



PUBLIC SAFETY COMMITTEE

Time: 10:00 AM

Location:

3019 County Complex Drive, Room 204 and WebEx

August 12, 2020	
MEMBERS PRESENT	Supervisors Robert Green, Greg Bendzlowicz, Todd Campbell, Daryl Marshall, Cathy Menikotz, and Mark Venuti were present. Supervisor Lou Guard was declared necessarily absent.
OTHERS PRESENT	
<ul style="list-style-type: none"> ○ Brian Young, Interim County Administrator ○ Jack Marren, Chairman to the BOS ○ Holly Adams, County Attorney ○ Mary Gates, Finance Director ○ Sheriff Kevin Henderson ○ Leanne Lapp, Public Defender ○ Michele Smith, Human Resources Director ○ Zachary Maurer, Prosecutor DA's office ○ Jeff Harloff, Director Emergency Management ○ Mary Beer, Public Health Director 	<ul style="list-style-type: none"> ○ Jeff Rougeux, Probation Director ○ Deb Gierman, Purchasing Director ○ Peter Brown, Grants Coordinator ○ Kathleen Meyers, Fiscal Manager ○ Betsy Landre, Sr. Planner ○ Tracey Dello Stritto, Exec. Dir., The Partnership for Ontario County ○ Kristin Mueller, Clerk to the Board ○ Diane Foster, Deputy Clerk to the Board
CALL TO ORDER	The meeting of the Public Safety Committee was called to order at 10:00 am by Supervisor Green.
MINUTES	Supervisor Todd Campbell made a motion to approve the minutes of the Public Safety Committee meeting from July 22, 2020. Supervisor Daryl Marshall seconded the motion. Motion carried.
PUBLIC HEALTH	
<i>Update</i>	Public Health Director, Mary Beer, gave the following COVID19 updates: <ul style="list-style-type: none"> ● No new cases today, yesterday there were four. ● Total confirmed since onset is 358. ● No additional deaths ● One in the hospital ● 314 individuals have recovered. ● They have been busy working with the schools with their plans on reopening.
CAMPBELL COMMISSION	
	Supervisor Todd Campbell gave the following updates: The last meeting was canceled, and the next meeting will be August 27 th . Brian Young said that the Commission will be involved in putting together the plan on the Police Reinvention Act.
PLANNING	
<i>a. Approval: Invoice 2020-3-2272 Federal Engineering Inc. i/a/o \$199.50 CP H047-18</i>	Supervisor Greg Bendzlowicz motioned to approve the invoice payment, seconded by Supervisor Todd Campbell. Motion carried.

DISTRICT ATTORNEY	
<i>a. Budget Review: Combined Executive Summary, Budget, Justifications</i>	<p>Zach Maurer presented the DA's 2021-2022 proposed budget, noting it meets all the guidelines. The unknown is the increased expenses regarding the criminal justice reform.</p> <p>Supervisor Greg Bendzlowicz motioned to accept the budget, seconded by Supervisor Cathy Menikotz. Motion carried.</p>
CONFLICT DEFENDER	
<i>b. Budget Review:</i>	
<i>1) Conflict Defender - Combined Executive Summary, Budget, Justifications</i>	<p>Carrie Bleakley presented the Conflict Defender and ILS Grants and Panel Attorney's 2021-2022 proposed budget. She noted both budgets are relatively unchanged.</p> <p>Mary Gates requested a change to decrease the Conflict Defender revenue by \$384,967, which would be more in line with last year. She explained the ILS grant used to pay certain expenses runs out next year. Additional explanation took place.</p> <p>Supervisor Todd Campbell motioned to accept the Conflict Defender's budget with a modification of \$384,967 decrease in revenue, seconded by Supervisor Daryl Marshall. Motion carried.</p>
<i>2) Panel Attorneys - Combined Executive Summary, Budget, Justifications</i>	<p>Supervisor Todd Campbell motioned to accept the Panel Attorney budget, seconded by Supervisor Daryl Marshall. Motion carried.</p>
PUBLIC DEFENDER	
<i>a. Resolution: Authorization to Enter into a Contract with New York State Office of Indigent Legal Services – Second Regional Immigration Assistance Center Grant (C2ND832)</i>	<p>Leanne Lapp presented a resolution to enter into a contract with NYS ILS Second Regional Immigration Assistance Grant. This grant would create a regional immigration assistance center. She said there is no county cost.</p> <p>Supervisor Todd Campbell motioned to approve the resolution, seconded by Supervisor Daryl Marshall. Motion carried.</p>
<i>b. Budget Review: Combined Executive Summary, Budget, Justifications</i>	<p>Leann Lapp presented the Public Defender's proposed 2021-2022 budget. She noted she said the numbers have stayed flat other than the things that are outside of her control. Mary Gates explained those involve healthcare costs, retirement, and staff that still get step increases.</p> <p>Mary Gates requested a decrease in the revenue by \$703,326. She explained with being new with the grants, there was an error on the revenue.</p> <p>Supervisor Greg Bendzlowicz accepted the budget with the modification of the \$703,326 reduction in revenue, seconded by Supervisor Todd Campbell. Motion carried.</p>
PROBATION	
<i>c. Budget Review:</i>	
<i>1) Youth Care Facility – Combined Executive Summary, Budget, Justifications</i>	<p>Jeff Rougeux presented the Youth Care Facility 2021-2022 proposed budget. He noted the budget does not meet the budget guidelines stating it is a contracted service the they contract with Hillside. It is scheduled services in advance and there is no way to reduce the cost for the use of the facility. He did note there is a correction to the revenue of the care facility as an increase in the amount of \$50K from Raise the Age.</p>

<p>2) Probation and Day Reporting – Combined Executive Summaries, Budgets, Justifications</p>	<p>Supervisor Todd Campbell motioned to accept the budget, seconded by Supervisor Cathy Menikotz. Motion carried.</p> <p>Jeff Rougeux presented Probation and Day Reporting budgets, noting they do meet the budget guidelines. He reviewed some of the changes with staff, steps, insurance, and retirement. Mr. Rougeux noted there is a Raise the Age cost center. The revenue needs to be increased by \$1,184 to reflect that fully covered budget expense. He said there are no significant changes in the day reporting budget.</p> <p>Supervisor Greg Bendzlowicz motioned to accept the budget, seconded by Supervisor Todd Campbell. Motion carried.</p>
<p>EMERGENCY MANAGEMENT</p>	
<p>a. Resolution: Acceptance of Grant from Emergency Management Preparedness Grant COVID-19 Supplemental Grant Program (EMPG-S FY20~CFDA#97.042)</p> <p>b. Resolution: Acceptance of State Homeland Security Program Grant (SHSP FY20~CFDA#97.067)</p> <p>c. Resolution: Authorization for Agreements for Services – Emergency Service Instructors</p> <p>d. Resolution: Ontario County Emergency Medical Services Advisory Board Appointments</p> <p>e. Budget Review:</p> <p>1) County Firefighters and RACES – Combined Executive Summaries, Budgets, Justifications</p> <p>2) Emergency Management and HazMat - Combined Executive Summaries, Budgets, Justifications</p>	<p>Jeff Harloff presented two resolutions; the first, to accept a grant to purchase PPE. The second resolution; to accept a grant to pay EMO sustainment costs and other items that pertain to law enforcement. Sheriff Henderson explained it is covering the cost for all additional equipment and PPEs the deputies need to do to have them in the cars, in the jail, 9-1-1 and Unified Court. Mary Gates explained this is the grant to be able to pre-order emergency response equipment. Sheriff Henderson confirmed this is the second part of the grant that was approved in prior committees.</p> <p>Supervisor Todd Campbell motioned to approve the two resolutions as a block, seconded by Supervisor Daryl Marshall. Motion carried.</p> <p>Jeff Harloff presented additional resolutions, the first; is an annual resolution to establish the rates which they pay instructors. The second resolution is for the reappointment of member to the Emergency Medical Services Advisory Board.</p> <p>Supervisor Daryl Marshall motioned to approve the two resolutions as a block, seconded by Supervisor Cathy Menikotz. Motion carried.</p> <p>Jeff Harloff presented the 2021-2022 proposed budget for County Firefighters and RACES and gave a brief overview.</p> <p>Supervisor Todd Campbell motioned to accept the County Firefighters and RACES budget, seconded by Supervisor Daryl Marshall. Motion carried.</p> <p>Jeff Harloff presented the EM and HazMat budget. He said they made changes to the contractual expenses to meet the budget guidelines. The HazMat team is a no county cost where they bill the responsible party. They reduced it to maintain the budget guidelines.</p> <p>Supervisor Daryl Marshall motioned to accept the two budgets, seconded by Supervisor Greg Bendzlowicz. Motion carried.</p>

	<p>Jeff Harloff requested a budget transfer. He explained they were tasked by the County Administrator to look at and anticipate what their personal protective equipment needs would be for the fall in case there is an uptick in the number of COVID cases. They have been getting quotes and are confident on the number of individual pieces. He said the N95 masks are a tricky commodity with prices fluctuating weekly and daily. He said with the help of Mary Gates, they developed a budget transfer/amendment of \$80K. The money would be reimbursed through the FEMA declaration for COVID. \$23K would be from the supplemental grant for that was just approved. Mary Gates clarified that it would be increasing the operating expense line by \$80K and then increasing the corresponding line of revenue by \$80K. Mary Gates informed they are still being told by FEMA that there is intent that 20% share will be covered. Mary Gates explained the transfer will need to go before the full board for approval; however, because of the fluctuating prices, if the Committee is agreeable, she would like to go ahead and purchase the equipment; the payments will not be made until after the Board meeting. She believes this is an emergency budget transfer.</p> <p>Supervisor Todd Campbell approved the budget transfer, seconded by Supervisor Cathy Menikotz. Motion carried.</p>
<p>OFFICE OF SHERIFF</p>	
<p>a. Resolution: <i>Renewal of Bid B18016 for Purchase of Law Enforcement Uniforms – Galls, LLC</i></p> <p>b. Resolution: <i>Renewal of Bid B18016 for Purchase of Law Enforcement Uniforms – United Uniform Distribution, LLC</i></p> <p>c. Approval: <i>Budget adjustment for Public Safety Communications (911)</i></p>	<p>Sheriff Henderson presented two resolutions to renew a bid to purchase uniforms.</p> <p>Supervisor Todd Campbell motioned to approve the two resolutions as a block, seconded by Supervisor Greg Bendzlowicz. Motion carried.</p> <p>Sheriff Henderson presented a budget adjustment/transfer for the public safety communications 9-1-1 center. He is looking to transfer \$200K due to a budget error. Mary Gates explained that the Finger Lakes Communications maintenance contract was keyed in at \$300K and budgeted last year at \$300K. The contract is \$500K per year. There are additional savings within that line where there is not a need for a specific software in the amount of \$126K. They would like to move money from the vacancy positions in the amount of \$95K. She said there is an increase related to Keystone expenses as well. The two amounts would cover the shortfall of the \$200K.</p> <p>Supervisor Todd Campbell motioned to approve the budget transfer, seconded by Supervisor Greg Bendzlowicz.</p> <p>Supervisor Daryl Marshall motioned to approve the 2019 Ontario</p>

d. Approval: [2019 Ontario County Sheriff's Office Annual Report](#)

County Sheriff's Office Annual Report, seconded by Supervisor Todd Campbell. Motion carried.

e. Update: Jail Population

Sheriff Henderson reviewed the jail population:

- Current – 88
- Females – 15
- Weekend High – 86
- Sentenced – 22

Since the last report; 1,054.5 hours of OT due to Mental Health and Substance Abuse transports to and stays in the hospital. Three FT correction officer vacancies, 5 PT correction officer vacancies and 1 PT per diem registered nurse.

f. Budget Review:

1) 911 and Towers – Combined Executive Summaries, Budget, Justifications

Sheriff Henderson presented the 911 and Towers budget noting they have met the guidelines with their budgets. Mary Gates clarified that the budget in entirety met the guidelines, but individually they did not. She said partly because of the correction in last year's budgeting issue with Finger Lakes Communications. They did find savings on some software. She noted there were no significant changes for Towers.

Supervisor Todd Campbell motioned to accept the 9-1-1, Towers, and the 9-1-1 Reserves budget as a block, seconded by Supervisor Daryl Marshall. Motion Carried.

2) DARE – Combined Executive Summary, Budget, Justifications

Sheriff Henderson presented the DARE budget, noting there is no change. Mary Gates noted there is no county cost to this program.

Supervisor Catherine Menikotz motioned to accept the DARE budget, seconded by Supervisor Daryl Marshall. Motion carried.

3) Road Patrol - Combined Executive Summary, Budget, Justifications

Sheriff Henderson presented the Road Patrol Budget; noting there is an increase from DSS for those employees they have assigned to. SRO; there is a reduction in revenue due to two full time positions going to part time. They need to remove \$40,175 from the revenue line. He reviewed the increases and reductions in contractual expenses. Mary Gates noted that there was significant savings in fuel last year.

Supervisor Greg Bendzlowicz motioned to accept the Road Patrol Budget, seconded by Supervisor Catherin Menikotz. Motion carried.

4) Jail, Jail Kitchen, and Jail Medical - Combined Executive Summaries, Budgets, Justifications

Sheriff Henderson presented the Jail, Jail Kitchen, and Jail Medical Budgets, noting they are seeing a reduction in revenue from the commissary by approximately \$10K due to the jail population. He reviewed the savings through staffing reductions and reduced overtime, contractual expenses and uniforms. He said the Jail Kitchen had no big changes, and jail medical was reduced by one part time per diem nurse.

<p>5) <i>Unified Court - Combined Executive Summary, Budget, Justifications</i></p>	<p>Supervisor Todd Campbell motioned to accept the three jail related budgets as a block, seconded by Supervisor Greg Bendzlowicz. Motion carried.</p> <p>Sheriff Henderson presented the Unified Court budget, noting the fourteen positions are funded and will continue to be funded by OCA. They will be adding two and a half additional positions for the City of Geneva that will also be fully funded by the OCA. Mary Gates noted they have not received payment from OCA yet, so she held back 20% as precautionary in anticipation of reduction from the state. She clarified, although OCA does pay 100 % of part time staff, they do not pay 100% of total costs for full time staff. They do not cover health insurance.</p> <p>Supervisor Todd Campbell motioned to accept the Unified Court budget, seconded by Supervisor Daryl Marshall. Motion carried.</p>
<p>INTERIM COUNTY ADMINISTRATOR</p>	
<p>a. <i>Updates</i></p>	<p>Mr. Young gave the following update:</p> <ul style="list-style-type: none"> • Kudos to those who worked on the budgets. • Susan B. Anthony Lane will be dedicated on August 18th at noon for the 100th anniversary of the 19th Amendment giving women the right to vote. • Next week there will be tours set aside for the Board member at 74 Ontario Street. Ribbon cutting ceremony scheduled for September 10th. • Mary Gates said the Ways and Means Committee Review will be all day on September 15th and half day on September 17th.
<p><i>Next meeting date and time: Wednesday, September 2, 2020 11:00 am</i></p>	
<p>ADJOURNMENT</p>	<p>On motion of Supervisor Todd Campbell, the meeting was adjourned at 11:34 am. Supervisor Cathy Menikotz seconded the motion. The motion carried.</p>
<p>Respectfully Submitted Diane R. Foster, Deputy Clerk to the Board</p>	