



PLANNING AND ENVIRONMENTAL QUALITY COMMITTEE

Time: 1:30 PM

Location: Municipal Building

2nd Floor, Room 200

20 Ontario Street

Canandaigua, NY 14424

JULY 22, 2019

MEMBERS PRESENT

Supervisors Singer, Bateman, Guard, Hicks, Venuti, and Wickham. Supervisor Lightfoote was declared necessarily absent.

OTHERS PRESENT

County Administrator Mary Krause, Deputy County Administrator Brian Young, Chairman Marren, Planning Director Tom Harvey, Sustainability & Solid Waste Management Director Carla Jordan, County Attorney Holly Adams, Assistant County Attorney Art James, Deputy Finance Director Lorrie Scarrott, Casella Manager Mark Clinker, Casella Engineer Amy Dill, Casella Manager of Landfill Compliance Russ Anderson, Casella Attorney Shelly Sayward, Economic Developer, Economic Developer Michael Manikowski, Sr. Fiscal Manager Michael Wojcik, Supervisor Vedora, Planner Linda Philips, Intern Alyssa Eveland, Cornell Cooperative Extension Director Tim Davis, Reporter Dave Shaw, and Clerk to the Board Kristin Mueller.

CALL TO ORDER

The meeting of the Planning & Environmental Quality Committee was called to order at 1:31 p.m. by Chair Singer.

MINUTES

Supervisor Wickham made a motion to approve the minutes of the Planning and Environmental Quality Committee meetings held on July 1, 2019. Supervisor Venuti seconded the motion. The motion carried.

PLANNING

- ♦ **Resolution:** *Reappointment of Steve Groet to the Ontario County Planning Board* Supervisor Venuti motioned to approve the reappointment of Steve Groet. Supervisor Bateman seconded the motion. The motion carried.

- ♦ **Resolution:** *Authorization to Accept Easement for Trail and Water Quality, Flood Resiliency and Habitat Improvement Project* Supervisor Wickham motioned to approve the easement. Supervisor Bateman seconded the motion. The motion carried.

This easement is located between the old Lincoln Hill Inn restaurant property and the hair salon.

- ◆ *Department Projects Status Update* Mr. Harvey asked committee members to please review the report and present any questions at the next meeting.
- ◆ *2020 Census Preparation Update* Mr. Harvey presented a recap of what has happened from 2018 to now. The Genesee/Finger Lakes Regional Planning Council has sent address updates to the census bureau. They are now entering information for new construction to get those addresses incorporated also. The list of address that the census is rejecting will be coming out soon for the municipalities to review and provide more information if they should be on the list. The county complete count committee is encouraging everyone to complete the census. They are identifying populations within the county that might not complete it or have access to it. They are working on ways to break down those barriers to make sure a complete count is received. The City of Geneva has also formed a complete count committee, but will also be working with the county committee.
- ◆ *NYS Canal Corporation (NYSCC) SEQR Lead Agency* Mr. Harvey recommended that the county sign a letter to consent to the NYS Canal Corporation to be lead agency on the earthen embankment integrity program that they will be doing in the Port Gibson area.

Supervisor Venuti made the motion to sign a letter consenting that the NYS Canal Corporation to be lead agency on this project. Supervisor Bateman seconded the motion. The motion carried.

ECONOMIC DEVELOPMENT

- ◆ ***Resolution:** Fixing Date and Notice for the Public Hearing for Z-Axis, Inc. Community Development Block Grant Application* Supervisor Guard motioned to approve the setting of a Public Hearing for a community development block grant application. Supervisor Bateman seconded the motion. The motion carried.

The Public Hearing will be set for August 22nd. This will be a loan to the company to modernize their equipment; it is not a grant.

CORNELL COOPERATIVE EXTENSION

Mr. Davis passed out a local food guide to committee. He also talked about the upcoming mead conference being held in Geneva on September 9th & 10th. Also, the Ontario County fair is going on all week.

COUNTY ADMINISTRATOR

- ◆ *Updates* County Administrator Krause informed the committee of these items:
 - Budget planning has started and departments will be coming next cycle with budgets
 - We are waiting on a response from the Department of State if our submissions for our shared services requests will be accepted
 - The July 30th panel meeting will be postponed and rescheduled for some time in August for the 2020 items

EXECUTIVE SESSION

At 1:53 PM, Supervisor Wickham made the motion, seconded by Supervisor Bateman, to go into executive session to confer with counsel; motion carried.

At 2:41 PM, Supervisor Bateman made the motion, seconded by Supervisor Wickham, to leave executive session; motion carried.

- ♦ **Resolution:** *Authorizing a Site Access Agreement with 2240 North Forest Road, LLC for Cleanup of the Former Labelon Site*

Supervisor Hicks motioned to approve the site access agreement. Supervisor Wickham seconded the motion. The motion carried.

CASELLA

- ♦ *Update*

Ms. Dill presented the following updates on projects:

- They are still working on cell construction excavation, which should be completed by next week
- They started installation of the geo netting and then will be adding the clay liner over that
- All gas wells in 9c-1 are installed and are functioning, they are adding dewatering pumps as needed

Ms. Singer talked about the violation that was received on the air permit. A conference call took place on Friday with Casella, NYS DEC, County staff, and a SCS consultant. Questions were asked on renewal of air permit; which then brought the NYS DEC to the site to collect air samples. Four air samples were taken on different days; one came back over the acceptable limits. Ms. Jordan stated that one sample that came back was recorded at over 17 parts per billion. The limit is ten parts per billion for the hydrogen sulfide admissions. The County Public Health Director reached out to NYS Department of Health asking if this posed a public health threat; they responded that at that level it did not pose a public health threat. Casella has submitted a sampling plan and will continue to collect samples every ten minutes 24/7 for the next ninety day with that timeframe expected to be extended. These samples are then reported to the NYS DEC. SCS is also reviewing the samples for compliance.

Mr. Wickham noted that he was glad that the NYS DEC found the sample that was not in compliance and is thankful for the four testing units Casella has installed. He would like the units to be permanent and not just for ninety days. This would give assurance to residents that their health isn't being affected. Mr. Wickham commented that Mr. Clinker is doing well at trying to correct things as they come and what he inherited from the prior manager.

Mr. Venuti asked about the five reports that have reported that there has been off site odor and Casella's response was no items of concern. Why isn't it a concern? Ms. Dill noted that she omitted addressing the odor

issues on their report. She will make sure that is on the next report. Ms. Jordan stated that they are also working on items that are in their action items, these are not on the report, but they will add them.

SUSTAINABILITY AND SOLID WASTE MANAGEMENT

Informational:

- *Scholarships*
- *Landfill Gas System Monitoring Agreement*
- *Department Strategic Plan Focus Group Update*

Ms. Krause talked briefly about the history of the scholarships. Casella is going to try to increase the scholarship funds in 2020. They are looking at what requirements would be placed on the additional funds for increasing the amount of scholarships awarded above the original ones.

Staff is researching the scope of an agreement with SCS to continue landfill gas system monitoring.

Ms. Jordan let the committee know that 15 people have been chosen for a focus group on the strategic plan; that includes some supervisors. They are hoping to have their meeting sometime in the end of august.

PRIVILEGE OF FLOOR

ADJOURNMENT

On motion of Supervisor Guard seconded by Supervisor Venuti, the meeting was adjourned at 3:04 pm.

Respectfully Submitted
Kristin Mueller
Clerk to the Board