



GOVERNMENTAL OPERATIONS & IMPROVED METHODS COMMITTEE

APPROVED MINUTES

Tuesday July 5, 2016

Committee Members

*Greg Bendzlowicz, Chair
Tamara Hicks
Margaret Hilton
Dominick Vedora
Mark Venuti
Fred Wille*

Others Present

County Administrator Mary Krause Board of Supervisors Chairman Jack Marren, Board of Supervisors Clerk Karen DeMay, BOE Commissioner Mary Salotti, Assistant County Attorney Holly Adams, Real Property Tax Aide Tammy Jahna

Chairman Bendzlowicz called the meeting to order at 4:00 p.m. *Supervisor Hilton made a motion, seconded by Supervisor Venuti, to adopt the minutes of the May 24, 2016 meeting; motion carried.*

BOE Commissioner Mary Salotti presented the resolution Authorization to Contract for Registered Voter Notice Card Preparation and Mailing. BOE Commissioner Mary Salotti explained NTS Data Services, Inc. is the sole source provider of this service. She explained that NTS is familiar with Election Law and the requirements needed to prepare and mail Registered Voter Notice Cards. The total cost of cards and postage is not to exceed \$25,000. *Supervisor Venuti made a motion, seconded by Supervisor Vedora to approve the resolution "Authorization to Contract for Registered Voter Notice Card Preparation and Mailing." All in favor, motion carried.*

BOE Commissioner Mary Salotti presented the resolution Extension of Contract Phoenix Graphics, Inc-Election Supplies. Phoenix Graphics, Inc has agreed to a one year renewal with no cost increase for election materials. *Supervisor Hilton made a motion, seconded by Supervisor Hicks to approve the resolution "Extension of Contract Phoenix Graphics, Inc.-Election Supplies." All in favor, motion carried.*

Board of Supervisors Clerk Karen DeMay presented the resolution Supporting the Consolidation of Registrar of Vital Statistics the Canandaigua VA Medical Center (Registration District 3498) and the Town of Canandaigua (Registration District 3452). Clerk Karen DeMay explained the VA Medical Center maintained its Vital Statistic records for many years and now would like to transfer the records to the Town of Canandaigua for safe keeping and consolidation. Clerk DeMay will be revising the resolution to state the Governmental Operations and Improved Methods Committee has reviewed the resolution. It will be added before the first resolved. *Supervisor Venuti made a motion, seconded by Supervisor Hilton approve the resolution "Supporting the Consolidation of Registrar of Vital Statistics the Canandaigua VA Medical Center (Registration District 3498) and the Town of Canandaigua (Registration District 3452). All in favor, motion carried.*

County Administrator Mary Krause. In anticipation of the 2017 budget, the elimination of one part time position in Information Services Department, month to month machine contract, and a decrease in the volume of work in the print shop, Mary Krause requested an RFP be issued to investigate finding an outside source to provide printing services for the County. Administrator Krause has notified CSEA for the potential outsourcing of printing services.

Supervisor Vedora made a motion, seconded by Supervisor Venuti to approve the Support of a Request for proposal to be issued. All in favor, motion carried.

County Administrator Mary Krause presented the Resolution Calling for the Preservation of the State Health Insurance Assistance Program. Administrator Krause explained that the U.S. Senate Appropriations Committee approved a bill that will eliminate funding for The State Health Insurance Assistance Program. This program is used frequently for assistance in understanding Medicare and is valuable to seniors in the county.

Supervisor Vedora made a motion, seconded by Supervisor Hicks, to approve the Resolution Calling for the Preservation of the State Health Insurance Assistance Program. All in favor, motion carried.

Board of Supervisors Clerk Karen DeMay discussed Board Rules Review and Board Committee Structure. Clerk DeMay explained a proposal that will include the 10 standing committees outlined in the Rules and Order of Business of the Ontario County Board of Supervisors and reduce the number to four committees with 10 members per committee. Currently there are 174 committee meetings per year. This proposal would reduce committee meetings to 72 per year. It would maximize Committee member's time and will decrease the number of meetings they are required to attend. This proposal will also reduce meeting cancellations and eliminate special meetings held prior to the Board of Supervisors meeting. It was suggested to table this discussion for three weeks to give members an opportunity to prepare suggestions or comments for feedback.

County Administrator Mary Krause presented the resolution Authorizing Priority Service Agreement with Certain Municipalities within the County of Ontario. She explained the Town of Hopewell and City of Canandaigua provide municipal services to the County. The municipalities are compensated for these services. The service agreement is for a period of two years with no increase in compensation. There will be an amendment to the resolution. The fifth whereas will be amended to "The Governmental Operations and Improved Methods Committee and the Financial Management Committee has reviewed and recommends approval of the Canandaigua and Hopewell Priority Service contracts; now, therefore, be it."

Supervisor Vedora made a motion, seconded by Supervisor Wille to approve the Resolution Authorizing Priority Service Agreement with Certain Municipalities within the County of Ontario. All in favor, motion carried

Being no further business to come before the committee, *Supervisor Venuti made a motion, seconded by Supervisor Vedora to adjourn, motion carried. Meeting adjourned at 4:46p.m.*

Respectfully Submitted,
Tammy Luzzi
Real Property Tax Services Aide