



GOVERNMENTAL OPERATIONS AND INSURANCE COMMITTEE

Time: 1:00 PM

Location: 3019 County Complex Drive

2nd Floor, Room 204

Canandaigua, NY 14424

JULY 6, 2018

**MEMBERS
PRESENT**

Supervisors Jeffery Gallahan, Gregory Bendzlowicz, Todd Campbell, and Dominick Vedora. Supervisor Westbrook arrived at 1:25PM. Supervisors Baker and Wille were declared necessarily absent.

**OTHERS
PRESENT**

In addition to Committee Members: Chairman John Marren, County Administrator Mary Krause, Deputy County Administrator Brian Young, Director of Finance Mary Gates, Safety Coordinator Sherman Manchester, County Attorney Gary Curtiss, Director of Human Resources Michele Smith, Deputy Director of Human Resources Lindsey Burgess, John Parrott, Fiscal Manager Michael Wojcik, Records Management Officer Rosemary Switzer and Confidential Secretary Emily Marshall.

CALL TO ORDER

The meeting of the Governmental Operations and Insurance Committee was called to order at 1:00 PM by Committee Chairman Gallahan.

MINUTES

Motion to approve the minutes of June 13, 2018, made by Supervisor Bendzlowicz, seconded by Supervisor Vedora and carried.

**INFORMATION
SERVICES**

Fiscal Manager Michael Wojcik presented a resolution entitled, "Transfer of Funds from Aerial Digital Imaging Reserve"

Motion to approve the resolution made by Supervisor Campbell, seconded by Supervisor Bendzlowicz and carried.

**RECORDS AND
ARCHIVES**

Records Management Officer Rosemary Switzer presented a resolution entitled, "Authorization to Accept Grant Funding – Ontario County Department of Records, Archives and Information Services"

Motion to approve the resolution made by Supervisor Vedora, seconded by Supervisor Bendzlowicz and carried.

**HUMAN
RESOURCES**

Deputy Director of Human Resources Ms. Burgess presented the 2019 Workers Compensation Budget and resolution entitled, "Apportionment of 2019 Workers Compensation Insurance Expense, Ontario County Mutual Self-Insurance Plan".

Ms. Burgess requested Committee approval to formally accept the practice that any amount for a participant that is over the 30% cap will be re-levied among all participants who have not reached the 30% cap based on their share of claims experience and payroll exposure. Previous practice was to re-levy against only participants with some claims experience who had not yet reached a 30% cap.

Motion to approve the practice made by Supervisor Westbrook, seconded by Supervisor Campbell and carried.

Ms. Burgess went through the proposed 2019 Workers Compensation Budget with Committee members. She answered questions from the Committee.

Motion to approve this budget and resolution made by Supervisor Campbell, seconded by Supervisor Vedora and carried.

**INFORMATIONAL
REPORTS**

The committee accepted all reports and information submitted regarding:
a. Workers Compensation and Safety Reports

**COUNTY
ADMINISTRATOR**

County Administrator Krause informed the committee of the following items:

- First meeting regarding the possibility of a Leadership Ontario will be held on July 17, 2018.
- Blue Zones Project Report will be discussed at a meeting on July 12, 2018.
- The Not-for-Profit Summit was held on June 26, 2018.
- Shared Services Panel was held on June 28, 2018 to discuss what is being accomplished under the current plan and future goals.

ACCIDENTS

Chairman Gallahan reported accident activity shows close to 55% of accidents in our county last month were deer-struck related.

ADJOURNMENT

Motion to adjourn made at 1:52 PM by Supervisor Westbrook, seconded by Supervisor Vedora and carried.

**RESPECTFULLY
SUBMITTED**

Emily Marshall, Confidential Secretary