



## Minutes

### WAYS AND MEANS COMMITTEE

**Location: WebEx Meeting and 3019 County Complex Dr.,  
Room 204, Canandaigua, NY 14424**

**July 1, 2020**

#### **MEMBERS PRESENT**

In Person: Supervisors Jeffrey Gallahan, Kristine Singer, and Andrew Wickham.

Via WebEx: Supervisors David Baker, Robert Green (3:44 pm), Dan Marshall, and Peter Ingalsbe.

#### **OTHERS PRESENT**

In Person: Interim County Administrator Brian Young, County Attorney Holly Adams, Director of Finance Mary Gates, Human Resources Director Michele Smith, Public Health Director Mary Beer, Sheriff Henderson, Retired Niagara Sheriff Jim Vortour, Public Works Commissioner Bill Wright, Sr. Fiscal Manager Nellie Puma, Clerk to the Board Kristin Mueller.

Via WebEx: Chairman Marren, Purchasing Director Deb Gierman, Safety Coordinator Sherman Manchester, Deputy Human Resource Director Lindsey Burgess, Grants Coordinator Peter Brown, Mental Health Director Diane Johnston, Planning Director Tom Harvey, Sr. Fiscal Manager Michael Wojcik, Confidential Secretary Judy Manntai, Deputy Clerk to the Board Diane Foster, FLCC President Dr. Robert Nye, FLCC VP for administration and Finance J.R. Dempsey, and Clerk Kristin Mueller.

#### **CALL TO ORDER**

Supervisor Baker called the committee meeting to order at 3:00 PM.

#### **MINUTES**

Motion to approve the minutes of June 10, 2020 and Special Ways and Means June 18, 2020 meetings was made by Supervisor Gallahan, seconded by Supervisor Wickham, and carried.

#### **PUBLIC HEALTH**

Public Health Director, Mary Beer, presented the following COVID-19 updates:

- 265 Positive cases
- 7 new cases
- 7 hospitalized
- 0 new deaths
- Parties are making numbers rise in the County
- We are switching over to the State system for all contract tracing

#### **GOVERNMENT OPERATIONS AND INSURANCE**

Clerk Kristin Mueller presented a resolution entitled, "2020 Standard Work Days for Elected Officials for Retirement Purposes".

**Motion to approve** this resolution was made by Supervisor Singer, seconded by Supervisor Gallahan and carried.

Chairman Marren presented a resolution entitled, "Appointments to County Administrator Search Team"

**Motion to approve** this resolution was made by Supervisor Marshall, seconded by Supervisor Singer and carried.

#### **PUBLIC**

Commissioner Wright presented a resolution entitled, "Creation of Capital Project No.

## **WORKS/CAPITAL PROJECTS**

H069-20 – Tileyard Road Bridge Replacement Project, Authorizing the Implementation and Funding in the First Instance 100% of the Federal-Aid and State “Marchiselli” Program-Aid Eligible Costs of a Transportation Federal-Aid Project, Acceptance of New York State Revenue Contract, Appropriating Funds and Award of Contract to Popli Architecture & Eng &LS DPC – Engineering Services – Department of Public Works”.

**Motion to approve** this resolution was made by Supervisor Singer, seconded by Supervisor Gallahan and carried.

Commissioner Wright present a resolution entitled, “Capital Project H044-17 Bridge Preventative Maintenance Project (Group 2) – 2020 Acceptance of Change Order and Budget Transfer – Department of Public Works”.

**Motion to approve** this resolution was made by Supervisor Wickham, seconded by Supervisor Gallahan and carried.

Commissioner Wright present a resolution entitled, “Capital Project No. H015-13 – 74 Ontario Street Renovation – Phase II – Budget Transfer”.

**Motion to approve** this resolution was made by Supervisor Ingalsbe, seconded by Supervisor Marshall and carried.

Commissioner Wright present a resolution entitled, “Capital Project No. H018-13 Jail Modifications – Authorizing Contract with Maximum Security Products Corporation for Security Lock Service and Repair for the Ontario County Jail”.

**Motion to approve** this resolution was made by Supervisor Wickham, seconded by Supervisor Singer and carried.

## **SAFETY REPORT**

Mr. Manchester presented his safety report. Recordable and total injuries are currently down from last year.

**Motion to approve** the report made by Mr. Manchester was made by Supervisor Marshall, seconded by Supervisor Gallahan and carried.

## **HUMAN RESOURCES**

Human Resource Director Michele Smith presented the following resolution entitled, “Extend the Position of Director of Children with Special Needs Program (Temporary) Public Health Department”.

**Motion to approve** this resolution was made by Supervisor Singer, seconded by Supervisor Wickham and carried.

Human Resource Director Michele Smith presented the following resolutions:

- Ontario County Amendment to Policy for Implementation of the Families First Coronavirus Response Act
- Ontario County COVID-19 Travel Policy

**Motion to approve** these resolutions as a block was made by Supervisor Gallahan, seconded by Supervisor Ingalsbe and carried.

## **WAYS & MEANS**

FLCC V.P. of Administration and Finance J.R. Dempsey presented the following resolution entitled, “Fixing Date of Public Hearing on Tentative Budget – Finger Lakes Community College – 2020-2021”.

**Motion to approve** this resolution was made by Supervisor Marshall, seconded by Supervisor Wickham and carried

**COUNTY  
ADMINISTRATOR  
UPDATE**

Interim County Administrator, Brian Young, informed the committee of the following items:

- Our positive cases are slowly increasing, please practice proper social distancing
- Ontario County beaches will remain closed for swimming
- Grimes Glenn reopening last Friday with new signage

**HEALTH AND  
HUMAN SERVICES**

Diane Johnston presented the following amendment resolutions:

- Amend Contract Council on Alcoholism and Addictions of the Finger Lakes - Mental Health – 2020
- Amend Contract FLACRA – Mental Health – 2020
- Amend Contract Partnership for Ontario County for Youth Club Services – Mental Health – 2020
- Amend Contract Ontario ARC for Pathways Plus Services – Mental Health – 2020
- Amend Contract Lakeview Health Services, Inc. for Community Support Services – Mental Health – 2020

**Motion to approve** these resolutions as a block was made by Supervisor Marshall, seconded by Supervisor Gallahan and carried

**FINANCE**

Ms. Gates reported that we have received two payments this week for sales tax. So far, the first payment was slightly higher than last year. The second payment was down. Currently we are about 10.5% down from last year. The next payment we will receive will be on July 15<sup>th</sup>.

Mr. Young and Chairman Marren asked to committee for their approval to draft a letter to the Governor to allow the mall and the racetrack to reopen.

Chairman Marren noted that the racetrack may cancel their season if they can't reopen soon and the mall already knows it is losing a few restaurants. The mall currently has a hospital grade air system and is ready to open.

The committee gave their full support to Mr. Young and Chairman Marren to draft this letter to the Governor.

Ms. Gates let the committee know that the total budget gap that we have is now around 10 million down from 20 million original due to COVID-19. She believes we have found another 5 million to decrease the current 10 million deficit to 5 million.

**EXECUTIVE  
SESSION**

At 3:48 PM, Supervisor Gallahan made the motion, seconded by Supervisor Singer, to go into executive session regarding discussion on proposed, pending, or current litigation and to confer with counsel; motion carried.

At 4:36 PM, Supervisor Gallahan made the motion, seconded by Supervisor Ingalsbe, to leave executive session; motion carried.

**HUMAN  
RESOURCES**

Human Resource Director Michele Smith presented the following MOA resolutions:

- Memorandum of Agreement 2-2020 – Ontario County General Unit, C.S.E.A
- Memorandum of Agreement 3-2020 – Ontario County General Unit, C.S.E.A
- Memorandum of Agreement 2-2020 – Ontario County Sheriff's General Unit, Inc.
- Memorandum of Agreement 2-2020 – Ontario County Police Benevolent Association

**Motion to approve** these resolutions as a block was made by Supervisor Green, seconded by Supervisor Singer and carried.

**ADJOURNMENT**

Motion to adjourn made at 4:41 PM by Supervisor Singer, seconded by Supervisor Wickham, and carried.

**RESPECTFULLY  
SUBMITTED**

Kristin A. Mueller, Clerk to the Board

Ontario County Vision Statement

A vibrant community where every citizen has the opportunity to be healthy, safe, and successful

APPROVED