



PUBLIC WORKS COMMITTEE MINUTES

August 13, 2018 - Time: 3:00 pm

Location: 3019 County Complex Drive

Room 205

Canandaigua, NY 14424

MEMBERS PRESENT:

Chairman Frederick Lightfoote, Supervisor Peter Ingalsbe, Supervisor Richard Russell, Supervisor Dominick Vedora, Supervisor Norman Teed, Supervisor Ted Bateman, Supervisor Louis Guard

OTHERS PRESENT:

In addition to Committee members: Mary Krause, Mary Gates, William Wright, John Berry, Tim McElligott, Steve Vanderbrook, Tom Harvey, Betsy Landre, Tim Jensen, Mark Bollin (The Pike Company), Megan Webster (Soil & Water Conservation), President of FLCC Robert Nye, JR Dempsey, Cathy Ahern, Jenifer Langer, Holly Adams, Nellie Puma, Donna Tiffany

CALL TO ORDER:

The meeting of the Public Works Committee was called to order at 3:00 PM by Chairman Lightfoote.

MINUTES:

Supervisor Russell motioned to approve the minutes from the July 23, 2018 meeting, seconded by Supervisor Vedora. All members in agreement.

PLANNING

CAPITAL PROJECTS:

CP 3 – 2013 – 74 Ontario Street Phase II Renovations: Update

Ms. Landre reported:

- Board of Elections and Evidence move went smoothly
- Fixtures and Furnishings Estimate - \$450,000
- Total estimated cost \$11,142,816 minus value engineering \$424,359 and Fund Via CIP or other sources \$270,000 – remaining deficit \$48,457
- Team working on lowering deficit – looking at additional funding
- Ms. Gates working with bond counsel

Supervisor Vedora motioned to approve the Resolution for Award of Bid B18083 to Jupiter Environmental Services, Inc. for Early Demolition work for CP3-2013 – 74 Ontario Street Renovation – Phase II in the amount of \$682,800. Supervisor Teed seconded the motion. All members in agreement.



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FLCC:

Ms. Ahern introduced J.R. Dempsey as the new Vice President for Administration & Finance to Committee. President Nye reported Mr. Dempsey is taking the place of James Fisher who has retired. Mr. Dempsey comes to us from Chicago.

FLCC CAPITAL PROJECTS:

Supervisor Ingalsbe motioned to approve the Resolution Authorizing Budget Transfer and Contract Amendment with TyLin International – Building Exterior Signage Honors House for CP1-2015 – 2015 FLCC Capital Maintenance Project. Supervisor Russell seconded the motion, with Supervisor Guard, Supervisor Teed, Supervisor Vedora, Chairman Lightfoote in agreement. Supervisor Bateman voted no.

PLANNING: CAPITAL PROJECT PAYMENTS:

Supervisor Russell motioned to approve the capital project payments, seconded by Supervisor Bateman. All members in agreement.

DEPARTMENT OF PUBLIC WORKS CAPITAL PROJECTS:

Resolution for Closing of Capital Project No. 3-2017 to Replace North Wayne Street Bridge:

Resolution for Closing of Capital Project No. 4-2007 for Replacement of Deuel Road Bridge Over Deuel Gully:

Supervisor Ingalsbe motioned to approve the two resolutions noted above in a block, seconded by Supervisor Teed. All members in agreement.

CP13-2015 – Multiple Culvert Replacement – Mr. McElligott reported on an issue regarding County Road 37 Culvert 42 replacement. The bank is eroding quicker than anticipated. Staff is working with Ramsey to use cast in-place concrete steps to stop the erosion. Cost is estimated between \$50,000 and \$75,000. There is \$120,000 in the contingency line for this project. Supervisor Russell motioned to approve the change order if needed up to the contingent amount of the contract, seconded by Supervisor Teed. All members in agreement.

CAPITAL PROJECT PAYMENTS:

Supervisor Guard motioned to approve the capital project payments, seconded by Supervisor Ingalsbe. All members in agreement.



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FLEET:

Supervisor Bateman motioned to approve the Resolution for Acceptance of Bid for the Purchase of Law Enforcement Car Parts and Accessories. Supervisor Guard seconded the motion. All members in agreement.

HIGHWAY:

Supervisor Teed motioned to approve the Resolution for Setting of Contract Provisions for Removal of Snow and Ice from County Roadways. Mr. Wright recommends an increase in the base contract rate from \$5,600 to \$5,700 per centerline mile. Supervisor Russell seconded the motion. All members in agreement.

BUILDINGS AND GROUNDS:

Supervisor Vedora motioned to approve the Resolution for Authorization to Accept Quote (Q18076) for Fire Extinguisher Services from Dival Safety. Supervisor Bateman seconded the motion. All members in agreement.

Supervisor Teed motioned to approve the Resolution for Authorization to Execute Renewal of License Agreement With the City of Canandaigua for Temporary Use of County Property at a cost of \$1. Supervisor Russell seconded the motion. All members in agreement.

Supervisor Ingalsbe motioned to approve the Resolution to Authorize No-Cost Time Extension SWBR Architecture, PC – Professional Services Related to Design and Construction of a New Roofing System for 3071 County Complex Drive, the Ontario ARC. Supervisor Bateman seconded the motion. All members in agreement.

Supervisor Russell motioned to approve the Resolution for Authorization to Renew Contract for the Inspection, Maintenance, and Repair of Radio Towers with Patriot Towers. Supervisor Vedora seconded the motion. All members in agreement.

PARKS:

Supervisor Russell motioned to approve the Resolution to Approve Special Use Application for Facility Use at Ontario County Gannett Hill Park By Alexa Harding for a GROF Fundraiser Bike Event. Mr. Vanderbrook reported the permit is for a “Burning Bike” event on



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September 8, 2018 at Gannett Hill Park. Supervisor Bateman seconded the motion. All members in agreement.

SEWERS:

Septic System Replacement Fund Program: Ms. Webster reported DEC and EFC are planning to expand this program to include secondary and seasonal homes if the County determines the existing septic system has reasonable and potential impact on the lakes. This is a five year program. New letters will be sent out to these property owners with a new application deadline.

Supervisor Teed motioned to approve the Resolution Authorizing Payment for Purchase of an Easement – Canandaigua Lake County Sewer District in the amount of \$850. Supervisor Vedora seconded the motion. All members in agreement.

Supervisor Russell motioned to approve the Resolution Authorizing Submission of NYS Water Infrastructure Improvement ACT Grant Application – Honeoye Lake County Consolidated Sewer District for the maximum eligible grant amount. Mr. Berry reported there is a change in the table for funding. WQIP Round 16 should be WQIP Round 15. Supervisor Guard seconded the motion with the change on the table. All members in agreement.

Honeoye Lake Wastewater Treatment Plant Improvements – Amendment No. 4 – Final Design and Bidding Services – GHD Consulting Services, Inc. – Mr. Berry reported GHD has submitted a proposal for Amendment #4 for final design and bidding services in the amount of \$451,090. Staff is in the process of developing options for funding these design costs.

Supervisor Russell motioned to approve the Resolution Authorizing a No-Cost Time Extension – GHD Consulting Services, Inc. – Honeoye Lake Wastewater Treatment Plant Improvements – Honeoye Lake County Consolidated Sewer District. Supervisor Vedora seconded the motion. All members in agreement.



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COUNTY ADMINISTRATOR UPDATE:

Ms. Krause reported:

- Habitat for Humanity has requested use of Atwater Park to set up a library. Literacy volunteers will maintain this project.

2019 – 2020 BUDGET REVIEW:

Ms. Puma reported on the proposed 2019 – 2020 budget:

- Personnel and Fringe Benefits – increase of \$243,000 – includes a new position for Building and Grounds – Project Manager
- Overtime – no major changes
- Equipment – increase of \$7,000 – Building and Grounds purchase of a hot air lance for parking lot crack filling - \$3,500 and Highway Engineering computer equipment – \$3,500
- Contractual expenses – increase of \$321,000 – includes Highway material of \$197,000 and Indirect Cost Allocation for D fund of \$129,000
- Increase in animal removal services of \$20,000
- Fleet – no increase
- Parks – increased revenue – using new software package
- Highway – snow increase
- Building & Grounds – added \$35,000 to offset potential increase in janitorial when rebid
- Route 332 Sewer District – no rate increase
- Canandaigua Lake County Sewer District – no rate increase
- Honeoye Lake County Consolidated Sewer District – Increase in rates for 2019 from \$540 per year to \$565 per year
- .5 chargeback funds have been eliminated and moved to .4 lines

PRIVILEGE OF THE FLOOR:

Mr. Wright requested a Resolution to Accept Change Order 1 – Painting Exterior Window Frames at the Ontario County Jail be submitted for approval. Some of the windows needed a fourth coat of paint and adding an additional \$3,000 to fund any additional contingencies that may arise during the completion of the painting. Supervisor Vedora motioned to approve the resolution, seconded by Supervisor Ingalsbe. All members in agreement.



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ADJOURNMENT:

Being no further business to come before the Committee, the meeting was adjourned at 4:35 PM following a motion by Supervisor Teed. Supervisor Russell seconded the motion. All members in agreement.

The next scheduled meeting is September 4, 2018. **TUESDAY**

Respectfully submitted,

Donna Tiffany
Finance Clerk II