



PUBLIC WORKS COMMITTEE MINUTES

August 12, 2019 - Time: 3:00 pm

Location: Municipal Building, 20 Ontario Street

Room 200

Canandaigua, NY 14424

MEMBERS PRESENT:

Supervisor Frederick Lightfoote, Supervisor Peter Ingalsbe, Supervisor Richard Russell, Supervisor Dominick Vedora, Supervisor Ted Bateman, Supervisor Norman Teed

OTHERS PRESENT:

In addition to Committee members: Mary Krause, William Wright, Mary Gates, Tom Harvey, Tim Jensen, Steve Vanderbrook, John Berry, Tim McElligott, Holly Adams, Cathy Ahern, Nellie Puma, Donna Tiffany

CALL TO ORDER:

The meeting of the Public Works Committee was called to order at 3:00 PM by Chairman Lightfoote.

MINUTES:

Supervisor Bateman motioned to approve the minutes from the July 22, 2019 meeting, seconded by Supervisor Russell. All members in agreement.

FIRING RANGE:

Mr. Jensen reported on the firing range:

- The Pike Company in 2015 estimated the cost to be \$1.5 million – the estimate for both berms today is \$4 million
- Estimate from TY Lin for grading \$100,000
- Need high berms because of Safety Training Facility
- Budget is \$1.5 million; \$250,000 received from the State of New York; applied for \$400,000 grant
- Drainage issue- bullet catch at end
- Make sure soil plan is accurate
- Some residents complain of the noise – staff will check with the Sheriff to see if something can be done
- Is there a liability if outside users come in to use the range - 300 users now use the range
- Mr. Jensen asked for a volunteer to be on the team for an RFP on the project and select a consultant – Supervisor Bateman volunteered

FLCC CAPITAL PROJECTS:

Supervisor Ingalsbe motioned to approve the **Resolution for Authorization to Contract With Stantec Consulting Services, Inc. for Fire Truck Access Road for Capital Project 4-2019 – 2019 FLCC Capital Maintenance Project**. Ms. Ahern reported architectural and engineering consulting services is needed to install a fire truck access



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roadway in front of the greenhouse building at a cost not to exceed \$5,670.00. Mr. McElligott reported late next summer the County Highway Department will build the road per the working documents provided by Stantec. There will be soil testing too. Supervisor Russell seconded the motion. All members in agreement.

PLANNING

Supervisor Russell motioned to approve the Capital Project payments, seconded by Supervisor Bateman. All members in agreement.

DEPARTMENT OF PUBLIC WORKS CAPITAL PROJECTS

Supervisor Teed motioned to approve the **Resolution for CP1-2017 CMAC Restroom Facility Renovation for Authorization for Contract Extension – TY Lin International**. The contract will be extended to November 1, 2019. Supervisor Bateman seconded the motion. All members in agreement.

CAPITAL PROJECT PAYMENTS:

Ms. Puma requested four additional payments be added to the payment list: Spallina Materials in the amount of \$713.74; Wind Sun Construction in the amount of \$106,248.95; Billitier Electric in the amount of \$70,380.06; and Manning Squires Hennig in the amount of \$471,936.25. Supervisor Ingalsbe motioned to approve the capital project payments with the additions, seconded by Supervisor Bateman. All members in agreement.

BUILDING AND GROUNDS:

Mr. Wright reported on 74 Ontario Street Project:

- 3 weeks behind schedule
- Working with Steel for another 3 weeks
- When steel completed, a hole will be knocked out in the front of the building
- Working on HVAC and plumbing
- Working on sanitary and drainage

Supervisor Vedora motioned to approve the **Resolution for Authorization to Renew Quote for Pest Control Services With High Quality Pest Control, Inc.** Supervisor Russell seconded the motion. All members in agreement.



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Resolution for Authorization to Renew Bid for Climate Control Systems Maintenance and Services with Siemens Industries, Inc.

Resolution for Contract Amendment for Alarm Monitoring Services – Doyle Security Systems, Inc.

Supervisor Bateman motioned to approve the two resolutions noted above in a block, seconded by Supervisor Teed. All members in agreement.

HIGHWAY:

Supervisor Russell motioned to approve the **Resolution for Emergency Response On-Demand Contracts With Engineering Firms For Technical Assistance for Ontario County**. Supervisor Vedora seconded the motion. All members in agreement.

Supervisor Teed motioned to approve the **Resolution for Setting of Contract Provisions for Removal of Snow and Ice From County Roadways Within Certain Ontario County Towns**. Ms. Gates reported the average cost per mile for snow removal is \$4,432. This resolution increases the snow rate per mile to \$5,800. Mr. Wright has reached out to the Town of Canadice and Town of South Bristol to plow County roads in the Town of Naples. They have agreed to plow these roads. Ms. Gates will email the chart used for establishing the rate to Committee. Supervisor Bateman seconded the motion. All members in agreement.

FLEET:

Supervisor Teed motioned to approve the **Resolution for Acceptance of Bid for Purchase of Lubricants**. Supervisor Russell seconded the motion. All members in agreement.

SEWERS:

Supervisor Vedora motioned to approve the **Resolution of the Ontario County Board of Supervisors Authorizing the Submission of the Part 85 Application to the New York State Office of the Comptroller for the Proposed Improvements to the Honeoye Lake County Consolidated Sewer District**. Ms. Adams reported this resolution executes the application together with any related documents to be approved by the Comptroller's office. Mr. Berry reported the cost of the improvements at the Honeoye Lake County Consolidated Sewer District



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is \$8 million. \$5.54 million have been committed by the State. The proposed financing for the rest of the cost of the improvements maybe the issuance of serial bonds. The estimated annual cost of operating and maintaining the proposed improvements is \$37,250 which will be maintained through user charges. The proposed schedule for this project is out to bid around January 2, 2020; award bid in March 2020; construction April and May 2020. Mr. Berry thanked Ms. Adams for all the work completed on this project. Supervisor Ingalsbe seconded the motion. All members in agreement.

Supervisor Vedora motioned to approve the **Resolution for Approval of Purchase Offer and Acquisition of Property**. Mr. Wright reported the Town of Richmond has agreed to convey a parcel consisting of approximately .129 acres and to grant a permanent easement of approximately .031 acres per the map filed with the Board of Supervisors in support of the Honeoye Wastewater Treatment Plant upgrade. The County will replace the town hall entrance sign; provide \$7,500 in labor, equipment and material to improve Town facilities with agreement between the Town and Commissioner of Public Works; and the County will cover the administrative legal and filing fees associated with the purchase. Supervisor Ingalsbe seconded the motion. All members in agreement.

Supervisor Vedora motioned to approve the **Resolution Making Certain Determinations in Relation to the Extension of the Canandaigua Lake County Sewer District in the County of Ontario, New York to be Known as the Canandaigua Lake County Sewer District, Creekview Apartments at Woodland Park and Approving the Establishment of Said District**. Supervisor Ingalsbe seconded the motion. All members in agreement.

COUNTY ADMINISTRATOR UPDATE:

Ms. Krause reported:

- Give any Shared Services ideas to Mr. Young by Friday
- Supervisor Marren recovering well
- September 12 – before Board of Supervisors meeting – workshop on criminal justice reforms



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2020 – 2021 BUDGET:

Ms. Puma reported:

- Page 1 – Summary Page – appropriating \$140,500 of reserve funds (Highway Reserve for Roads & Bridges); overall asking for a 2% increase - \$285,000 in net County cost
- Personnel and Fringe Benefits - \$186,000 increase for wages and benefits – includes elimination of Project Manager for position in Buildings and Grounds (\$92,000) and annual leave payout for 5 potential retirements (\$54,000)
- Overtime – no major changes
- Equipment - \$5,000 proposed increase – replace digital pipe and cable locator - \$5,000 for Buildings and Grounds and replace traffic counter for Engineering for \$4,000 and computer equipment for \$7,000
- Contractual expenses: increase in Traffic Safety, Traffic Lines - \$22,000 – due to bid pricing; Indirect Cost Allocation for D Fund - \$145,000
- Highway Engineering – increase in software - \$25,000; increase in snow/ice removal - \$24,000 – increase in \$100 per mile; Highway mowing contract - \$9,000 increase
- Fleet – no change for purchase of fuel
- Parks - \$8,000 increase in revenue
- Sewer – 140 unit increase to Canandaigua Lake County Sewer District; \$40 rate increase per year in 2020 and \$40 rate increase per year in 2021 for Honeoye Lake Sewer District

Supervisor Ingalsbe motioned to approve the 2020 – 2021 Public Works Budget, seconded by Supervisor Russell. All members in agreement.

Committee thanked Ms. Puma for all the work completed on this budget. A job well done!!!

PRIVILEGE OF THE FLOOR:

Supervisor Bateman reported a few residents reported CMAC lights are shining too bright at night from 11PM to 2AM. Too much noise after 11PM. Ms. Krause reported there is a season review at the end of the concert season. These problems will be discussed at that meeting.



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Mr. McElligott reported the County Road 23 and Fort Hill Road round about is behind schedule due to the utilities and getting granite curbing. The detour may be changed from August to September. Staff has reached out to the schools so they will have time to adjust their school bus schedules.

ADJOURNMENT:

Being no further business to come before the Committee, the meeting was adjourned at 4:20PM following a motion by Supervisor Russell. Supervisor Bateman seconded the motion. All members in agreement.

The next scheduled meeting is September 3, 2019.

Respectfully submitted,

Donna Tiffany
Finance Clerk II