



PLANNING AND ENVIRONMENTAL QUALITY COMMITTEE

Time: 1:00 PM

Location: WebEx and 3019 County Complex Dr., Room 204

August 10, 2020

MEMBERS PRESENT

In Person: Supervisors Singer, Bateman, Lightfoote and Wickham.
Via WebEx: Supervisors Guard, Hicks, and Venuti.

OTHERS PRESENT

In Person: Interim County Administrator Brian Young, County Attorney Holly Adams, Finance Director Mary Gates, Treasurer Gary Baxter, Sustainability & Solid Waste Management Director Carla Jordan, Deputy Clerk to the Board Diane Foster.
Via WebEx: Chairman Jack Marren, Supervisor Vedora, First Assistant County Attorney Lea Nacca, Public Health Director Mary Beer, Planning Director Tom Harvey, Sr. Planners Regina Sousa and Maria Ruzdzinski, Associate Planner Tim Jensen, Economic Developer Michael Manikowski, Outside Counsel J. Stravino, Cornell Cooperative Extension Director Tim Davis, Sr. Fiscal Manager Michael Wojcik, Casella General Manager Brian Sanders, Soil and Water Director Megan Webster, Finger Lakes Visitor Connections President Valerie Knoblauch, Economic Development Specialist Sue Vary, Jacob Boxer, and Clerk to the Board Kristin Mueller.

CALL TO ORDER

The meeting of the Planning & Environmental Quality Committee was called to order at 1:00 p.m. by Chair Singer.

MINUTES

Supervisor Bateman made a motion to approve the minutes of the Planning and Environmental Quality Committee meeting on July 20, 2020. Supervisor Wickham seconded the motion. The motion carried.

COVID-19 UPDATE

Public Health Director, Mary Beer, gave an update of the COVID-19 Pandemic, noting the following:

- 354 Positive total cases
- 0 new cases today
- 2 hospitalized
- 0 new deaths
- Public Health is working with the schools on clarifying information for reopening

CASELLA

- ♦ Update

Mr. Brian Sanders presented the following updates:

- All of the major construction projects are complete
- They are constantly monitoring and adjusting the dewatering pumps
- They are continuing grading and seeding will start next week

- The week of the 19th they are starting work on the pond

Ms. Jordan added that placing the aerator in the pond will cause an increase in odor for a few days and then it should will go away. The only odor hits that Casella has been receiving are only found around the pond. Once the pond work is complete this will help minimize the odors.

SUSTAINABILITY AND SOLID WASTE

- ♦ *Town of East Bloomfield Municipal Funding*

After talking with the Town, they have revised their proposal to include more items than just recycling bins for the office. The office bins are still included, but they are also getting curbside recycling bins, and post cards to be sent to residents to show how to recycle and where to get information.

Supervisor Wickham motioned to approve funding for the Town of East Bloomfield. Supervisor Bateman seconded the motion. The motion carried.

- ♦ *Events Update*

The E-Waste event held at the Bristol Town Barn went well. The next event is a tire recycling event this Saturday in the Town of Naples.

- ♦ *Backyard Composting Program*

The backyard composting program has had great participation. They had to close the event a couple of days earlier because they ran out of available units. The units should be coming in this week and pick ups will be coordinated.

- ♦ *Budget Review*

- ♦ *AA8160 Landfill Budget*
- ♦ *AA8189 Department Budget*

Ms. Jordan reviewed her two budget lines with committee. AA8160 funds the employees at the landfill and is bill to Casella. AA8189 is funded through Casella's lease payments.

Supervisor Wickham motioned to approve these two budgets as a block. Supervisor Bateman seconded the motion. The motion carried.

COUNTY ATTORNEY

- ♦ **Resolution:** *Adopting Local Law No. 4 (Intro.) of 2020 after Public Hearing*

First Assistant County Attorney Lea Nacca presented a resolution to adopt Local Law No. 4 (Intro.) of 2020 after the public hearing.

Supervisor Lightfoote motioned to approve the adoption resolution for Local Law No. 4 (Intro.) of 2020. Supervisor Bateman seconded the motion. The motion carried.

ECONOMIC DEVELOPMENT

- ♦ *Budget Review: AA6420*

Mr. Manikowski reviewed budget AA6420. They were able to reduce their .4 lines by 5% to meet the 2021 budget guidelines. He then spoke about the economic status in the county.

Supervisor Lightfoote motioned to approve budget AA6420. Supervisor Bateman seconded the motion. The motion carried.

PLANNING DEPARTMENT

- ◆ **Resolution:** *Change of Scope for Cornell Cooperative Extension's 2018 Agricultural Implementation Grant*

Mr. Harvey presented a resolution to change the scope for Cornell Cooperative Extension. This will allow them to make their website more interactive.

Supervisor Wickham motioned to approve the change of scope for Cornell Cooperative Extension's 2018 agricultural implementation grant. Supervisor Bateman seconded the motion. The motion carried.

- ◆ *Informational: Phase II NYS 2020-2021 Snowmobile Grant Application Submission*

Ms. Rudzinski let the committee know that she will be submitting the annual snowmobile grant application to the State. This is funded through fees collected by the State.

- ◆ *Census Update*

Mr. Harvey updated the committee on the census. Ontario County is still trending about 20% behind where we should be for response rates. Most of our issues are around second and seasonal homes, apartment complexes, and income restricted populations. They have been working on how to address these issue locations. Empire State Development wants to give us money to help with this, even though it is not as much as we thought we would original get prior to COVID. We are hoping to work with Cornell Cooperative Extension, Causewave, FLCC, and Ontario ARC to get information out to targeted locations. Mr. Harvey will be submitting a proposal for this funding, that requires no county match, and is due by 5 pm this afternoon. Chair Singer requested that if he needs to submit a resolution to the Board that he calls a special PEQ for approval.

- ◆ *Budget Review:*
 - ◆ *AA8090 Aquatic Vegetation Program*
 - ◆ *AA8020 Planning Department*

Mr. Harvey presented the budget for the aquatic vegetation program that is funding mostly through FLOWPA and the Towns of Richmond and Canadice.

Supervisor Wickham motioned to approve budget AA8090. Supervisor Bateman seconded the motion. The motion carried.

Mr. Harvey presented the planning department's budget. They have cut .4's in compliance with budget guidelines.

Supervisor Lightfoote motioned to approve budget AA8020. Supervisor Hicks seconded the motion. The motion carried.

COUNTY ADMINISTRATOR

- ◆ *Updates*

Interim County Administrator, Brian Young, gave the following updates:

- He thanked the Finance Department for all their work on the department budgets
- Cornell Cooperative Extension and Soil and Water have accepted a 5% reduction in County funding for 2021
- Tourism is also planning on a reduction
- The dedication of the renaming of Court Street will be held on August 18th at noon
- They will be scheduling times to walk through 74 Ontario St. the week of August 18th

**CORNELL COOPERATIVE
EXTENSION**

Mr. Davis shared that youth shows are being done at the fair grounds with less than 50 people. They will be combining two positions this upcoming year to meet the 5% reduction in budget funding.

SOIL AND WATER

Ms. Webster let the committee know with the 5% decrease they believe they will be able to still provide the county with all the programs they have in the past. They are planning to use a little bit of fund balance.

TOURISM

Ms. Knoblauch noted that they are looking to be down almost 50% in occupancy tax funding for 2020. They will be using reserve funding. They are getting hit on the occupancy level, rates are down, consumers are moving to Air B & B's, and group gathering are not happening. The good news is that we are doing better than most counties around us.

ADJOURNMENT

On motion of Supervisor Wickham seconded by Supervisor Lightfoote, the meeting was adjourned at 2:08 pm.

Respectfully Submitted
Kristin A. Mueller,
Clerk to the Board