



HEALTH AND HUMAN SERVICES COMMITTEE

Time: 10:00 am

Location: 3019 County Complex Drive
2nd Floor, Room 205
Canandaigua, NY 14424

August 12, 2019

MEMBERS PRESENT

Chairman Daniel Marshall, Supervisor Caroline Sauers, Supervisor Richard Russell, and Supervisor Norm Teed. Supervisors Tamara Hicks and Fred Wille were declared necessarily absent.

OTHERS PRESENT

In addition to Committee Members:

- Mary Krause, County Administrator
- Holly Adams, County Attorney
- Mary Gates, Director of Finance
- Mary Beer, Director of Public Health
- Diane Johnston, Director Mental Health
- Irene Coveny, Director Office for the Aging
- Eileen Tiberio, Commissioner, DSS
- Bob Kramer, Deputy Commissioner, DSS
- Andrea McGraw, Deputy Commissioner, DSS
- Rochelle Gray, Senior Fiscal Manager
- Jeremy Marshall, Director of Veterans Services Agency
- Lance Rearick, Veterans Services Officer
- Sandy Seeber, Fiscal Manager
- Kristin Mueller, Clerk to the Board of Supervisors

CALL TO ORDER

Chairman Marshall called the meeting to order at 10:00 a.m.

MINUTES

A motion to approve the July 22, 2019 meeting minutes was made by Supervisor Teed, seconded by Supervisor Russell. Motion carried.

PUBLIC HEALTH

- **Resolution:**
Authorization for Services-Breaking Boundaries OT and PT Services, PLLC-Ontario County Children with Special Needs Program
Supervisor Russell motioned to approve the contract with Breaking Boundaries OT & PT services. Supervisor Sauers seconded the motion. The motion carried.

- **Resolution:**
Authorization for Services – Melissa MacDowell – Ontario County Children with
Supervisor Teed motioned to approve the contract with Melissa MacDowell. Supervisor Sauers seconded the motion. The motion carried.

Special Needs Program

- **Resolution:** *Approval to Contract with Venesky & Company for Professional Accounting and Consulting Services – Public Health Dept.*

Supervisor Russell motioned to approve the contract with Venesky & Company for professional accounting and consulting services. Supervisor Sauers seconded the motion. The motion carried.

- **Performance Management**
 - *Update*

Ms. Beer let the committee know that they met their deliverables, with the exception of two. These were not meet because the system that they use has to have two people designated to use it, we only have one because one person had left our employment.

Ms. Beer reviewed the fourth quarter report with committee.

Supervisor Teed motioned to approve Ms. Beer’s performance management update and fourth quarter report with no further comments or concerns. Supervisor Russell seconded the motion. The motion carried.

Ms. Beer updated the committee with the challenges they are facing with coroners. The numbers of cases have been increasing in the past few years. This is mostly due to the opioid crisis. Transports will increase over the next few years as some funeral directors are not willing to do transports anymore and Dr. Dean will be retiring. After meeting with the funeral directors and staff the recommendation is to give the transports an extra \$100 per transport in 2020.

Wyoming county has notified us that they five confirmed measles cases.

On the request of Supervisor Hicks, Ms. Beer brought to committee Ontario County’s suicide data. Opioid overdoses are down by 50% for the first half of the year. The number of suicides for the first half of 2018 and the first half of 2019 are about the same. In 2018 the ages impacted spanned from 20’s to 70’s. Seven females to ten males. In 2019 the spanned so far is from less than 20 to 60’s. One female to five males so far.

- *Budget Review*

Ms. Beer reviewed the executive summary for each of the accounts under the Public Health Department. There no changes in the amount of staffing. They will be bringing personnel in to train prior to retirements in the preschool services account. This has been approved by the Management Compensation Committee and Ways and Means Committee. There is an increase in the budget for the transports as discussed prior.

Supervisor Russell motioned to approve Public Health’s budget.

Supervisor Sauers seconded the motion. The motion carried.

MENTAL HEALTH

- **Resolution:**
*Authorization for
Professional consultant
Contract – Barbara C.
Dahlberg, MS, RN,
PMHNP-BC – Mental
Health 2019*

Supervisor Teed motioned to approve the professional consultant contract with Barbara C. Dahlberg. Supervisor Sauers seconded the motion. The motion carried.

- *Budget Review*

Ms. Johnston reviewed the executive summary for each of the accounts under the Mental Health Department. There was discussion on a deputy director position being added. This has gone to the Management Compensation Committee and has been approved.

Supervisor Sauers motioned to approve Mental Health's budget. Supervisor Russell seconded the motion. The motion carried.

OFFICE FOR THE AGING

- *Budget Review*

Ms. Coveny reviewed the executive summary for the department of Office for the Aging. There are no increases in staff, but will have some program changes due to an increase in State aid.

Supervisor Teed motioned to approve Office for the Aging's budget. Supervisor Russell seconded the motion. The motion carried.

DEPARTMENT OF SOCIAL SERVICES

- *Budget Review*

Mr. Kramer reviewed the DSS memo, expenses, and revenues.

Supervisor Russell motioned to approve the Department of Social Services' budget. Supervisor Sauers seconded the motion. The motion carried.

- *Update*

Ms. Tiberio noted that they will have an electronic workspace operator position becoming vacant and will be requesting that it be transferred to an office specialist I position. This will be going to Ways and Means.

Ms. Tiberio noted that Catholic Charities received a grant to provide school supplies to foster kids.

YOUTH BUREAU

- *Budget Review*

Ms. Tiberio provided updated numbers to the committee. The 2020

numbers are correct, but the other years were incorrect. The only change is for the sexual exploited children funding that has been transferred to DSS.

Supervisor Teed motioned to approve Youth Bureau's budget. Supervisor Sauers seconded the motion. The motion carried.

WORKFORCE DEVELOPMENT

➤ Budget Review

Ms. McGraw reviewed her memo and budget for workforce development.

Supervisor Teed motioned to approve Workforce Development's budget. Supervisor Russell seconded the motion. The motion carried.

VETERANS SERVICE AGENCY

➤ Budget Review

Mr. Marshall informed the committee that at the County Veteran Service Officers Association reelected him as their President for another term.

Mr. Rearick reviewed the budget for the department of Veteran Services Agency. There was no increase in staffing. There is an increase in the budget to purchase new waiting room chairs and standing desks for the office. A decrease in the budget will be in training as regulations have changed.

Supervisor Russell motioned to approve Veterans Service Agency's budget. Supervisor Sauers seconded the motion. The motion carried.

COUNTY ADMINISTRATOR

➤ Updates

Ms. Krause shared the following updates with committee:

- A shared services email was sent to supervisors and asked to have responses back to Brian by Friday
- A Board workshop will be held on September 12th prior to board meeting.

NEXT MEETING DATE: Tuesday, September 3, 2019, at 11:00 a.m.

ADJOURNMENT

Being there was no further business to come before the committee; a motion to adjourn was made by Supervisor Teed at 11:16 am, seconded by Supervisor Sauers. Motion carried.

Respectfully Submitted,
Kristin Mueller
Clerk to the Board

Health and Human Services Committee oversees the activities, programs, or other matters related to the following departments, agencies, or activities: *Mental Health, Public Health, Coroners, Ontario ARC, Department of Social Services, Youth Bureau, Workforce Development/Workforce Investment Board, Office for the Aging, Veterans Service Agency.*