less and a \$1.5 million change will be made before the budget heads to the full Board.

**ADJOURNMENT**

Being there was no further business to come before the committee, a motion to adjourn was made by Supervisor Russell, seconded by Supervisor Hicks; carried. The meeting adjourned at 12:10 p.m.

**NEXT MEETING  
DATE:**

Tuesday, September 4, 2018, at 11:00 a.m.

Respectfully Submitted Nicole Tillotson, Secretary 1