



PLANNING AND ENVIRONMENTAL QUALITY COMMITTEE

Time: 1:00 PM

Location: Municipal Building

2nd Floor, Room 200

20 Ontario Street

Canandaigua, NY 14424

AUGUST 13, 2018

MEMBERS PRESENT

Chairwomen Singer and Supervisors Bateman, Hicks, Lightfoote, Venuti, and Wickham. Supervisor Guard joined the meeting at 1:21 p.m.

OTHERS PRESENT

County Administrator Mary Krause, Director of Finance Mary Gates, Assistant County Attorney Art James, Planning Director Tom Harvey, Associate Planners Carla Jordan & Tim Jensen, Sr. Planner Regina Sousa, Casella Operations Manager Mark Clinker, Casella VP of Landfill Marketing and Business Development Larry Schilling, Cornell Cooperative Extension Executive Director Tim Davis, Economic Developer Michael Manikowski, Fiscal Manager Michael Wojcik, Finger Lakes Visitors Connection President Valerie Knoblauch, Finger Lakes Visitors Connection Director of Marketing and Communications Christen Smith, Director of Soil & Water Megan Webster, and Clerk to the Board Kristin Mueller.

CALL TO ORDER

The meeting of the Planning & Environmental Quality Committee was called to order at 1:04 p.m. by Committee Chair Singer.

MINUTES

Supervisor Wickham made a motion to approve the minutes of the Planning and Environmental Quality Committee meetings held on July 23, 2018. Supervisor Venuti seconded the motion. The motion carried.

CASELLA

♦ *Update*

Mr. Clinker presented the happenings at the landfill since the last committee meeting.

- Hydro seeding on five acres has been finished
- A/G started installing sumps
- They have started to energize new gas well pumps
- They are participating in a Sheriff's investigation

♦ **Resolution:** *Requesting State Action to Relieve Recycling Mandates in a Time of Crisis*

Supervisor Lightfoote motioned to approve the recycling resolution. Supervisor Wickham seconded the motion. The motion carried.

Mr. Venuti asked what the State mandates are that are being referenced in the resolution? Ms. Jordan and Mr. Harvey explained that they are local laws regarding recycling that the State mandates that counties have. They also discussed mandates regarding single source items and the committee decided that the third resolve talking about single source recycling be taken out of the resolution.

Supervisor Lightfoote motioned to amend the recycling resolution to take out the single source resolve. Supervisor Wickham seconded the motion. The motion carried.

Mr. Venuti would like more discussion and information on the transfer station resolution that is being held over to September before the next meeting.

TOURISM

♦ *Budget Review*

Ms. Knoblauch noted that they will have their final budget numbers on September 25th. They have estimated revenues conservatively since the Inn on the Lake is closing this fall to be torn down and rebuilt. This will have a big impact on occupancy tax generated. To save some money in the current budget; they are adjusting the printing of the Visitor guide this year and next. Website renewal going up 3%. Their total budget will increase about a \$7,000 increase for 2019, and reserve funds will be used to help offset costs in 2020. They don't have any new programs or staff planned in 2019.

Mr. Wickham asked if the percentage of the occupancy tax is okay for funding or should there be a set budget amount yearly for the Finger Lakes Visitors Connection? Ms. Knoblauch says that is a topic for discussion for the future as we look ahead.

Mr. Kause noted that the county has had requests for funding from the Ontario County Conservation Federation, the Seneca Lake Watershed, the Smith Opera House. They are working with tourism to see if perhaps they would be able to cover some of these requests. More information will be coming on these items.

Supervisor Hicks motioned to approve the budget as presented pending a future amendment with true numbers once received. Supervisor Lightfoote seconded the motion. The motion carried.

SOIL & WATER CONSERVATION DISTRICT

♦ *Budget Review*

Ms. Webster let the committee know that they will be continuing with their current programs. They will also be administrating the septic system replacement fund program and performing inspections on county parcels.

Supervisor Venuti motioned to approve the budget as presented. Supervisor Wickham seconded the motion. The motion carried.

CORNELL COOPERATIVE EXTENSION

- ◆ *Budget Review*

Mr. Davis provided four budgets to the committee. Two with camp included and two without. Some of the changes in the budget from year to year are governmental and private contracts. Camp does add program participation fees to budget. This is significant at an anticipation of \$358,000 in 2019. They are anticipating more reimbursements for participation in programs for the State. Workers' compensation is going down due to a change in calculations. This will result in a decrease of 45%. This decrease will help expand programs and provide for special opportunities. \$75,000 will be going towards their portion of the regional teams. They are the Northwest New York Dairy, Livestock, and Field Crops, the Finger Lakes Grape Program, and Cornell Vegetable Program.

Supervisor Lightfoote motioned to approve the budget as presented. Supervisor Wickham seconded the motion. The motion carried.

ECONOMIC DEVELOPMENT

- ◆ *Budget Review*

Mr. Manikowski presented the Economic Development budget. There will be a \$20,000 decrease in 2019 from 2018 due to the Industrial Development Agency putting funds towards the Assets Manger position at the airport. The employee hired for this new position is working out very well. Contracts and staffing are staying the same. Mr. Manikowski also noted that the CR fund will be going away in 2019.

Supervisor Guard motioned to approve the budget as presented. Supervisor Wickham seconded the motion. The motion carried.

Mr. Manikowski also let the committee know that the unemployment rate is the lowest he has ever seen it. With this low unemployment rate, we have lots of jobs but just not always qualified persons for those positions. The Economic Development Office is looking at looking at different avenues to help these businesses by providing workforce development assistance.

They are going to be putting together a focus group of millennials and Generation X people to better understand what brought them to Ontario County, what is keeping them here, and what they can do better to recruit and retain new people. They will also be working with the Visitor's Connection on how tourism can assist economic development. Economic Development is working with colleges and employers to provide training

to the current workforce to retain them and make them more valuable.

PLANNING

◆ *LSWMP – Implementation Update*

The updates to the document since the last meeting are as follows:

- Many completion dates have been updated
- An E-waste event will be held on September 8th for the Towns of Seneca and Gorham
- A Household Hazardous Waste collection event will be held on September 15th at the Town of Canandaigua Highway Facility
- They are looking at holding an agricultural plastics collection
- A shred day will be held on October 4th at 3019 County Complex Drive
- A residential tire collection will be held on October 13th
- The pumpkin collection will be held on November 3rd with three locations
- An E-waste collection event will be held on November 10th at the Bristol Highway Barn
- An agricultural tire collection will be held on November 16th for the Town of Seneca
- An impact earth meeting will be held in an effort to get them into the schools and other markets in the area for organics diversion

◆ **Resolution:** *Ontario County Agriculture Enhancement Board Appointment of Benjamin Lowe*

Supervisor Lightfoote motioned to approve the appointment of Benjamin Lowe. Supervisor Venuti seconded the motion. The motion carried.

◆ *Budget Review*

Mr. Harvey presented the Planning Department budget for 2019-2020. The largest change in budget will be the proposed splitting of the department into a Planning Department and a Sustainability and Solid Waste Department. The planning department side will increase the work they are doing with municipalities to provide planning services. The sustainability and solid waste department will focus on the closing of the landfill, increasing recycling, conversion, and education programs. The planning department will be switching some staff and department costs. 2019 would be a transition year for the new department with no change in location until possibly 2020. Account #8189 will fund the new staff and operations offset primary from success payment revenue.

Supervisor Venuti asked if municipalities pay for services. Mr. Harvey explained yes, they do pay for requested services. It is part of their proposals and the revenues help fund the positions in the department to provide these services.

Mr. Harvey noted that the FLOWPA budget is zero till contracts come in and funds will roll over from year to year. This is funded through New York State. The Water Resources Council is zero because it's part of the team agency budget line. Mr. Harvey noted that the appropriation this year is \$14,701. This is the same as in 2018.

Supervisor Venuti motioned to approve the budget as presented.
Supervisor Lightfoote seconded the motion. The motion carried.

ADJOURNMENT

On motion of Supervisor Wickham, seconded by Supervisor Venuti
the meeting was adjourned at 2:09 pm.

Respectfully Submitted
Kristin Mueller
Clerk to the Board